Official newsletter of the Southeastern Chapter of A.A.L.L.

# A HEAD START FOR LAW CLERKS

by JoEllen S. McComb College of Law Library University of Kentucky

### I. Introduction

Law clerks who have completed their first year of law school classes will have participated in a legal research and writing program. They have been exposed to basic research tools and sources of authority, but have not yet mastered their use. Most new clerks experience some feelings of insecurity when exploring new legal territory; a few clerks may have to be reminded that a digest is a good place to begin searching for case law. This article is intended to equip you, the research resource, to help new law clerks to build on their tenuous legal information structure.

### II. What Do Law Students Learn in Legal Bibliography?

Legal bibliography courses vary in content and depth of treatment depending on the amount of credit offered for the course and the emphasis placed upon it. If most of the students who clerk in your office are drawn from a local law school or a handful of schools around the state, it might be worth your time to send an inquiry to each school's academic dean's office requesting an outline of the legal bibliography course. In lieu of a formal investigation, you may assume that in order to research an issue for a memoranda of law or an appellate brief required by the school's legal writing program, a student must be introduced to sources of primary authority and the access tools accompanying them.

The following types of materials are covered in the University of Kentucky College of Law's Legal Bibliography course. Any program treats the first four topics.

- 1. Court Reports official and commercial, state and federal, elements of an opinion, content and organization of reports, organization of reporters, updating. Includes ammotated law reports and their use.
- 2. Digests purpose, use and organization of the American Digest system and West's topics and key numbers.
- 3. Statutes and Regulations official and commercial or annotated, state and federal, content and organization, indexing, tables, supplements, and updating.
- 4. Shepard's Citations purpose, use and organization of principle case and statute citators, and possibly topical citators, updating.

- 5. Legal Encyclopedias Am.Jur. 2d, C.J.S., state, topical; content, research value, organization, indexing, updating.
- 6. Periodical Indexes Index to Legal Periodicals, Current Law Index, Legal Resource Index, relevant non-law indexes; organization, access points, supplementation.
  - 7. Legislative History purpose, method, sources.
- 8. Restatements, Uniform Laws, Looseleaf Services, Directories purposes, content, use, organization.
- 9. Computer Assisted Legal Research LEXIS and WESTLAW, purpose, content, use, hands-on training.

Courses vary in the extent to which they cover in-state research materials, and publication history. Also consider who teaches the legal research course. Upper-class law students may take a more practical, though generally less thorough, approach than law librarians.

## III. What are Beginning Law Clerks' Principle Research Problems?

A new law clerk has not developed a research methodology that tells him where to begin and how to proceed. After receiving a research assignment, the clerk may seek you out for assistance. More often, he'll wander around the library hoping it will all come back to him. He is embarrassed about appearing ignorant. When you spot this behavior, your discreet and sincere offer of help will be well-received. The professional confidence and competence you communicate to the new clerk should allay his anxiety by suggesting that perhaps there is more to legal research that he thought and it's o.k. to need a little help.

Where do I begin? is probably the most common question the new clerk will ask. Assuming that she has been provided with the relevant facts, issues and desired result necessary to research the problem, you can help her devise a research plan. Even more confident researchers need instruction in using legal materials. Sneak in a few tips about using indexes and tables of cases, checking supplements, and why one step follows another in the research process. For example, don't assume too much about the clerk's understanding of the purpose of Shepardizing. Her grasp of the common law tradition and the importance of legal precedent is elementary at best.

Avoid giving canned speeches. Law students are anxious to prove they can do it themselves, and may be unreceptive to information that does no appear to be im-

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### From The President

It is difficult to realize that this is my last note to members of the Chapter as its president; it seems like only yesterday I was asking Mary Bourget and Hazel Johnson if I could have an extra day or two to get those words of wisdom to them for the Newsletter. La plus ca change, la plus c'est la meme chose.

