

2021 SEAALL VIRTUAL BUSINESS MEETING – Minutes

[Recording Link](#)

Friday, March 26, 2021, 2:00 PM Eastern Standard Time

Presented on Zoom

Call to Order

Shamika Dalton thanks attendees of the virtual conference the week before

Approve [Minutes from 2020 SEAALL Virtual Business Meeting](#)

Minutes approved by voice call

Treasurer's Report: Cas Laskowski

Spent a lot of time working around delays caused by COVID-19; unvoiding invoices and extending accounts while awaiting payments

This is Cas's last year as treasurer; Eve Ross will be the new treasurer for SEAALL. They are working together to transition SEAALL from a 501(c)(6) organization to a 501(c)(3) to reduce some financial burdens. Process is ongoing, but optimistic about the future.

Committee Reports: Shamika has asked each committee chair to limit their reports to two minutes

Articles and Bylaws: Louis Rosen

This was a relatively quiet year for the committee; did not hear from the membership, so no changes are proposed or forthcoming.

Community Service: Sarah Dunaway

Created a committee Google Doc to record activities; hopefully it's something the committee chair will continue to use in the future.

Most significant charge was to identify a community service project for the annual meeting. Usually it's based on the geographic location of the conference, but with the conference being virtual, the committee had more leeway.

Wanted to focus on the impact of COVID-19 as well as diversity and inclusion. Decided on donating money and meals to local foodbanks that fall under the umbrella of [Feeding America](#). Created a Google Form to share and track donations. Received \$560 worth of donations, which translated to 5,600 meals donated to local food banks.

Diversity and Inclusion: Richelle Reid

Thanks to the committee members for their service this year.

Charge was to identify issues related to maximizing diversity of SEAALL membership, as well as promote awareness of diversity related activities. The committee met in June of 2020 in response to the SEAALL president's charge to create a social justice resource page. To manage these responsibilities, they divided into two subcommittees (Publications and Programs).

Publications created the resource guide with the help from the librarians and interns at Howard University. The guide is 24 pages long and includes an annotated bibliography with five different topics related to social justice. Submitted to SEAALL and is [hosted on the website](#).

The committee also collected program ideas for the SEAALL annual conference. Helped develop and submit 6 proposals, all of which were accepted. Of those programs, four committee members are serving as coordinators/moderators/speakers.

Education & Publications: Patrick Parsons

Approached by the board in November of 2020 and asked if the committee could spearhead a new diversity lecture series. The committee accepted, and in February of 2021 we had the first ever SEAALL Diversity Lecture Series with Dr. Aisha M. Johnson-Jones, who spoke about the Roosevelt Library Fund. Very successful: over 200 RSVPs, over 100 people in attendance, and lots of views of the recording.

Other project was a holdover charge to collect learning objectives and hypotheticals from member schools. This was put on hold to focus on the Diversity Lecture Series.

Request from the committee to the board regarding instruction and guidance moving forward. Did some work with the professional development task force, so that might be an avenue to explore.

Handbook: Rachel Evans

Welcomes any changes from individuals or committees. Most changes occur between the business meeting and July 1. Expect an email to the board and committee chairs with this information as well.

Also requests some guidance for the committee from the board. The Handbook Editor does not have a set term (the current editor has been in the position for 3 years); would be happy to share experiences in the role with anyone who is interested.

Government Relations: Sharon Bradley

At the suggestion of the previous chair, the goal of the committee became to establish a workflow for monitoring and communicating local information policy issues to the association. Were provided a preliminary list of resources for tracking issues on a national level. [The guide](#) includes resources for tracking at the national and state levels, legislative research, and bill tracking.

The future work of the committee will be to develop a workflow, which includes assigning states to individuals to observe, to monitor developments before the beginning of a state's legislative session, and to set a schedule for reporting. Recommends developing search queries, checklists, and designating whom to report to.

Local Arrangements: Eve Ross

Co-chaired with Candle Wester. Recruited a keynote speaker, Dr. Tamara King, who would have spoken at the conference in Columbia, SC. Instead, she was the keynote speaker for the 2021 virtual conference.

Committee member Aaron Glenn created a website for the conference which was also modified and used.

The website and backup keynote speaker can be used again when Columbia hosts the conference in 2024.

Thanks to the board for helping work with the hotel to not lose any money on the contract.

Shout out to Melanie DuBard and Jillian Kistler (sp?) for help securing sponsors for the virtual conference.

Membership: Matthew Neely

Thanks to the committee members.

In conjunction with the professional development and support task force, the committee designed the new SEAALL PEP mentoring program. The committee will be managing the program going forward.

Special thanks to Ana Toft-Nielsen for helping chair the committee.

