

Research Analyst

Morrison & Foerster LLP

Morrison & Foerster LLP, an Am Law 50 law firm with 16 offices worldwide, has an opening for a Research Analyst within our Research Services Department. The role can be based in any of our U.S. offices. (San Francisco, Palo Alto, Los Angeles, San Diego, Denver, New York, D.C., Northern Virginia)

The Opportunity

Join the Research Services team of a billion dollar global law firm in a dynamic fast-paced Research Analyst role. The Research Analyst works as part of a firmwide team to provide research expertise for business development efforts and client work. S/he monitors and identifies information sources and data to identify potential opportunities and presents research findings clearly and concisely. The Analyst also participates on firmwide project teams.

1. As part of the firmwide research team, provide research expertise to support the firm's practice areas and business development efforts, including research related to markets, industries, and competitors.
2. Retrieve, package, and present information in response to requests from attorneys and colleagues in research function as well as other departments in the Firm.
3. Handle a high volume of routine research requests including document retrieval requests, requests to mine websites and other sources, and requests to populate spreadsheets with specified data.
4. Create current awareness tools, newsletters, and alerts for ongoing monitoring of clients, industries, and events.
5. Demonstrate strong writing skills and the ability to distill and present research work product in a concise, professional manner.

Ideal Candidate

1. Bachelor's degree required plus a minimum of two years related experience or equivalent combination of relevant education and experience. Master's degree in Library Science or Information Science or equivalent degree such as a J.D., M.B.A., or other advanced degree is a plus.
2. Knowledge of the legal materials and databases used to support the Firm's practice areas and research needs for client work and for business development efforts.
3. Demonstrate strong research skills and a deep understanding of research strategies.

Who We Are

At Morrison & Foerster, our culture is defined by our deeds. We're passionate about what we do. We're equally passionate about how we do it. We resist hierarchies and operate within a model of respect — for our colleagues, their ideas, and the differences that make us stronger. We encourage you to learn more about [who we are](#), and [what we do](#).

Should you find you're ready to do the best work of your life, we encourage you to let us know!

Apply for this Position

To apply, please go to <http://www.Click2Apply.net/xdcgbz8s76q65rmx>.