Many of us are busy winding down our fiscal year, trying to bring in the balance as close to "zero" as is humanly possible. Each committee chair is drafting a report for submission at the meeting in New York. They are also drafting brief procedural statements for inclusion in the Chapter's procedures manual being compiled by Pam Graham of the Georgia State Library. Hopefully this will give our successors some guidance as to "critical dates", procedures and other important chapter or committee information.

Today you should have received your ballot for the office of Vice President/President-Elect. We had to choose between two outstanding colleagues, Carol Billings and Hazel Johnson. We thank both of you for allowing your names to be submitted for nomination. You also received your 1985-86 dues invoice; I hope you will return that at the earliest possible opportunity. I hope you will make copies of the invoice to encourage colleagues who are not members to join.

I would remind you that Dick Danner needs your expression of interest in serving on an SEAALL committee and that Margarette Dye needs to know whether you will be joining us for the Chapter breakfast meeting in New York on Monday, July 8. Both responses have a June 1 due date.

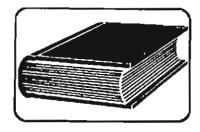
Lastly, I want to thank all of you for the help you gave to the Chapter and to me during the last year. The Chapter is successful because of all its members, not just one or two. Everyone, my fellow board members, our committee members and you the members of the

### **EDITORS CORNER**

Our first year as co-editors is drawing to a close and it has certainly been a learning experience. We have learned to never underestimate the ability for our jobs, families, and the newsletter to demand equal time at the same time! But we have survived and enjoyed the year. Mary Cooper of the University of Virginia has graciously volunteered to serve as Advertising Coordinator for the newsletter. We have deferred commencement of the advertising program until the Fall issue (volume 11. number 1) in hopes that our advertisers will sign up for entire year (four issues) at one time.

Dick Danner's letter has given us a lot to think about in terms of the geographic size of our group and the various vehicles used to inform and educate our members. The newsletter doesn't come out often enough to contain much "news". So what we need from you is any information you want to share with the membership. The editors don't write the newletters — you — the members are the writers. The editors merely edit what you submit. Don't be shy!

Mary S. Bourget Hazel L. Johnson



Southeastern Chapter, each of you plays a vital role in the Chapter. We are a widespread and diverse Chapter but we are a Chapter that is second to none. Its members make the Chapter what it is. Thank you, all of you, for all that you have done.

Ed Schroeder President SEAALL

### SOUTHEASTERN CHAPTER A.A.L.L. OFFICER & COMMITTEE CHAIRS 1984-85

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Edwin M. Schroeder Florida State University Tallahassee, FL

### VICE PRESIDENT/ PRESIDENT-ELECT

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Duke University Law Library
Durham, NC

### SECRETARY/TREASURER

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# CONSTITUTION AND BY-LAWS

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Elizabeth Kern Law Library of Louisiana New Orleans, LA

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Patricia G. Strougal Alston & Bird Atlanta, GA

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Mary S. Bourget Akerman, Senterfitt & Eidson Orlando, FL

> Hazel L. Johnson Smith & Hulsey Jacksonville, FL

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Larry B. Wenger University of Virginia Charlottesville, VA

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Cherry L. Thomas University of Alabama University, AL

### **PROGRAM**

Richard A. Danner Duke University Durham, NC

### SCHOLARSHIP

Sara M. Straub
U.S. Court of Appeals.
11th Circuit
Atlanta, GA

# NEW DIRECTIONS FOR PLACEMENT

The SEALL Placement Committee has changed its method of operation for the upcoming year. The committee now acts as an information agency for placement activities. Committee members will serve to provide information about available jobs; about job listing deadlines in profesional publications; and about the American Association of Law Libraries and our Southeastern Chapter.

The committee members will assist those seeking jobs by making use of a network of librarians. One or two librarians from each state in the Southeastern Chapter have been asked to serve in the network. These librarians have agreed to act as sources of information about their areas. The local networking librarians will have a current knowledge of pending job vacancies. Job seekers will be assisted by a committee member and may be put in contact with a person or persons in the network who can be of assistance, if necessary.