Newsletter & Public Relations: Cassandra Patterson and Deborah Turkewitz

Very busy year for the committee; have published three of the four editions of the newsletter (fourth edition is forthcoming at the end of April 2021). The winter edition included two student scholarship articles. Spring newsletter will include a write-up of the conference.

Katie Brown (editor) came up with a new format for the newsletter that was rolled out this year.

New content includes Committee Quarterly (news from each committee to keep the membership up to date), the SEAALL Conference Write-up, and the SEAALL Diversity Library feature (spring and summer editions).

Nominations: Zanada Joyner

Thanks to the committee members for their work.

Three vacant positions to slate: vice president/president elect, treasurer, and member-at-large. The committee tries to present a diverse slate of candidates (location, type of library, expertise, etc.) but it's usually challenging. Call for nominations came out mid-December 2020; committee also reached out to members for nominations and self-nominations.

Election took place between February 15 and February 26 of 2021, and the SEAALL treasurer paid AALL to host the election.

Final ballot included one candidate for VP/president-elect, one for treasurer, and two for MAL. 110 ballots returned at the conclusion. Election results were announced to SEAALL via email.

Vice-President/President Elect: C.J. Pippins

Treasurer: Eve Ross

Member-At-Large: Carol Collins

Thanks to all the candidates and the people that took time to vote.

Identified a bylaws/handbook issue: the bylaws committee noticed a discrepancy in the term of the treasurer (3 years). Brought the issue to the executive board, but the bylaws and handbook will need to be amended to address the discrepancy.

The committee also noted that the dates during which the election is supposed to take place is challenging to adhere to, even without a global pandemic interfering. The committee recommends moving the election later/closer to the annual conference.

The committee received feedback that the lack of non-academic librarians was disappointing. The committee shares that concern and reiterates that all members of SEAALL are encouraged to nominate, self-nominate, and to encourage service for SEAALL.

Placement: Allison Fentress

88 jobs posted since April 30, 2020; 18 jobs posted in March of 2021. Job posting on the website are being kept current.

Maintaining a collection of past posting in Microsoft Word and PDF format; useful for people looking for job descriptions.

Professional Development & Support Special Task Force: Alyson Drake

Third and final year for the task force, so the focus has been on wrapping up existing projects and assigning the remaining tasks to standing committees.

Membership committee – Peer Enrichment Program (PEP) email went out – please sign up! Will also be sending information to new members of SEAALL.

Education and publications committee – SEAALL Writing Workshop – planned to occur on May 28th, 2021. Drafts are due Monday, March 29, 2021.

Program: Sarah Mauldin

SEAALL Annual Conference was conducted online from March 17th to March 19th, 2021. Most of the sessions were recorded and will be posted publicly once the question of hosting has been resolved. Thanks to the University of Tennessee for helping host the conference on Zoom.

No registration fee and open to everyone interested (including outside the organization). 222 RSVPs; 62% were SEAALL members. 4 TEDdy Talks and 17 traditional programs.

Thanks to the presenters, members of the committee, and to our sponsors!

Scholarship: Bret Christensen

No report.

Webmaster: Kat Klepfer

No report.

Future Meeting Locations

2022: Richmond, VA – Joyce Janto

Room rate is expected to be \$150 a night (includes WiFi!). Laptops will be provided for speakers. Keynote speaker may be a Justice from the Virginia Supreme Court.

2023: Looking for locations; if your institution is interested in hosting, reach out to someone on the SEAALL board for information on how to draft the proposal.

Service to SEAALL Award: Louis Rosen, Paul Birch, Catherine Lemann

Awarded to Kris Niedringhaus! Received the award plaque in the mail.

Old Business: Shamika Dalton

Recognizing outgoing Executive Board members Louis Rosen (immediate past president), Cas Laskowski (treasurer), and Leslie Street (member-at-large). Thanks for the work the Board did in focusing on and emphasizing diversity and inclusion in SEAALL

Introducing incoming Executive Board members C.J. Pippins (vice president/president elect), Carol Collins (member-at-large), and Eve Ross (treasurer).

IDEA Task Force – Inclusion, Diversity, Equity, and Accessibility; four members have volunteered to serve on the task force but will confirm their commitment before announcing the membership in an email. The committee is going to evaluate policies and practices for systematic and unconscious bias in various organizational practices (nominations, scholarship, programming, etc.) and create standards/rubrics for the practices. Will also work to update our committee charges to include a commitment to inclusion, diversity, equity, and accessibility.

New Business: Sarah Mauldin

No new business

Announcements: Sarah Mauldin

Once again, please propose a location for the SEAALL 2023 Conference by April 16th, 2021.

Adjourn