

### **Research & Law Librarian (REMOTE)**

Our client, a highly respected consulting firm has an immediate hiring need for a Research & Law Librarian. This role is part of a research team and will collaborate with economists and consultants to answer quick or in-depth questions to support client work and business development. This is a six-month contract need with possibility for extension. Qualified applicants must be available to work full-time or part-time hours, Monday through Friday. Time zone preference is ET. **Applicants must have Master's in Library Science or Juris Doctor with at least three years of solid research experience in a law firm or law library.** Experience with dockets and document research; familiarity with mergers, bankruptcies, and complex litigation a plus.

#### Job Duties:

- Conduct library outreach and training. Train new users to use legal resources and become familiar with the US legal system.
- Answer legal research requests for legal documents, dockets, and case law in US courts, including research in international arbitration and in some non-US courts.
- Respond to business research requests as needed, both in-depth and quick: books and articles retrieval, company financials and filings, market share and supply chain, and company history and news.
- Complete routine tasks: provide passwords, develop user guides, catalog books using Library of Congress cataloging, index academic articles, and support citation management initiative.

Qualified applicants should apply by sending a resume to [supportstaff@legalplacements.com](mailto:supportstaff@legalplacements.com)