

SEAALL Executive Board Meeting

June 21, 2023 at 2:00 PM Eastern

Via Zoom

Minutes

Present: Donna Nixon, Zanada Joyner, Gail Mathapo, Clanitra Nejd, CJ Pipins, Eve Ross, Beau Steenken

- **Issue 1: SEAALL Annual Meeting Proposal & Planning (Kentucky)**

- The University of Kentucky Law Library submitted a proposal to hold the next annual meeting in Lexington, KY. In considering the proposal, the Board discussed the pros and cons of a model in which the annual meeting would be moved to the end of the academic year for next year. Doing so would potentially open up more options for lowering food and venue costs and increasing attendance. There would also still be opportunities for vendor sponsorship. The meeting would be May 16-18, 2024. The Board voted unanimously to approve the proposal. This meeting will be a test of a new model in which the meeting would be in May between Mother's Day weekend and Memorial Day weekend and would be held at a member institution with the Program Committee taking on many of the roles traditionally held by local arrangements committees.

- **Issue 2: Procedures to Approve Unplanned Financial Expenditures**

- There is a need to create procedures to approve unplanned financial expenditures. The Board unanimously agreed on the following two guidelines for these situations: 1) no expenditure over \$500 shall be made to without a Board meeting in which it is discussed and 2) the vote will be determined by a majority of Board members.
- The Board discussed avoiding inequities in scholarship distributions. The Board unanimously decided to increase the amount to this year's scholarship recipients to a total of \$795 each.

- **Issue 3: Informal Gathering in Boston at AALL**

- The Board discussed the possibility of holding an informal event (such as a dine-around) at AALL in Boston as an opportunity to create excitement about the next SEAALL meeting. Flyers or other information about upcoming SEAALL meetings could be provided. A representative from the Board will consult with the Newsletter and Public Relations Committee.