

Student Services Specialist/Professor of Legal Research Levin College of Law, University of Florida Gainesville, FL

Come join our team at the Lawton Chiles Legal Information Center, Levin College of Law, University of Florida. The Levin College of Law is at a transformational time in its history with unprecedented faculty hiring. Now ranked #21 overall and #6 among public law schools, we are looking for colleagues with a passion for teaching legal research, supporting innovative faculty scholarship, and working collaboratively. These positions are non-tenure law school faculty positions with promotions (and associated raises) available during the third and eighth years of employment.

Located in north central Florida, Gainesville is a growing college town with an area population of over 300,000 and a thriving arts community. The University of Florida, now a top-five public research university, hosts numerous events from Gator football to touring Broadway shows. The surrounding area is known for its natural springs and outdoor activities including kayaking, hiking, and biking. Orlando, Tampa, and Jacksonville are within two-hour drives along with both Atlantic and Gulf beaches like Amelia Island, Daytona Beach, and Clearwater. Gainesville is a great mix of affordability and activity!

Student Services Specialist/Professor of Legal Research –

The Student Services Specialist/Professor of Legal Research is part of the Lawton Chiles Legal Information Center's public services staff and will participate in a variety of LIC functions including providing reference services and faculty research support, classroom teaching and other instructional activities at the University of Florida's Fredric G. Levin College of Law with a focus on the student experience. This position will act as a liaison to student organizations including co-curricular activities, coordinate the promotion of LIC services and programs to students, and coordinate efforts to assess student needs.

JOB DESCRIPTION:

- Organize efforts to systemically assess student needs and receive input from students about their LIC experience. Make recommendations and implement new services or programs based upon the results of the assessment.
- Coordinate the LIC's efforts to promote services and programs to students and to improve overall communication with students.
- Develop student-focused legal research programs to ensure that UF Law students have opportunities to be exposed to innovative legal research products.
- Provide reference service to students and staff of the School of Law, as well as to the University community, members of the Bar and the general public.
- Provide research and reference services to College of Law faculty through the library liaison program.

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- Participate in teaching introductory legal research and/or advanced legal research courses at the University of Florida's Fredric G. Levin College of Law.
 - Complete other duties as assigned.

**MINIMUM
REQUIREMENTS:**

A JD from an ABA-accredited law school is required. Either a master's degree in Library or Information Science (MLS or equivalent degree) from an accredited program or current enrollment in an accredited program is required. Knowledge of legal research techniques, sources, and formats is required. Applicants must have a strong service orientation and be able to contribute to continual efforts to improve the delivery of legal information. Applicants must be able to contribute positively to an active department that serves diverse communities in many different ways.

Applicants must have excellent oral and written communication skills, and should have experience working in a professional, team-based environment as well as independently.

**EXPECTED
SALARY:**

\$60,000 - \$65,000

Priority review of applications begins March 14, 2022.

See the full job description and apply at: <https://explore.jobs.ufl.edu/en-us/job/520430/student-services-specialistprofessor-of-legal-research>