Libraries with job openings may wish to contact the placement com-

### ADVERTISING COORDINATOR NAMED

Mary Cooper, Head of Technical Services at the University of Virginia Law Library in Charlottesville, Virginia, will be serving as Advertising Coordinator for the upcoming year. If you are interested in advertising, please contact Mary. Her telephone number is: (804) 924-3384. She will also be at AALL in New York if you would like to speak to her in person. Ads will be business card size and will sold on a per issue or per volume basis.

Printing and production costs have risen rapidly over the past few years. In order to maintain the quality of the newsletter, which is currently the only medium available to reach all Chapter members, a decision was made to defray a portion of our costs by accepting advertising. Please do our advertisers a favor and patronize them.

mittee for information about advertising an opening. They also might be put in contact with networking librarians who can be of assistance in locating qualified persons for vacant positions.

Please contact the members of the placement committee listed below if they can be of assistance to you.

Cherry Thomas, Chair P.O. Box 6205 University, AL 35486 (205) 348-5925

Mary Cross Arky, Freed, Stearns, Watson, Greer, Weaver & Harris Suite 2800, One Biscayne Tower 2 South Biscayne Blvd. Miami, FL 33131 (305) 374-4800

Dianne Thompson Louisiana State Law Library 100 Supreme Court Building 301 Loyola Avenue New Orleans, LA 701112 (504) 568-5705

It is hoped that this revision will increase the effectiveness of the placement committee and will better serve chapter members. (Editors' Note: In comjunction with these changes in the method of function by the Placement Committee, ads for jobs will no longer be included in the Southeastern Law Librarian.)

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mediately relevant. When you invite a law clerk to ask for help later, consider mentioning that you are unavailable Wednesday afternoons, or before 10 a.m., or whenever you know you will not be prepared to follow through on your offer. Unfulfilled promises may destroy a budding professional relationship.

# IV. How Can the Law Librarian Help Most Effectively?

The best way to advertise your services is to become a part of the organization's orientation program for both new law clerks and associates. If your firm has a wellplanned program, you may be allotted an hour or two for a library introduction and tour. You can always justify a spot on the agenda to talk about library rules, although you know you have more to offer. Be sure to inform new library users of special files, collections and services. If the training coordinator is unreceptive to allowing you a block of time, he should at least be willing to introduce you and give you the opportunity to invite further inquiry. You might offer to conduct a research refresher one evening or on a Saturday morning. The legal bibliography outline given above could be your starting point.

You may be the first person to introduce prospective lawyers to informal information networks. Clerks of court, organization headquarters, the local bar association, city officials, etc. comprise this valuable information source. The principle difference in use is that instead of opening a book, the user picks up the phone or walks downtown. Most legal bibliography courses do not spend time on such specialized links.

### V. Summary

You can help new law clerks to better appreciate their first clerking experiences by understanding their research limitations, and by sympathetically, but not condescendingly, encouraging them toward higher levels of ability. In earning their respect, you benefit not only the firm and its image, but other law librarians who later work with the attorneys your law clerks will become.

Note: The author, JoEllen S. Mc-Comb, has worked with law clerks in a state public defender office and now instructs first-year law students in the University of Kentucky College of Law's Legal Bibliography course.

# A VIEW TO THE FUTURE

No one appreciates lengthy addresses by incoming (or outgoing) officers of associations or the platitudes and vague promises that normally make up the content of such presentations. Yet, it is often difficult for the incoming officers of a professional association to provide much in the way of concrete and specific proposals for their term of office, particularly if the group has a sizeable membership.

Clearly, among the major problems facing an officer of a professional association with a national membership or a large regional membership are geographic separation and the impracticality of frequent meetings. The Southeastern Chapter is large in number, widespread geographically, and diverse in its members' professional interests and responsibilities. We meet as a group only twice a year, and each meeting's attendance is limited by finances and schedules. Yet, as Ed Schroeder pointed out in these pages last year, we remain bound together despite these problems by our common profession as law librarians.

