Law Librarian II – Research & Instructional Librarian
Thurgood Marshall State Law Library – Annapolis, MD

Salary: $57,278
Position Type: Regular/At-Will, Full-time
Closing Date: March 13, 2020

Essential Functions:
This position provides customized, multi-disciplinary reference and research services to the Library’s diverse patron community using a variety of communication methods. Designs and produces educational activities and materials for the Library’s patron community. Participates in the execution of collection development projects. Provides reference services as a sole librarian each Saturday.

Education: Master’s Degree in Library Science.

Experience: One (1) year of professional experience in a library setting.

Skills/Abilities:
• Thorough knowledge of library services, the legal system, and Maryland and federal government entities.
• Ability to exhibit professional competencies for user services and law librarianship as described by the RUSA Task Force on Professional Competencies and the American Association of Law Libraries.
• Knowledge of principles and methods for training, teaching, and instruction design for individuals and groups, and the evaluation and measurement of training effects.
• Ability to communicate effectively, both in writing and verbally.
• Ability to write, edit, and proofread content.
• Knowledge of library and law-related catalogs, databases, and electronic information resources.
• Ability to analyze complex legal research queries using a variety of resources, both print and digital.
• Ability to assist a highly diverse population with their legal information needs via telephone, email or other written correspondence, and in-person dialogue.
• Ability to work independently.
• Ability to follow and enforce policies and procedures.
• Ability to identify issues with library equipment and fix them or initiate servicing requests.
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