

# **SOUTHEASTERN** Law Librarian

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*Official newsletter of the Southeastern Chapter of A.A.L.L.*

## **FROM THE PRESIDENT**

This year has gone by much too fast. It seems like just yesterday that I was asked to finish Peggy Martin's term of Vice President and assume the office of President when she moved to Colorado. And, now, I am writing my last column. This year has been very rewarding for me by getting to know more people in the chapter and by working with some of the finest law librarians in the country. SEAALL does have a reputation of being a stepping stone to leadership positions in AALL!

The SEAALL Committees have been busy. Their annual reports, presented at the Callaway Gardens meeting, reflected their activities. I would like to thank everyone who served on a committee for their commitment to SEAALL.

The hard work of many people in the chapter produced a great annual meeting in Callaway Gardens. The beautiful surroundings and an interesting educational program produced a winning combination. I think everyone had a pleasant time. I would like to thank Robin Mills, the Emory Law Library staff, and the other Atlanta librarians on the Local Arrangements Committee for all of their hard work and for making us feel welcome. Ed Edmonds and the Program Committee presented a varied and informative program that had something

for everyone. The Atlanta Chapter sponsored the Institute on "Negotiating the Management Maze".

Please mark your AALL preliminary program for the SEAALL Business Meeting on Monday, July 20th, at 5:00 p.m., at the Hilton Hotel. At that time Ed Edmonds will be installed as President. Following the meeting from 6:00 to 7:00 p.m. will be our joint reception with the other chapters in our region.

It has been an interesting and rewarding year as the President of SEAALL. I would like to thank every member for their part in making it a successful year for me and the Chapter.

*Mary J. Cross*

## **SEAALL DIRECTORY UPDATE**

Jackie Sheh should read Jackie Shieh.

The correct phone numbers for Vanderbilt are:

Igor Kavass	(615) 322-2726
Peter Garland	(615) 322-2568
Howard Hood	(615) 322-2568
Mary Langford	(615) 322-2568
Anna B. Leiserson	(615) 322-2568
Mary Miles Prince	(615) 322-2568
Linda Tesar	(615) 322-2568
William Walker	(615) 322-2568

# **HIGHLIGHTS OF THE AALL WINTER INSTITUTE**

## **"Managing Emerging Technologies"**

by Deborah Webster  
University of North Carolina Law  
Library

Infomart at Dallas, a spectacular seven-story trade mart housing dozens of computer showrooms, was the site of AALL's 1992 Winter Institute on "Managing Emerging Technologies", held February 5-8. The Institute featured presentations by law librarians, lawyers, information consultants, and computer vendors, covering both basic overviews and practical applications. Three technologies were highlighted: local area networks, multi-media, and imaging.

The opening sessions focused on technology's impact on people in libraries. Some academic law libraries are experiencing a flattening of the organizational structure, with the elimination of the traditional division between technical and public services, requiring cross-training of professional librarians. In addition, the higher level of skills required for new technologies is resulting in the elimination of the lowest level clerical positions and an increasing use of para-professionals.

Practical looks at technology in action were presented by two law librarians. Barbara Gontrum of the University of Maryland Law Library described a wide range of electronic information services offered to faculty via a local

area network, such as customized current awareness services. Mickie Voges of IIT Chicago-Kent School of Law presented a look at the "electronic library" of the future being created at Chicago-Kent through conversion and storage of documents in digitized form. The imaging process used for conversion provides for preservation of rare or decaying documents, access for multiple users, and the possibility of sharing collections with remote sites.

As a counterpoint to the library world, the vendor presentations provided state-of-the-art product demonstrations. These sessions turned out to be controversial, with some conference participants feeling that the sessions were merely "sales pitches", or that the vendors showed no understanding of the library market. In response, other participants voiced the need for librarians to communicate with vendors of non-traditional technology, to move out of the traditional library environment in order to serve information needs.

The remainder of the program included highlights of several related technologies. Some topics of particular interest to law firms included document assembly, expert systems, and electronically accessible hypertext documents. Laser technology and CD-ROM LANs were also featured.

The Institute programs left participants with one primary message: Technological change is ever-present, and if law libraries do not step into a leadership role in managing this change, someone else will. In order to retain control, librarians must take the

initiative in anticipating information needs and adapting both technologies and library organizations to accomplish these goals. Mark Estes, President-Elect of AALL, closed the Institute with the following advice: "If it works, change it, because it's not going to work tomorrow."

Have you renewed your membership to SEAALL? If you have not received your renewal form, please contact Sue Burch, University of Kentucky Law Library.

### SEAALL FINANCIAL STATEMENT February 1, 1992 - April 30, 1992

OPENING BALANCE		\$3,333.78
ADD INCOME		
Chapter Meeting Profit*	\$3,465.30	
1992 Chapter Contributions (for San Francisco reception)	600.00	
Dues	70.00	
CD/Checking Account Interest	301.48	
CD's Cashed	<u>7,000.00</u>	
		<u>\$11,436.78</u>
	TOTAL INCOME	\$14,770.56
DEDUCT EXPENSES		
1994 Chapter Meeting Hotel Deposit	250.00	
Newsletter Mailing	127.69	
Postage	171.10	
Printing - Directory & Miscellaneous	1,055.09	
Scholarships	2,100.00	
SEAALL Committee Expense	<u>44.56</u>	
	TOTAL EXPENSES	<u>\$3,748.44</u>
CLOSING BALANCES		
Cash at Bank		11,022.12
Certificate of Deposit (maturity date - 8/24/92)		<u>3,000.00</u>
	TOTAL	\$14,022.12

\*Note: Our Chapter Meeting finances from Callaway Gardens are currently showing a profit; however, all expenses have NOT been paid.

Respectfully submitted,

Sue Burch  
SEAALL Treasurer

## SEAALL ANNUAL MEETING AND INSTITUTE

By  
Nancy Deal  
Georgia State University  
Law Library

Thanks to the Lucile Elliot Scholarship fund I was able to attend the SEAALL Annual Meeting in Callaway Gardens. I also participated in the institute on "Negotiating the Management Maze," co-sponsored by the Atlanta Law Libraries Association.

### Negotiating the Management Maze

The institute on management was attended by a group of library managers from the region. The workshop provided various opportunities to break into small groups for exercises in problem-solving and active listening. Maureen Sullivan directed the workshop toward issues that were raised in her pre-institute questionnaire of participants.