As a chapter, our current activities include an annual meeting and educational program, a meeting and breakfast at AALL, this newsletter, scholarships to members, a placement service, and activities to increase our membership. I think it is

appropriate now for us to ask ourselves whether these activities are enough, and if not, what else the Southeastern Chapter can and should do to enhance our commonality and to help us as individuals to perfect our professional skills. I suspect that there is more that we can do as a group to acomplish these goals.

Since becoming editor of Law Library Journal, I have been receiving the newsletters of other local and regional chapters in search of ideas for Journal articles. It seems clear after surveying the field of current chapter activities that the most active chapters are local chapters or chapters that cover a smaller geographic area than our own. To an extent this is because many of these chapters are newer than our own: largely it is because their membership is much more concentrated geographically and by specialization. What these chapters are doing is perhaps not all that innovative or applicable to the concerns of our membership. Some chapters publish union lists of periodicals, loose-leafs, or legislative histories; some have active committees promoting public access to legal information; some provide consulting services to firm libraries lacking professional staff; some sponsor traveling programs promoting membership in the chapter. Most importantly, the members of these chapters are actively involved in chapter projects on a year-round basis.

I believe that increasing and developing our chapter activities is essential to the long run vitality of the Southeastern Chapter. Calls from previous presidents for participation on long-range planning committees have gone unanswered. Yet we need to think about the future of our organization. Our national association is criticized regularly for its failure to meet the educational and other needs of law librarians who cannot attend national meetings. This seems to be an area where the chapters can take an active role. Our treasury may not be substantial but it is time to think about using our resources to develop ideas for projects and programs to benefit our local members.

As next year's president, I need your ideas, and I need your help. I thank those of you who have volunteered to serve on standing committees during the coming year, but I also need to hear from members who have ideas and projects for new chapter activities, and who have an interest in planning the future direction of SEAALL. Please write or call, or talk with me in New York. I want to hear from you.

Dick Danner Vice President/ President Elect SEAALL

## ONLINE UPDATE-

Correspondents:

DIALOG Kathy S. Heberer Rumberger, Kirk, Caldwel, Cabaniss & Burke

> LEXIS Frances D. Pughsley Hansell & Post

WESTLAW
Jo Ellen McComb
University of Kentucky
School of Law Library

DIALOG REPORT

What is it?

The Report command allows you to limit the results of a search to specified categories of information and to arrange those results in tabular form.

When should I use it?

Whenever you are using DIALOG to retrieve actual business data rather than bibliographic citations you should consider taking advantage of the Report feature.

Why should I use it?

You will be giving your attorneys a professional-looking package devoid of extraneous information.

What are some of the applications?

You could use the report feature to track the profits of competing businesses, to compile subject-oriented telephone directories or when demographic information is needed for a political campaign. The applications are far-reaching.

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# ONLINE UPDATE

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### How do I use it?

You must follow a special logon procedure that essentially brings you into a subsystem of DIALOG Version 2. At this time you may prepare reports in 18 files (consult Technical Note 7 in the Guide to Dialog Searching). Conducting your search and sorting as appropriate, you enter the Report command with the set number, the range of records, and the categories of information you want printed. In some cases you will need to adjust the paper margins.

### Are there any limitations?

You cannot use the Report feature for offline prints. You obviously cannot use the Report feature for information not loaded for specific records, even though the category exists. For instance, don't search on Electronic Yellow Pages - Financial Services (file 501) to prepare a table of assets of all Florida banks. The asset field does exist but all entries will read "not available".

### How much does it cost?

The price varies according to the number of fields per record, the number of records, and the individual database. For example, using the report feature in Trinet (file 532) to find out the ten largest toy manufacturers according to total sales and number of employees cost \$6.00.

### **WESTLAW**

The purpose of WESTLAW's Private File Service is to enable the subscriber to achieve the greatest benefit from all potential resources in the most efficient, accurate and cost effective manner possible. Customized data bases provide excellent control of complex and voluminous documents or evidentiary materials.

