

SEAALL Executive Board Meeting

August 1, 2023 at 11:00 AM Eastern

Via Zoom

Minutes

Present: Donna Nixon, Zanada Joyner, Gail Mathapo, Clanitra Stewart NejdI, CJ Pipins, Eve Ross, and Beau Steenken

- **Issue 1: SEAALL Annual Meeting Proposal & Planning (Kentucky)**

- Beau confirmed with the U of KY administrators that we can have the meeting space for the SEAALL 2024 programming at the U of KY without cost.
- All logistics will be handled through the Program Committee, which includes a couple of people local to KY. For future meetings the board agreed that there should be at least a couple of people local to the meeting venue on the Program Committee.
- The Board voted to have a day and a half of conference programming (Friday, May 17, 2024, into Saturday, May 18, 2024) that will be planned by the Program Committee.
- The Board discussed whether there will be an Institute at the next meeting. The Institute has lost money each year and firm librarians may not be able to be away from work for that much time.
- After discussion, the Board unanimously agreed to ask the Education & Publications Committee to plan a full-day institute (Thursday, May 16, 2024) to be held in conjunction with the conference. The institute should pay for itself via a combination of possible grants and registration fees. The Board also discussed the possibility of the next Institute focusing on AI or the NextGen Bar. Beau, in his role as Program Committee chair will bring those ideas to and coordinate with the Education & Publications Committee.

- **Issue 2: AALL Boston**

- SEAALL was represented at AALL Boston. However, the Board will be thinking about how to have a better representation at AALL and perhaps a gathering next time. Donna will work with the Education Committee on this.

- **Issue 3: Setting A Scholarship Budget**

- The Board set a scholarship budget. After discussion, it was determined the budget amount would be three \$1,000 scholarships maximum. The Scholarship Committee will review the criteria, materials, and deadlines to make sure the process is fair and transparent. Donna will touch base with the Scholarship Committee on this.
- **Issue 4: Lifetime Membership Nominations**
 - There are two nominations to be voted on at the next meeting (for this year and last year).
- **Issue 5: Handbook Updates**
 - Joyce Janto will be taking over the duties of handbook updates. Donna will be touching base with her soon and ask her to do a thorough review and pinpoint things that need to be changed that don't need bylaws revision.
- **Issue 6: Retired Members**
 - Retired members are not addressed in the Bylaws. They only qualify for "associate membership" under the Bylaws language. A retired SEAALL member objected that this language provides the Board with discretion to. There could be a separate retiree category created to address this issue.