Maureen lead brainstorming sessions on guidelines for influencing upward and influencing our staffs. The guidelines were very similar. For instance, communication is a key component in dealing with both groups. Our staff must realize communication is a mutual responsibility, they should be kept informed, and we must clearly state our expectations for their behavior. At the same time we must communicate regularly and spontaneously with upper management, educate them on what we can do for them, report our contributions, and identify ways they can help. We should go to upper management with solutions as well as problems. Many good ideas emerged for

handling the delicate balance of middle management.

Another part of the institute involved taking an abbreviated version of the Myers-Briggs type indicator test. We found out whether we were introverted or extroverted, a thinker or a feeler, etc. Then we grouped ourselves by type and responded as a group to problems. It was fascinating to hear from the different groups and realize how a person's "type" dictates behavior.

At the conclusion of the day we wrote personal and private "Action Plans" for implementing the concepts we learned. The institute was definitely a success for this middle manager! Thanks to Kathleen Ries and the ALLA Continuing Education Committee for bringing Maureen Sullivan to Callaway Gardens!

### Beyond United States Reports and the Index to Legal Periodicals: Information Needs in the World of 1992

Phil Berwick cited Shapero, Managing Professional People: Understanding Creative Performance (1988) in his discussion. He suggested ways in which information managers should sell themselves: take a leadership role, be an educator (through RWA courses or teaching law firm associates), and play an active role in on-line databases. His bibliography includes several resources on finding business information. He recommended Lavin, Business Information: How to Find It, How to Use It (2d ed, 1992) and Strauss, Handbook of Business Information: A Guide for Librarians, Students, and Researchers (1988) both of which explain what business terms mean, how the stock market works, etc.

If you were not at this program you may want to get a copy of Kathy Crosslin's handout on On-line Business Information. It is an annotated list of on-line resources of business information including costs. Kathy went through the list highlighting her favorites - i.e. those used most often at Kilpatrick & Cody in Atlanta.

#### **SEAALL's Historical Legacy: Discovering the Past in AALL's Original Chapter**

This program was especially delightful and valuable for relatively new SEAALL members. Moderated by Carol Billings, 5 librarians reminisced about how the chapter got started and became the first chapter of AALL. Mary Oliver explained how SEAALL started with a group in North Carolina and later included all southeastern states represented by the Southeastern Association of Law Teachers. SEAALL began meeting at the law teachers conferences because costs were assumed by the law teachers association. The first Union List was remembered as an acquisition aid - it had A, B and C ratings to indicate what material should be collected by law libraries according to size.

#### **Administration of Lexis and Westlaw Costs: The Perspective of Firms, Academia, and the Courts**

Joan Cannon reported on Westlaw use in Florida Appellate Courts. Her graph demonstrated the vast difference in current and proposed annual flat rates versus the value of the services received. Carol Roehrenbeck surveyed several southeastern academic law libraries and reported her findings in a chart. In all schools surveyed the

library handles the Westlaw and Lexis bills. Dorothy Shea reported that recovery of costs is only one administrative issue in the firms. She cited problems of accountability for searching, the turnaround time to get bills from Westlaw and Lexis, client relations in regard to on-line research, and the issues of mark-up and value-added billing. This was a very interesting and well-attended program.

The SEAALL Annual Meeting was a worthwhile diversion from daily duties. The interesting programs and outings of the meeting were stimulating. The members of SEAALL are a cordial and professional group who make new members feel welcome. Thank you for the opportunity to attend the meeting and meet so many dynamic law librarians!

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## **A NEW PARADIGM FOR LEGAL RESEARCH INSTRUCTION?**

by Ken Hirsh

Duke University School of Law Library

The legal and law library literature has been filled with articles discussing the perceived failure of law schools to produce law graduates ready to hit the ground running. Issues of the competence of new lawyers and the methodology of teaching legal research to law students came together at "Current Trends in Teaching Legal Research within a Nontraditional Skills Curriculum," a panel discussion program presented at this year's SEAALL meeting.

Participants on the panel were Linda Edwards, Assistant Professor and Director of Legal Research at Walter F. George School of Law, Mercer University; Jim Heller, Director of the Law Library at Marshall-Wythe School of Law, College of William and Mary; Steve Hinckley, Director of the Law Library at University of Richmond School of Law; and Warren Rosmarin, Associate Librarian and Head of Public Services at University of Miami Law Library.

Linda Edwards began by describing the legal research and writing program at Mercer University. The George School of Law uses professors whose full time assignment is the legal writing classes. The course begins in the second semester of the first year and lasts through the following semester. Students prepare two memoranda and a brief and receive a grade in the course.

Jim Heller explained the lawyering skills program at Marshall-Wythe. This is a two-year curriculum within the three years of law school. Students are organized into simulated law firms, with a professor or adjunct faculty member as the senior partner, a third-year student as the junior partner, and a law school librarian as the firm librarian. Students are exposed to the spectrum of lawyering experiences, including drafting, counseling, negotiating, trial, and appeal. Legal research and writing are taught within this program, by the librarians and the faculty members on the team.

Jim sent me additional materials on the program, and he referred me to three articles by the Program's Director, Jim Moliterno. These are: The Legal Skills Program at the College of William and Mary, 40 J. Legal Ed. 535 (1990); The Secret of Success: The Small-Section First-Year Skills Offering and Its Relationship to Independent Thinking, 55 Mo. L. Rev. (1990); and Teaching Legal Ethics in a Program of Comprehensive Skills Development, 15 J. Legal Profession 145 (1990).

I found the presentation about the lawyering skills program intriguing. From the time I began practicing law I have felt that law students should be taught at least an introductory psychology course. The practice of law is as dependent on human relations as it is on understanding "the law." The lawyering skills curriculum is one way of adding this dimension to legal education.

Steve Hinckley reported that Richmond is in the first year of a program based on the Marshall-

Wythe curriculum. The Richmond program also attempts to de-emphasize the standard preoccupation with The Bluebook.

Finally, Warren Rosmarin offered comments on the presentations. Issues he and others raised included the context and goals of legal research and writing courses, which semester is best for beginning the course, and difficulties students appear to have in transferring the research skills used with one problem to other problems. As one example of the latter, Warren related the story of a law student who claimed a full understanding of how to research Florida statutory law but had no idea where to begin to research a Georgia statute.