The WESTLAW Private File Ser-

vice enables you to store, retrieve, display and print information from your own files. Access is restricted to your authorized users. The system is very flexible, allowing you to determine what information elements you want to store, such as title, date, source, location, synopsis, index codes or terms etc., and is able to retrieve formatted data elements and texual information.

Although every WESTLAW Private File Subscriber has different needs and unique requirements, outlined below are general categories and types of materials typical of WESTLAW's Private File materials.

#### I. Documents

- -Administrative Decisions
- -Opinion letters
- -Annotated manuals
- -Technical manuals
- -Regulations
- -Briefs and Memoranda of Law
- -Treaties
- Unreported decisions
- -Procedural materials
- -Law Library catalog

### II. Litigation

- -Pleadings
- ·Interrogatories
- -Evidentiary materials
- -Transcripts of testimony
- -Client history information
- ·Summaries of testimony
- -Significant external and internal correspondence
- -Any relevant documents for specific litigation
  - -Exhibit history

The material or documents used in the private file may all relate to one matter, such as major litigation or may consist of an entire collection of information or procedures relating to a number of different matters.

Based on the objectives and

specific goals of the private file subscriber, WESTLAW and West Publishing Company will work with the subscriber to:

-Determine the requirements for and the objectives of the private file.

-Define information problems and identify the different types, number, location and intended use of documents and information the subscriber needs to have in their private file library.

-Evaluate cost effectiveness. Time and budget are analyzed to ensure that the system delivers what is needed at a forecasted cost.

-Develop file specifications and procedures based upon user needs.

-Decide how the different types of documents and materials should be indexed and formatted to most effectively meet the user's needs for rapid data identifiation and retrieval.

- -Design the database.
- ·Test the system.
- -Revise if necessary.
- ·Train the users.
- -Maintain and update the files.

The main elements of cost for establishing a private file are (1) analysis and design, (2) file set-up, (3) initial file loading, (4) file updating and (5) connect time (the time spent searching and displaying the documents for the file). For requirements that are fairly standard, such as formatted data elements and textual material, a new file can be established at minimal cost for analysis and definition. For non-standard files, analysts can give cost estimates before the user makes a substantial commitment.

### - FREE TO YOU -

EARLY STATE REPORTS for most states. For information call Pinellas County Law Library, St. Petersburg Branch, Florida. (813) 825-1875.

### A SELECTED BIBLIOGRAPHY OF WEST VIRGINIA PRACTICE MATERIALS

by

Holley M. Blair Associate and Law Librarian Jackson, Kelly, Holt & O'Farrell Charleston, West Virginia

### I. RULES OF COURT

West Virginia Rules Annotated. Charlottesville, VA: The Michie Company (annual).

### II. JURY INSTRUCTIONS

Abbot, E.L. and Solomon, E.S. Instructions for Virginia and West Virginia. 2nd ed. Charlottesville, VA: The Michie Company, 1962 (3V.) (1985 pocket part).

### III. FORM BOOKS

Gregory, G.C., Forms for Virginia and West Virginia Annotated. 4th ed. Charlottesville, VA: The Michie Company, 1951 (4V.). West Virginia Practice Handbook. 2d ed. Charlottesville, VA: The Michie Company, 1977. (looseleaf).

### IV. SUBJECT TREATISES

### **ADMINISTRATIVE**

Neely, A.S. IV, Administrative Law in West Virginia. Charlottesville, VA: The Michie Company, 1982 (1983 pocket part).

#### BANKING

Hardesty, T.F. and Eros, M.C., West Virginia Collection Techniques and the Law. Eau Claire, WI: Professional Education Systems, Inc., 1984.

### CIVIL PROCEDURE

Olson, D.P., Modern Civil Practice in West Virginia. Charlottesville, VA: The Michie Company, 1984.

Lugan, M.E. & Silverstein, L., West Virginia Rules of Civil Procedure. Charlottesville, VA: The Michie Company, 1960. (1968 pocket part).

