

## **Faculty Services Librarian**

Working under the supervision of Assistant Director of the Law Library, The Faculty Services Librarian is responsible for providing premier-level reference, research and instructional services. Our librarians receive an array of requests for assistance from our faculty, administrators, and student body. The reference team collaborates on a wide range of academic projects and instructional resources, including sophisticated, in-depth research for faculty scholarship. The Faculty Services Librarian is also responsible for overseeing and hiring the law library's research assistants.

The reference librarians, which will include the Faculty Services Librarian, are actively engaged in teaching. Reference librarians teach one or more sections of the required first year legal research class and may have the opportunity to teach advanced research courses. Advanced research training is also offered in a variety of formats, often in small group presentations to doctrinal classes and clinics.

### **Essential and Related Functions**

- Provide in-depth reference and research assistance to faculty, students and staff
- Coordinates complex, short and long-term research projects
- Serves as liaison to SSRN, Espresso and Scholastica
- Creates and updates legal research guides
- Manages faculty bibliography
- Supervisory responsibility within the department
- Participate in the evaluation and selection of information resources
- Librarians are encouraged and supported to seek opportunities for professional growth and education involvement, locally, regionally, and nationally

### **Qualifications**

- JD and Master's degree from an ALA-accredited school of library and/or information studies required.
- Must possess a very strong service ethic, and the ability to blend harmoniously with colleagues and the law school and university communities.
- Candidate must demonstrate deep and broad knowledge of legal research sources and be skilled at using print and electronic materials. Interest in empirical legal research preferred.
- Candidate must have at 3-5 years of experience in a relevant library setting with evidence of capacity to work at a high level of responsibility or a combination of education and relevant experience.
- Strong commitment to continuous service improvement and innovation. Candidates with demonstrated interest in developing innovative faculty services are strongly encouraged to apply.
- Excellence in oral and written communication.
- Position is available immediately

Closing date: Open until filled

To view full job description, and to apply online, visit <https://apply.interfolio.com/50048>.

**Equal Employment Opportunity Statement**

Washington and Lee is an Equal Opportunity Employer. As such, we are interested in candidates who are committed to high standards of scholarship, performance and professionalism and to the development of a campus climate that supports equality and diversity in our faculty, staff and student body. Job description requirements are representative, but not all-inclusive of the knowledge, skill, and abilities needed to successfully perform this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform essential functions.

**Statement of Commitment to Diversity**

Washington and Lee affirms that diverse perspectives and backgrounds enhance our community. We are committed to the recruitment, enrichment, and retention of students, faculty, and staff who embody many experiences, cultures, points of view, interests, and identities. As engaged citizens in a global and diverse society, we seek to advance a positive learning and working environment for all through open and substantive dialogue.