In the allotted time the program could only scratch the surface of the many issues involved in teaching legal research and other lawyering skills. I found the program an excellent starting point for further consideration of this topic. I would urge all law school faculty, librarians, and deans to closely examine whether the lawyering skills curriculum at William and Mary might be worth adopting or adapting in their schools' educational program.

## **ECLECTIC CONFERENCE REPORT**

by Billie Jo Kaufman  
Nova University Law Library

As a recipient of a Lucile Elliott scholarship, I have been asked to write a brief article on one of the meetings I attended at the 1992 chapter meeting. This assignment should have been easy. I attended many great presenta-

tions! I also attended "Negotiating the Management Maze." At that workshop, I learned why a task like writing an article on one of the meetings is often so troubling for me. In situations like these, I always want to tell everything. So, I've decided to let me be me and comment on two of the most rewarding experiences at the recent conference. Please bear with me.

#1 - Administration of LEXIS and WESTLAW costs: The Perspective of Firms, Academia, and the Courts.

This was an especially interesting meeting. I was familiar with the way costs are handled in academia, but the information about firms and the courts was meaningful. The information gave me great insight into the concerns that firm librarians often express regarding the use of these services by law clerks and new associates. In the academic setting, the students view the service as "free - play as you go." Even though in recent years we have been explaining the services in terms of real dollars, the students often have difficulty adjusting to reality. Coupled with a recent ABA report which ranked Nova University Law School as #1 in the country in terms of WESTLAW use, the workshop comments will be useful in making decisions about changes and responsibilities for the future.

It was also fascinating to learn basic contractual information. Of course, law school contractual arrangements are a horse of a different color. Firms bill real clients and real clients monitor their bills closely. Office administrators and business



partners know what each minute costs in terms of line costs, connect time, paper, and printing. The firm librarians play many roles to ensure a good bottom line - from instruction to line by line bill review. The Courts handle LEXIS and WESTLAW use like law schools and their use is monitored in much the same way. It was interesting, being part of a Florida law school, to learn that the Florida Supreme Court, District Courts, and eventually the Circuit Courts contract with WESTLAW. Academia should likely alert their students to that fact when students are interested in judicial administration or state/local attorney careers in Florida.

The meeting prompted a great deal of discussion and serves well to move me to:

#### #2 COSELL-PUBLIC SERVICE ROUND TABLE:

The meeting was short and attended by COSELL members. But, the exchange of information was exactly what conferences, workshops, and institutes are supposed to be about. SHARING!!

Many ideas and questions were presented. From OCLC First Search to spill-proof mugs, a full hour of conversation took place. This kind of meeting is a continuation of the breakfasts, lunches, dinners, and between meeting conversation when so much is discussed, shared and learned. Actually these meetings are the "meetings" between the "meetings." After many years (too many to state in print), I am convinced that these "meetings" alone always give one's organization a good return for their registration dollar. Perhaps a future program might be

"what I learned and used from a previous conference or workshop."

SEAALL's conference programs are always planned well with great program themes and presentations. As you can see, this conference was no different. A special thanks goes to the Scholarship Committee for the funds which enabled me to attend this year's meeting.

## COLLECTION DEVELOPMENT BUDGET REDUCTIONS

by

Barbara Sutherland

Kentucky Department of Public Advocacy

To routinize acquisitions and check-in activities, many law libraries rely on standing orders and automated check-in. The primary advantage to this approach is enhanced efficiency; the primary disadvantage is that the items tend to come in and be paid for year after year, without being reviewed by anyone with authority to make collection decisions.

The constant stream of standing orders, new editions, and supplements does not create a problem as long as libraries have enough money to pay for everything received. As budgets get tight, however, most libraries find it necessary to delay supplementation of some items, and to cancel some items altogether. For a very small library, the decision to be made is: "What shall we cancel and what shall we continue to update?" For the larger library, in which many people and processes are involved in the acquisitions process, the decision-making process is more complex. There, the first question to be answered may be: "What do we subscribe to?" and the second may be: "How can we possibly evaluate every title?" In their round table presentation, "Coping with



Collection Development Decisions in the Face of Budget Reductions," Nancy Strohmeier and Elizabeth Valadie of Loyola University Law School Library, described the method their library has developed for answering those questions.

In 1986, Loyola began careful review of standing orders and supplementation by a collection development committee made up of the Law Librarian, the head of public services, and the reference librarian.

The review process is designed to be as efficient as possible. As each item is received, technical services personnel determine whether it is a new edition, an unsolicited supplement, or a standing order which has not recently been reviewed. If it meets any of those criteria the item is placed on a special shelf for review by the collection development committee. Each committee member visits the shelf and notes his or her comments on a slip inserted in each item. The committee does not have to meet unless members disagree about continuing the standing order.

In 1986/1987, Loyola ceased the practice of entering a standing order for supplementation when ordering a new title. Now, whenever a new title is ordered, the collection development committee decides whether or not to order supplementation as well. The titles which are not to be supplemented are stamped, "Library will not receive later supplements" to alert patrons that the information may not be up to date.

Another cost-cutting measure, implemented in 1988/1989, is the addition of budget fund codes to the library's acquisitions database. This allows staff to track spending on supplementation,

or by publisher, and thus "red flag" titles for which supplementation costs are especially high.

In the past two years librarians at Loyola have been taking a careful look at Clark Boardman Callaghan and Warren, Gorham & Lamont titles -- especially those that were previously published by Lawyers Cooperative -- to determine whether the quality of the supplements, and their costs, are in line with former Lawyers Cooperative quality and costs.

After Nancy and Elizabeth's presentation, round table participants asked a number of questions, and discussion was lively. Several participants asked questions about other libraries' experience with canceling Shepard's citations, especially the state citators. Some participants said they had canceled the state citators (except for their own, surrounding, and "important" states), and now ask their patrons to rely on the regional citators or one of the online legal research services; the disadvantage to this is that only the state citators include citations for state statutes.

Other questions concerned updating schedules for looseleaf services. Some participants said that for a number of titles they do not subscribe to updates at all, but simply purchase the title anew every two to three years.

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Thank you Lucile Elliott Scholarship recipients for contributing articles to this issue.

