

Librarian of the Court
Judicial Branch
Supreme Court of the United States

Summary

This is a full-time position with the Library at the Supreme Court of the United States in Washington, D.C.

Closing Date: Friday, 06/24/2022, 11:59 PM EDT

Please note that this vacancy has a limit of 200 applicants. The job opportunity announcement will automatically close if that limit is reached prior to the closing date.

This job is open to United States citizens only. See complete position announcement at <https://www.usajobs.gov/job/656971100>

Duties

As a Statutory Officer of the Supreme Court of the United States (28 U.S.C. §674), the Librarian is a senior Court administrator with responsibility for managing the Supreme Court Library, its 27 employees and a collection of more than 600,000 volumes. The responsibilities of the position include direction of in-depth research; collection development in print and electronic formats; space planning and collection maintenance; the library's budget; and library technology planning and implementation that encompasses an integrated library system, in-house information products and databases, and a developing digitization program. The Librarian works with the Counselor to the Chief Justice, Clerk of the Court, Marshal of the Court, and Reporter of Decisions as one of five statutory Court officers. The Librarian reports to the Chief Justice and the Court.

Requirements

Conditions of Employment

U.S. Citizenship Meet Experience Requirements (see Qualifications) Employment is subject to successful completion of a security background check. If you are a male applicant born after December 31, 1959, you must certify that you have registered with the Selective Service System or are exempt from having to do so under the Selective Service Law. See: www.sss.gov

Qualifications

At least ten years relevant managerial experience in a law library utilizing state of the art library information systems is required. Knowledge of academic or federal law libraries is preferred.

The Librarian position requires excellent communication and leadership skills.

Education

A law degree from an ABA accredited law school and a Masters in Library Science are required.