#### CRIMINAL PROCEDURE

Cleckley, F.D., Handbook of West Virginia Criminal Procedure. Charlottesville, VA: The Michie Company, 1985 (2V.). Manual for Defense of Juvenile Deliquency Cases in West Virginia. St. Louis, MO: National Juvenile Law Center, 1981.

### DOMESTIC RELATIONS

Morris, W.O., Law of Domestic Relations in West Virginia. Charlottesville, VA: The Michie Company, 1973. (1982 pocket part). Phelps, A.W., Divorce and Alimony in Virginia and West Virginia. 2d. ed. Charlottesville, VA: The Michie Company, 1963 (1970 pocket part).

### **EVIDENCE**

Cleckley, F.D., Handbook on Evidence for West Virginia Lawyers. Charlottesville, VA: The Michie Company, 1978. (1983 Supplement).

#### **GENERAL PRACTICE**

Michie's Jurisprudence of Virginia and West Virginia. Charlottesville, VA: The Michie Company. (Revised volumes and annual pocket parts).

### NATURAL RESOURCES

Donley, R.T., The Law of Coal, Oil and Gas in Virginia and West Virginia. Charlottesville, VA: The Michie Company, 1951 (1972 pocket part).

Skeen, L.L., West Virginia Oil & Gas Law. Charlottesville, VA: The Michie Company, 1984.

### PRODUCTS LIABILITY

Stevenson, R.I., Virginia and West Virginia Products Liability. Norcross, GA: Harrison, 1983.

#### **REAL PROPERTY**

Sims, E.B., Making a State. Charleston, WV: The State of West Virginia, 1956.

Sims Index to Land Grants in West Virginia. Charleston, VW: The State of West Virginia, 1952.

### **TAXATION**

West Virginia Tax Institute (annual).

### WILLS AND ESTATES

Smith, G.P. Jr., Harrison on Wills and Administration for Virginia and West Virginia. 3rd ed. Charlottesville, VA: The Michie Company, 1985.

### DIRECTORY OF LOUISIANA APPELLATE COURTS

Prepared By: Carol D. Billings Law Librarian of Louisiana

### SUPREME COURT OF LOUISIANA

Supreme Court Building, 301 Loyola, Avenue, New Orleans 70112 Telephone: (504) 568-5707

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addicial Administrator(004) 568-5747
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Dist Div.
1st A Morris A. Lottinger, Jr.       Houma       (504) 868-4660         B J. Louis Watkins, Jr.       Houma       (504) 851-0485         C Walter I. Lanier, Jr.       Thibodaux       (504) 447-2185         D Felix H. Savoie, Jr.       Paincourtville       (504) 369-7297         2nd A Luther F. Cole       Baton Rouge       (504) 342-6920         B Steve Alford       Baton Rouge       (504) 342-6920         C John S. Covington       Baton Rouge       (504) 342-6920         D Melvin A. Shortess       Baton Rouge       (504) 342-6920         3rd A Hillary J. "Buddy" Crain       Bogalusa       (504) 839-3239         B Grover L. Covington       Hammond       (504) 345-6933         C Wallace A. Edwards       Covington       (504) 626-3101         D Burrell J. Carter       Greensburg       (504) 222-6605
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3rd A E.L. "Bubber" Guidry, Jr.       St. Martinville       (318) 394-9325         B Ned Doucet       Abbeville       (318) 898-0868
Clerk, Kenneth J. de BlancLake Charles(318) 433-9403
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D Jim Garrison
E Denis A. Barry New Orleans (504) 522-7446
F Charles R. Ward New Orleans
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H David Williams
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Carol D. Billings, Director

### COMMITTEE ON FOREIGN, COMPARATIVE AND INTERNATIONAL LAW

The AALL COMMITTEE ON FOREIGN, COMPARATIVE, AND INTERNATIONAL LAW has planned a program on the International Court of Justice, and international arbitral tribunals during the New York Annual Convention. The various publications produced as a result of proceedings before the ICJ are sometimes difficult to collect and control, yet the literature and the source materials are particularly important to international lawyers and others, including law students,

preparing cases for resolution in the ICJ or otherwise addressing questions relating to international law. The program is scheduled for Tuesday, July 9, 1985, from 3-5 p.m.