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# EUROPEAN ECONOMIC COMMUNITY

by Bob Munro  
University of Florida  
Legal Information Center

I sincerely thank SEAALL and in particular the SEAALL Scholarship Committee for the financial assistance which made it possible for me to attend the Annual Meeting, April 9-11 in Callaway Gardens.

The entire meeting was of very fine quality. In particular, I would like to focus on two excellent programs: "The Changing Face of Europe: The European Economic Community in 1992" by Professor Alan C. Swan of the University of Miami School of Law and "Managing European Economic Community Information Resources" by Professor Robin Mills of Emory University.

## Professor Swan:

Professor Swan, a specialist in international economic law, spoke on the long-term significance of Europe 1992. He noted that the "European Community" has grown from six to twelve members with the serious possibility that Poland, Czechoslovakia, and Hungary will seek some type of associate membership. Then, Bulgaria, Romania and the Baltic states will probably follow. In a longer perspective, Russia, the Ukraine and Byelorussia will follow but at the present those developments are quite speculative. However, Professor Swan pointed out that in a final analysis of the trend toward unification, a Europe with a population of one billion would stretch from the Atlantic to the Pacific.

## Professor Robin Mills:

The second session of the program on Europe focused on how certain libraries that receive E.C. research materials processed and maintained their E.C. collections. The quite interesting discussion, led by Professor Mills, was a frank one pointing out not only the richness of the resources available in E.C. Depository Libraries, but also the issues of classification, cataloging and space requirements. The discussion was based in large part on an instrument that was used to survey the cataloging in E.C. depository libraries.

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# **SEAALL BUSINESS MEETING MINUTES April 11, 1992**

The meeting was called to order at 11:10 a.m. by Mary F. Cross, President, who introduced the other officers (Ed Edmonds, Tim Coggins, Alva Stone and Sue Burch).

## **Announcements:**

The "Negotiating the Management Maze" Institute, organized by the Atlanta Law Libraries Association (ALLA) and held just prior to the SEAALL Annual Meeting, has had favorable reports; there were 21 participants.

A special welcome was extended to new SEAALL members and to first-time Annual Meeting attendees, identifiable by their green-colored name badges. Mary encouraged both the new and older members to volunteer to serve on Committees; Committee preference forms were available.

## **Report from AALL:**

Bob Oakley (Law Library Director, Georgetown University) was our guest representative from the AALL Executive Board. He stated his pleasure in joining us, and acknowledged the significant contributions which SEAALL members (citing particularly Dick Danner, Claire Engel and Carol Billings) had made to the AALL leadership in recent years. We should also be proud of another SEAALL member, Kay Todd, who has just been elected AALL Vice President/President-Elect for 1992/93.

Bob described AALL's current attempt to take the initiative in governmental policy regarding

copyright, information access, depository library program, etc. Assistance from the AALL chapters is needed to monitor related legislation at the state level. Would SEAALL consider setting up a counterpart to the national committee to handle such a task?

AALL's "outreach" efforts are another major focus of the Board this year. The AALL official representatives to other professional organizations, the work of the Public Relations special committee, and an initiative to improve/expand the training of international and foreign law librarians are the principal means by which AALL now enhances communication and promotes the profession of law librarianship.

Mr. Oakley also mentioned that AALL dues levels may need to be restructured to allow for periodic adjustments for inflation.

## **Secretary's Report:**

Alva Stone (Secretary) referred to the minutes of the July 22, 1991 business meeting held in New Orleans. It was proposed that we dispense with the reading of those minutes, and there was no objection. There was a motion to approve the minutes as published in the Fall 1991 issue of Southeastern Law Librarian. The motion was seconded, a vote was called, and the motion passed unanimously. Alva also mentioned that the election of new SEAALL officers is to be completed in May, and she would be sending out the ballots soon.

## **Treasurer's Report:**

Sue Burch (Treasurer) distributed copies of SEAALL's annual Financial Statement, covering

April 1, 1991 to March 31, 1992. Although our assets appear substantial, Sue pointed out that we had not yet paid the Callaway Gardens bills, and that the funds from a matured CD need to be reinvested. Dues notices would soon be mailed, and this year the form will include a line to indicate whether the member is "new" or "renewing."

#### **Executive Committee Report:**

SEAALL's business meeting in San Francisco will be Monday, July 20 at 5:00 p.m., followed by a reception at 6:00 p.m. which will be co-hosted by these other chapters within our region: New Orleans Association of Law Librarians (NOALL), South Florida Association of Law Libraries (SFALL), and Virginia Association of Law Libraries (VALL).

The Executive Committee approved a revision to SEAALL's "Expense Reimbursement Guidelines and Policies" which were adopted in 1990. A statement that the Chapter will waive the annual meeting registration fee for a SEAALL member who is speaking on the program was changed to state that the Chapter may waive the fee (or a portion thereof).

SEAALL will participate in the AALL Activities area of the San Francisco exhibits. Ed Edmonds and Sue Burch agreed to organize our part of the exhibit, and they're looking for other volunteers to assist, possibly helping to staff the area during the convention.

#### **Future SEAALL Annual Meetings:**

Cam Riley and Marjorie Price are planning the local arrangements for next year's meeting in Charleston, West Virginia on April 15-17, 1993. Possible

social events include an opening reception at the state capitol (TULIPS will be in bloom! -- Alva's note) and a Riverboat cruise/dinner. The following year, March 24-27, 1994, we will convene at the Grover Park Inn in Asheville, N.C. Tim Coggins and Hazel Johnson are Co-Chairs, and they are forming a Local Arrangements Committee to include members from all types of law libraries and all areas of the state.

#### **Committee Reports:**

Joyce Janto, Chair of the Articles and Bylaws Committee, described proposed changes to the Chapter's Bylaws (copies distributed). The Committee added captions to the Bylaw sections to make labeling of section headings more uniform. Two changes are required by AALL: that the SEAALL President also be a member of AALL, and that Chapter article and bylaw amendments be forwarded to AALL for approval. The use of voice ballots is clarified, and the statement about Roberts Rules of Order was moved from one article to another. All current SEAALL members will be formally notified of the proposed bylaws changes in April, and these will be voted upon at the July 20 business meeting.

