Research Librarian
Cadence Group – Atlanta, GA or Washington, DC

RESPONSIBILITIES:

- Perform background research on entertainers, celebrities, athletes, and other notables who might be used in advertising the client’s products
- Respond to client requests for information or questions by searching printed or online databases
- Discover hard-to-locate assets; routinely conduct searches based on client criteria
- Locate information, often of a specialized or technical nature, from a wide variety of published and unpublished sources and electronic databases
- Perform the following types of research: scientific, legal, marketing, literature, trademark, and patent
- Analyze content of findings/data
- Assist in-house marketing team with librarian-specific collateral and/or blog and other social media posts

REQUIREMENTS:

- Master’s degree in Library and Information Science from an American Library Association (ALA) accredited institution
- Curious nature with interest in popular culture
- Skilled at conducting on-going tracking and summarizing of articles and other selected sources for pertinent information related to topical news sites
- Demonstrated ability to analyze information, synthesize information and prepare reports
- Experience searching a news aggregator, such as Factiva or Nexis
- Excellent oral and written communication skills
- Experience with records management and retention schedules a plus
- Experience as a Law librarian preferred
- Experience using WordPress, SharePoint, and Microsoft Access a plus

Cadence Group is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability, or protected veteran status.

Apply at: http://www.cadence-group.com/job-descriptions/#research-librarian-atl-dc