Immediately following the program, an organizational meeting of the FOREIGN AND COMPARATIVE LAW SPECIAL INTEREST SECTION (to replace the COMMITTEE) will be held in the same room. As stated in the bylaws, the object of the Foreign, Comparative, and International Law Sec-

tion shall be to provide a forum for the exchange of ideas and information on international, foreign, and comparative law; and to represent its members' interests and concerns within the AALL. You are invited to attend the program and the meeting, and if you would like a copy of the bylaws, or more information please contact:

> Mrs. Helena P. von Pfeil, Chair AALL Foreign, Comparative & International Law Committee

## S.E.A.L.L. BRIEFS

### **FLORIDA**

MICHAEL J. LYNCH joined the staff of the Law Library at the Florida State University College of Law in July 1984 as Reference Librarian. Michael has a Ph.D. from the University of Detroit, a J.D. from the University of Michigan, and a M.Libr. from Emory University. Prior to joining the staff at Florida State, he was Director of

### Compiled by Timothy Coggins

Research for Miller Canfield Paddock & Stone in Detroit, Michigan.

KIMBERLY A. PORTER was named an Education Representative for Mead Data Central in January 1985. Kimberly has a B.S. in Advertising from the University of Texas at Austin. She was formerly account representative with Mead Data.

# CORRECTIONS/ADDITIONS SPECIAL COMMITTEE ON In the last issue a portion of INTERNATIONAL PLACEMENT

In the last issue, a portion of JoEllen McComb's WESTLAW ONLINE UPDATE was omitted. The third paragraph should read as follows:

When the message "No documents satisfy your search request" appears on the screen, WESTLAW

ments satisfy your search request" appears on the screen, WESTLAW has always allowed you to edit your query and try again. You were left feeling stuck if you wanted to keep your original search request and try a different database. Now WESTLAW instructs you how to run the same search in a different database. Erase you search as it appears on the screen (on WALT, hit Delete/EOF key), and type S DB \_\_ \_\_ \_, filling in the database identifier you select. Until you enter a new search request, WESTLAW retains the current search, even if it's no longer displayed on the screen. For example, if you decide to edit your query and type in Q DB \_\_ \_ \_, revise your query, and then change your mind before entering it. you can retrieve the original formulation. Just erase the revision from the screen, type Q and press enter. Your original search will be displayed.

In addition, the authors' names were omitted from the lead article, "Use of Laser Disk Technology." Profound apologies to STEPHEN K. BURNETT, Director of George Mason University Law Library and MICHAEL J. PETIT, Assistant Librarian for Technical Services of George Mason University Law Library.

The Special Committee on International Placements (SCIP) is beginning its second year as a special committee of the American Association of Law Libraries. The Committee hopes to act as a clearinghouse for law librarians, both here and abroad, who wish to participate in international employment exchanges or visitations, and for foreign and domestic law libraries who wish to participate in the program.

To determine the viability of the Committee's endeavor, a questionnaire was sent to law libraries in selected geographical locations last year. The positive response in dicated there is interest for this type of program.

Since funding is a constraint in effecting an international placement program, SCIP members are collecting information on funding sources to which an individual or institution might apply to finance an exchange or visitation. Also, work is currently underway to develop guidelines for libraries participating in an exchange of staff or the hosting of a librarian from another country.

The Committee is now developing a file of U.S. law libraries which are interested in the program. If your library is a potential participant, please contact Claire M. Germain, SCIP Committee, Duke University, Law School Library, Durham, N.C. 27706. A questionnaire will be sent to you to gather further information.

KATHY S. HEBERER, formerly Associate Librarian with Akerman, Senterfitt & Eidson in Orlando is now the (first!) Librarian with Rumberger, Kirk, Caldwell, Cabaniss & Burke law firm in Orlando. Kathy received her M.A. in Library Science from the University of South Florida, Tampa.