Regarding Local Arrangements 1992, Robin Mills reported that we had 128 people registered for the Callaway Gardens meeting: 81 from law school libraries, 15 law firms, 12 court/county law libraries, and 20 "others." We are most grateful to the vendors and publishers who provided support for this year's meeting: William S. Hein, Fred B. Rothman, Carswell, William W. Gaunt, West Services, EBSCO and Martindale-Hubbell. Robin also expressed

her thanks to the volunteers in each state who sent out advance copies of the Annual Meeting registration information when the individual mailings were unexpectedly delayed at the post office. Finally, Robin expressed her appreciation for all the hard work done by Shirley McDonald and by members of the Emory Law Library staff who helped with local arrangements.

Betty Kern, Chair of the Nominations Committee, thanked the other members of the Committee (Mary Forman, Bill Beintema, Jim Heller), and announced the following slate of candidates. For 1992/93 Vice President/President-Elect: Gail Warren (Virginia State Law Library) and Pam Williams (University of Florida). For 1992/94 Secretary: Donna Bausch (Regent University) and Jack Hurd (Nelson, Mullins, Riley & Scarborough).

Reporting for the Placement Committee, Donna Bausch, Chair, said that she had current vacancy listings with her, if anyone wished to see them.

Ed Edmonds, Chair of the Program Committee asked other members of his Committee who were present (Sue Roach and Steve Thorpe) to stand and be recognized for their hard work in organizing an annual meeting with 16 programs on interesting and diverse topics. Ed also thanked Robin Mills, who had been extremely helpful to the Committee.

The Publications Committee report was summarized by its Chair, Jack Hurd. One major accomplishment this year was the publication of the 1992 SEAALL Membership Directory, which is being distributed at this meeting (others will be mailed). The

Chapter is indebted to Pam Williams and Mike Petit for their efforts on the Directory.

As Chair of the Scholarship Committee, Jean Holcomb stated that this year the 18 applications for scholarships totaled up to requests for over \$43,000! The Chapter only had \$3,000. Ten awards were given, and none matched the amounts originally requested by the applicants. Jean wonders if we should do more fund raising or more actively pursue potential donors, to increase our effectiveness in assisting our members continuing education endeavors. Please call Jean or other members of the Committee before the San Francisco meeting, if you have ideas. The following scholarship recipients who used their scholarships for attendance at the SEAALL meeting were asked to stand: Nancy Deel, Ken Hirsh, Billie Jo Kaufman, Bob Munro, and Barbara Sutherland.

Mary Cross received written reports from the Committees named above, and also from: Education Committee (Phil Berwick, Chair), Government Relations (Bernie Scherr, Chair), Membership (Connie Matzen, Chair), Newsletter (Kathy Heberer and Russell Gebet, Co-Chairs), and Publicity/Public Relations (Ebba Jo Sexton, Chair). All of these reports were summarized in a document distributed at the meeting. (Copies are available on request.)

#### **Unfinished Business:**

The Southwest Chapter (SWALL) has agreed to Co-Sponsor a joint SEAALL/SWALL meeting in 1996. The location will be Austin, rather than Galveston. SWALL will take responsibility for local arrangements (Roy Mersky

and Kay Schlueter will be Co-Chairs), and SEAALL will be in charge of the program.

Mary Cross reported that our bid to have the AALL Annual Meeting for 1997 held at Disney Resorts near Orlando was turned down. (AALL had contacted all the chapters in the southeast, since it will be time in 1997 for the national meeting to return to this region.) A letter which Mary recently received seemed to indicate that AALL had chosen Baltimore instead for the 1997 site.

#### **New Business:**

Hazel Johnson reminded members about CONELL '92, the Conference of Newer Law Librarians, which is designed for AALL members who have had five or fewer years of law library experience and are attending their first or second AALL Conference. CONELL will be held this year on Saturday, July 18, with Bob Berring as the keynote speaker. For lunch, a San Francisco Bay cruise! Registration fee is \$50.00 (deadline: June 15).

All the Chapter presidents received a letter from Margaret Leary which described an open forum on "Recruitment to Law Librarianship" to be held in San Francisco. SEAALL members are encouraged to attend the forum. We will designate the Chair of our Publicity/Public Relations Committee as our liaison to the AALL Committee on Recruitment.

Larry Wenger reported for the Special Committee on Service to SEAALL. This year's service award was presented to: **HAZEL JOHNSON!!** In his remarks, Larry spoke of the many functions and roles in which Hazel has contributed to the Chapter and

the profession since 1980. She's been our newsletter editor, annual meeting program Chair, Vice President, President, Chair of the Publicity/Public Relations Committee, has also been active in ALLA and in AALL, now is Co-Chair for CONELL, and she has lived in four (4) different southeastern states! (Not to mention the great entertainment she gave us as a "chorus girl" in Reno, and with her budding romance on the SEAALL cruise to the Bahamas.) Hazel received an engraved plaque, and responded to the applause by stating her feeling of having received more from SEAALL than she had ever given, and that she especially valued the many friendships she has made.

Mary Forman would like some clarification from AALL regarding the choice for the 1997 Annual Meeting site. She stated that the law firm librarians in Orlando had preferred proposing the downtown hotels, feeling that the Disney resorts might be too expensive. The Orlando Convention Bureau (including its Chicago office) did prepare bids which were submitted to AALL, but there is some uncertainty as to whether or not all the Orlando-related proposals were considered by the appropriate persons. Carol Billings, as a member of the AALL Executive Board, indicated that AALL may not have definitely decided upon Baltimore, and that she would inquire about the possibility of re-considering Orlando, given this new information. Stay tuned!

#### **Adjournment:**

The meeting was adjourned by Pres. Mary Cross at 12:15 p.m.



# ETHICS ISSUES FOR LAW FIRM LIBRARIANS

by Gail F. Zwirner  
Hunton & Williams

## ACCESS TO INFORMATION

Gaebler, Ralph F. "Answering Statistical Questions with LEXIS and Westlaw." Legal Reference Services Quarterly 8 (No. 3/4 1988) : 19-23.

Menanteaux, A. Robert. "A User's Comparison of WESTLAW and LEXIS." Legal Reference Services Quarterly 2 (No. 2 Summer 1982) : 19-23.

Menanteaux, A. Robert, and Mary M. Schmidtke. "LEXIS and WESTLAW : "A Table of Equivalent Operators." Legal Reference Services Quarterly 2 (No. 2 Summer 1982) : 25-31.

Nissenbaum, Robert J. "An Impressionistic View of LEXIS and WESTLAW." Legal Reference Services Quarterly 2 (No. 3 Fall 1982) : 95-100.

Legal Reference Services Quarterly frequently offers useful comparisons of different applications by the major vendors for on-line legal research, LEXIS and Westlaw. The above articles discuss topics including: efficiency in searching between vendor databases, pricing structure, and currency.

## COPYRIGHT

American Association of Law Libraries. "Copyright in the For-Profit Environment." (1991 Annual Meeting, New Orleans, La.) (audio cassette)

In this seminar, three experts in the copyright field, including

Professor Paul Goldstein, outline the details of copyright compliance in for-profit libraries.

Jensen, Mary Bradt. "Copyright Issues Affecting Libraries: A Bibliography." Legal Reference Services Quarterly 9 (No. 3/4 1989) : 165-225.

Ms. Jensen's bibliography is a comprehensive offering of sources discussing all areas regarding the copyright issue, and is particularly useful for firm libraries with sections on "fair use," "for-profit institutions," "databases," "photocopying," and "section 108 libraries."

Nemchek, Lee R. "Copyright Compliance by Law Firms (17 U.S.C. Sec. 108): An Ethical Dilemma for Librarians." Law Library Journal 83 (1991) : 653-683.

This article analyzes the results of a law firm survey regarding compliance with copyright laws. Ms. Nemchek includes sample copyright compliance policies for printed material and software.

## ETHICS

Preer, Jean. "Special Ethics for Special Librarians?" Special Libraries 82 (No. 1 Winter 1991) : 12-18.

Dr. Preer discusses how a professional code of ethics can perform two valuable functions by stating the core values of its practitioners and by creating a presumption in favor of certain values that must be overcome if library policy is made to the contrary. She cites examples of ethical dilemmas law firm librarians might face which test the ethics code.



Chicco, Giuliano (moderator). "Ethics and Law Librarianship: A Panel Discussion." Law Library Journal 83 (1991) : 1-19.

This article is an edited transcript of a program presented at an annual meeting of AALL. The panelists cite an example of a possible delicate situation distinguishing library versus personal expenses.

Gorlin, Rena A., ed.. Codes of Professional Responsibility. Washington, D.C. : Bureau of national Affairs, 1990.

This compilation presents the official codes of ethics of the major professional organizations in business, health, and law. It includes the Statement on Professional Ethics promulgated by the American Library Association, and adds several principles adopted by the American Association of Law Libraries as applied to the special character and mission of law libraries.

#### FUNDING

Beck, Susan and Michael Orey. "Skaddenomics: The Ludicrous World of Law Firm Billing." American Lawyer (September 1991) : 3,92-97.

This article questions the billing ethic of law firms' billing practices of "unbundling" certain charges which used to be considered overhead. It cites the possibility for abuse in certain profit centers, including the library's LEXIS/Westlaw markups.

Khimpock-Vieweg, Kathy. "The New Bottom-Line: Collection Development vs. Cost Effectiveness." Trends (July-Aug. 1991): 3-4.

This article includes cost-saving ideas to consider in a decade of trends toward departmental profitability for firm libraries. It includes bibliographic references.

#### FUTURE

Hildebrandt, Bradford W. "Law Librarians: The Changing Face." New York Law Journal (Jan. 21, 1992) : 4.

Many firms are looking to new technology to replace the traditional law library. Mr. Hildebrandt discusses the best use for new technology, how the next decade will provide better access to information, and the increasingly viable role of the law firm librarian.

Curci-Gonzales, Lucy, and Sharon K. French, chairpersons. Managing the Private Law Library 1991 : Management Challenges, New Technology, and Planning for the 1990s. New York : Practicing Law Institute, 1991.

This conference includes several useful outlines and articles, among them: "Challenges for the 1990s: Get Set and Make a Plan," "Professional Issues for the 1990s," "Professional Ethics for the Information Professional," "Professional Responsibility in the Private Law Library," and "Technology Trends: Their Implication for Law Firm and Law Library Management."

#### PROFESSIONAL IDENTITY

Bonney, Barbara B. "The Controversy Over Dual Degrees for Law Librarians." Legal Reference Services Quarterly 11 (No. 1/2 1991) : 127-133.

This article tackles the long-standing debate in law

librarianship of the need for the librarian to have a law degree in addition to an M.L.S. Ms. Bonney explores all factors involved, including kind of library, the kind of position the librarian holds, and the gender of the librarian.

Newman, Mark J. "Why a Law Firm Needs a Librarian." Legal Reference Services Quarterly 5 (No. 4 Winter 1986) : 57-64.

Mr. Newman discusses several reasons why a law firm should have a librarian, including administration and maintenance, records management, and reference and research.

O'Grady, Jean. "Lawyer-Librarian Communication Often Is Neglected." National Law Journal (July 22, 1991) : S8-9.

Librarians have seen expanded responsibilities in areas such as marketing, records management, and computer systems management, unfortunately without an increase in the firm's channels of communication. Ms. O'Grady's article makes suggestions for improvement of communication between lawyers and attorneys.

Schwarz, Deborah. "Firms' Librarians See Broader Role; Leaving the Card Catalog Behind." National Law Journal (April 22, 1991) Law Office Management Section : 26.

Ms. Schwarz suggests possibilities for an expanded role for a firm's librarian in areas of marketing, records management, and litigation support. She cautions that promoting the library in this fashion may mean doing more than one job only half as well.

Shimpock-Vieweg, Kathy. "How to Develop a Marketing Plan for a Law Firm Library." Law Library Journal 84 (1992) : 67-91.

Ms. Shimpock-Vieweg discusses marketing plans for law firm libraries, and argues that a plan is essential to the success of the promotion of the library. A sample plan is included for reference.

## **SOCIETAL ISSUES**

American Association of Law Libraries. "Understanding Diversity: Working with Your Multi-Cultural and Ethnically Diverse Staff." (1991 Annual Meeting, New Orleans, La.) (audio cassette)

In this seminar, Gloria Leonard, the Co-chair of the ALA President's Committee on Cultural Diversity, and Jackson Raines, BNA's Training Manager in Human Resources Development, spoke about demographic changes in the work force, and offered management strategies for building positive working relationships in a culturally and ethnically diverse working environment.

Amjadi, D. Prano. "Many Librarians Take Initiative in Recycling Drive." National Law Journal (July 22, 1991) : S10.