New member, JENNY R. JOLIN-SKI joined Akerman, Senterfitt & Eidson as Associate Librarian in April. Jenny received her M.L.S. from the University of North Carolina at Chapel Hill and, although she is new to law librarianship, has spent a number of years in academic and public libraries as well as doing some free-lance cataloging.

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### SEALL COMMITTEES 1984-85

Constitution and By-Laws Committee: Steven R. Thorpe, Chair (912-744-2621), Mercer University, Macon, GA; Alcyone Hart (813-223-1621), Holland & Knight, Tampa, FL; Kay Elaine Duley (504-589-6510), U.S. Court of Appeals, 5th Cir., New Orleans, LA Local Arrangements Committee · 1985: Elizabeth Kern, Chair (504-568-5705), Law Library of Louisiana, New Orleans, LA

Local Arrangements Committee - 1986: Larry H. Wenger, Chair (804-924-3384), University of Virginia, Charlottesville, VA

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Program Committee: Richard A. Danner, Chair (919-684-2847), Duke University, Durham, NC: Susan English, (804-285-6239), University of Richmond, Richmond, VA: Peggy Martin, (404-572-6397), Kirkpatrick & Cody, Atlanta, GA

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GA Special Committee on Procedures Manual: F. Pamela Graham, (404-656-3468), Georgia State Library, Atlanta, GA

### S.E.A.L.L. BRIEFS

Continued from Page 9

The UNIVERSITY OF SOUTH FLORIDA Department of Library, Media and Information Studies will once again offer a course in LAW LIBRARIANSHIP in the Spring of 1986. The course, offering three hours of credit, will be taught by DONALD G. ZIEGENFUSS, Librarian at Carlton, Fields, Ward, Emmanuel, Smith & Cutler in Tampa.

#### **GEORGIA**

MARGARETTE M. DYE, accepted a position with Paul, Hastings, Janofsky & Walker as their Librarian/Legal Researcher. Margarette's previous position was with Powell, Goldstein, Frazer & Murphy. Please note her address has been changed to: 230 Peachtree St., Suite 1100, Atlanta, Georgia, 30303.

SUSAN B. FOOTE, has filled a new position as Assistant Legal Researcher at Paul, Hastings, Janofsky & Walker.

Southeastern Law Librarian c/o Hazel L. Johnson Smith & Hulsey 500 Barnett Bank Bldg. Jacksonville. FL 32202

### NORTH CAROLINA

New members from Campbell University School of Law are Stanley Hammer, Doris M. Hinson, Karen C. Sorvari, and Olivia Leigh Weeks.

STANLEY HAMMER has been the Associate Librarian at Campbell University Law Library for two years and was an Assistant Librarian at Campbell for five years. Stanley has a B.A. from the University of South Carolina, a M.L. from the University of South Carolina, and a J.D. from Campbell University.

DORIS HINSON is the Cataloger/Acquisitions Librarian at Campbell Law Library. Doris received her M.S.L.S. from North Carolina Central University in 1982 and her B.A. in Art History in 1980 from the University of North Carolina at Chapel Hill. She presently is serving as the Treasurer for Microcomputer

Users Group for Libraries in North Carolina (MUGLNC).

KAREN C. SORVARI is the Director of Research at Campbell and has been at Campbell School of Law for eight years. Karen received her B.A. from Florida Atlantic University, M.A. from the University of Rochester, M.L.S. from the State University of New York at Genesea, and J.D. from Campbell University School of Law. Karen's previous position was Acting Law Librarian of the North Carolina Supreme Court Library.

OLIVIA LEIGH WEEKS has been the Assistant Librarian for Public Service at Campbell for the last ten months. Olivia received a B.A. from Meredith College and M.L.S. from East Carolina University. Prior to joining the staff to Campbell she was the Director of Learning Resources Center at Edgecombe Technical College in Rocky Mount, North Carolina.

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