Law libraries are becoming significant producers of waste paper. This article discusses programs which librarians are initiating to recycle the waste they create. The American Association of Law Libraries is entertaining a resolution that would encourage law book publishers to advertise the use of materials that can be recycled easily.

Bayer, Barry D., and Mark J. Welch and Benjamin H. Cohen. "Electronics Can Make ADA Compliance Easier." Texas Lawyer (July 1, 1991) : 27.

The Americans with Disabilities Act has spawned the development of electronic assistive devices to accommodate the disabled in the work place. This article reviews many of the products and suggests that reasonable compliance with the ADA may not be outrageously expensive.

Samborn, Randall. "Disabilities Act: Firms Not Ready; Many Offices Have Not Adapted to Handicapped." National Law Journal (Jan. 27, 1992) : 1.

While lawyers are advising clients about the implications of the Americans with Disabilities Act on businesses, they are not looking closely at the applications to their own law firms for making reasonable accommodations to disabled employees and applicants. Mr. Samborn's article discusses the factors to consider in deciding what changes are readily achievable to relieve current barriers.

## WHAT IS THIS COSELL?

by  
Diana Osbaldiston  
University of South Carolina

COSELL stands for Consortium of South Eastern Law Libraries. The organization was formed during discussions among the directors of the academic law libraries in 1985 and officially came into being at a special meeting held in Atlanta at Solinet and Emory in September of that year. The original Steering Committee was composed of Robin Mills as Chairman, Larry Wenger, Bill

Beintema, Wes Daniels and Bruce Johnson. This Steering Committee became the first Board of Directors when COSELL was incorporated as a Florida not-for-profit corporation in 1987. In accordance with the Articles, directors are elected for a term of two years. Wes Cochran was the first elected Chairman.

COSELL's stated purpose is to provide "a formal framework for the mutual cooperative efforts of the law school libraries of the Southeastern United States."

To date these efforts have resulted in an agreement waiving ILL charges among the participating libraries. Several ongoing surveys have also been initiated. The University of Tennessee has collected and collated ABA Statistical Reports on behalf of the members since 1985. In 1990 COSELL sponsored the collection and distribution of salary figures, and a survey of the collection strengths of the members. The members also agreed to exchange their newsletters. The biggest effort financially resulted in the award of a grant of \$105,000 through the U.S. Department of Education, College and Library Technologies Grants Program in 1991. This money has gone to the purchase and installation of fax machines, which will speed the exchange of materials among the member libraries.

In 1991 it was decided that the Technical Services librarians would meet as a separate group at the Annual SEAALL meetings. In 1992 the Public Services librarians also met as a separate group. These two groups are seeking ways in which to share common concerns and promote cooperative effort.

## COSELL CORNER

by  
Carol Roehrenbeck  
Nova University

The annual meeting of the COSELL Board was held at Callaway Gardens, Georgia on April 10, 1992. The Board approved numerous new projects and reported on the progress of several ongoing programs that should help us all. Please read on.

### ELECTIONS

Becky Clapp and David Ensign were elected to the Board. They replace Lolly Gasaway and Jim Heller. Tom Steele was appointed to complete Bruce Johnson's term as Vice Chair.

### COSELL BULLETIN BOARD! :)

Do you know what that character is? That's a smile in E-Mail talk. You better learn your symbols so you can use them when you use our new Cosell Bulletin Board. The bulletin board will be set up by Nova. We can use it to exchange reference tips, publishing information, hot sale items, etc. First, we need your Internet ID numbers. Send them to Bill Beintema who is putting together a directory.

### BOOK SALE!!!

Well, not quite, but have we got a deal for you! COSELL is looking into a discount purchasing program that may save members 25% to 35% on new books. The Board endorsed this program and asked Tom Steele to pursue the idea.

## A/V AND MICROFORM LOANS

Did you know that you can borrow videotapes and microforms? COSELL libraries agreed to lend audiovisual materials and microforms to each other without charge. You need to check with the lending library to make sure that there are no problems with individual items or with a library's lending policy (only one school had a problem).

## FAX MACHINES AND DUPLICATORS

By now everyone should have their fax machines installed. Are they beauties! Thanks Bill! Your hard work paid off. Now we are waiting to hear from the Dept. of Education. Jim Heller and Bruce Johnson submitted our grant request for fiche-to-fiche duplicators. The library with the largest fiche collection in each COSELL state, plus the next nine largest libraries will get duplicators if we are successful. We should know by October or November!

## COLLECTION ASSESSMENT

Are you interested in evaluating the strengths and weaknesses of your collection? Steve Hinckley and Carol Roehrenbeck are looking into the use of Amigos software and Peter Ward's services for this purpose.

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## SEAALL BRIEFS

Compiled by  
Jack Bissett  
Washington and Lee University

Please send news items about members and Southeastern law libraries to Jack, or to: Julia Best, University of North Carolina, Reba Best, University of Tennessee, Richard Boaz, Jackson & Kelly, Charleston, Sue Burch, University of Kentucky, Sherry Young, University of Mississippi, Bea Citron, St. Thomas University, Nancy Deel, Georgia State University, Diana Osbaldiston, University of South Carolina, Nora Everlove, Special Library Service, St. Petersburg, Penny Gibson, University of Alabama, or Elizabeth Valadie, Loyola Law School. Thanks to everyone who contributed!

### ALABAMA

Paul M. Pruitt, Jr., University of Alabama, has published "The Return of Hugo Black : the Significance of the Hugo L. Black Collection at the University of Alabama, " in 43 Alabama Law Review 291.

Timothy Coggins, Associate Director and Clinical Assistant Professor of Law at the University of North Carolina, has been named the new Director at the University of Alabama Law School Library. He will assume his new duties in January 1993. Robert Marshall will continue as Acting Director until that time.

The Law Library Association of Alabama held their Spring meeting May 22 in Montgomery at the new Alabama Center for Commerce Building. David Lowe, University of Alabama, presented a program on computer viruses.

William C. Younger will retire June 1, after more than 35 years of state service, including 26 years as Alabama State Law Librarian and Director of the Supreme Court and State Law Library. Bill was a charter member of the State, Court and County Libraries of the US and Canada, which became the first Special Interest Section of AALL. He has been Secretary-Treasurer, Vice-President/President-Elect, and President of SEAALL. In the early 1970s he was successful in doubling the membership of SEAALL by billing all Southeastern Law Libraries appearing in the AALL directory for institutional memberships for their listed members. Bill was also Chair of the AALL Certification Board, near the end of its life. He intends to stay in touch with his many friends and colleagues in southeastern law libraries.

The Northern District of Alabama, US District Court, is offering the PACER (Public Access of Court Electronic Records) System to members of the Bar. PACER is a new dial-access service which allows rapid access to court docket information. More can be learned from the Clerk of the Northern District of Alabama, (205) 731-1701.

L. Scott Johnson is a new member. Johnson is at Jones School of Law Library, Faulkner University, Montgomery.

### FLORIDA

The Central Florida Association of Law Libraries met on May 6th at Fowler White Gillen Boggs Villareal & Baker, in Tampa. The topic of the meeting was "Meeting the Paralegal Needs."

Law Library guest speakers making presentations to the staff and faculty library committee at St. Thomas University during the Spring semester were: (1) computer service librarians, Frank Novack of Nova and David Shah of St. Thomas, with a technology update; (2) Professors Light and Garcia of St. Thomas, on publishing a book, author's viewpoint; (3) a panel of student representatives on student concerns regarding library services.

Bardie Wolfe, St. Thomas Law Library, is interested in getting information from academic libraries using their own terminals to access LEXIS and WESTLAW, as to the cost of paper and ink for printing. He is also interested in the costs of printing associated with CD-ROM products.

The Southeast Florida Library Information Network (SEFLIN) will hold a Census Workshop at St. Thomas Law School on June 17th.

Another new member is Linda K. Fowlie, with Rumberger Kirk & Caldwell, Orlando.

Edgardo Rotman, Foreign and International Law Librarian at the University of Miami, participated in the conference on "Canadian Law and Legal Literature: Access to Legal Information in a Multilingual Culture." The conference was held in Durham, North Carolina on March 27-28, 1992, under a grant from the Duke Canadian Studies Center.

Mr. Rotman also participated in the International Comparative Seminar on the problem of "dangerous" and long-term prisoners held in Prague on April 8-11, 1992. The seminar was

sponsored by the local Institute of State and Law and by the Max-Planck Institute for Criminal Law of Freiburg, Germany. After his stay in Czechoslovakia, Mr. Rotman conducted an on-site survey on the law library at the Institut de Droit Comparé in Lausanne, Switzerland.

#### KENTUCKY

David Ensign, University of Louisville, reports that the Library was inspected by the CPO this Spring, passing all categories and receiving several "excellents" and "goods."

The University of Louisville Law Library has their new FAX machine, courtesy of COSELL; (502) 588-8906.

Carol Allred, Northern Kentucky University, announces that their VTLS system will be up and running in August, in time for the beginning of the Fall semester. They have not yet named it.

Mark Linneman, University of Kentucky, has reported that NOTIS implementation is going slower than anticipated. The public access catalog has been in use since August, but Circulation, which was scheduled to come up in March, is now scheduled for mid-May.

UK Law's new FAX number is: (606) 258-4906.

#### NORTH CAROLINA

Hazel L. Johnson, North Carolina State University, and Connie Matzen, Smith Anderson Blount Dorsett Mitchell & Jernigan, Raleigh, spoke to lawyers attending a Festival of Learning at the University of North Carolina School of Law. Their

topic was "Reasonable Expectations for a Law Firm Library."

Janet Sinder was named Head of Public Services at the Duke Law Library on January 1. Janet has been at Duke since 1985, most recently as Senior Reference Librarian. She also has been awarded continuing appointment, effective July 1, 1992.

Michelle W. S. Tsoi, Serials/Cataloging Librarian at Wake Forest University for less than a year, has joined SEAALL. Her MLIS is from the University of Hawaii at Manoa, and she was previously Librarian at the Great Commission Theological Seminary.

#### SOUTH CAROLINA

Marsha Baum, currently Deputy Director of the University of Connecticut Law School Library, has been appointed Director of the Law Library at the University of South Carolina. She is to start July 15.

#### TENNESSEE

Donna C. Wair, Assistant Law Librarian at the Tennessee State Law Library, is a new SEAALL member. She has been with the Library since mid-1989, before which she was a Library Assistant with the Massey Law Library, Vanderbilt University.

One more new member: Susan Delp, who is at the Supreme Court Law Library, Knoxville.

#### VIRGINIA

##### COLLEGE OF WILLIAM AND MARY:

The Public Service Librarians of Marshall-Wythe Law Library recently presented a program entitled "Basic Training for

Summer Associates." All law students were given research assignments from the "senior Partner," typical of the assignments summer associates might receive. The issues presented required research into statutory, judicial and administrative law. The program focused on resources available for completing the assignment. Topics discussed included: "Difference Between Law Firm and Academic Research;" "Legislative, Administrative and Judicial Research on the Federal, State and Local Levels;" "Pulling it All Together with Looseleaf Services;" and "Time and Money Saving Techniques for On-line Research." An informal reception followed the program, at which the librarians received very positive feedback. After the program, they were told, the word "memo" no longer held quite the threat it had before; students felt better prepared for summer employment.

James Heller has been named an outstanding Law Librarian by Alert Publications, Inc. Jim was cited for his activism in local, regional, and national law library associations and his developing expertise in copyright law. He is profiled in the January 1992 issue of Legal Information Alert.

Richard Leiter, Regent University, has written an article entitled "The Developments in the Practice of Law and Their Impact on the Enterprise of Law Publishing." Published at 11 Legal Reference Services Quarterly #3/4 p. 129-139, his article is part of a Symposium of Law Publishers which is also available as a monograph from Haworth Press. Richard also published an article in Legal Information Alert, June 1991:



"The Collier Bankruptcy Law Library on CD-ROM," which was co-authored with Leslie Ann Forrester, San Francisco.

#### WASHINGTON AND LEE UNIVERSITY:

Sarah K. Wiant spoke to the Association of Legal Administrators at their annual meeting in Atlanta, April 14. Her topic was "Make a Copy and Pass It On: What Every Administrator Needs to Know About Copyright Laws."

The Lewis F. Powell Jr. Archives at Washington and Lee were dedicated on April 4th, with special guests Chief Justice William H. Rehnquist, Justice and Mrs. Powell, and ABA President-elect, J. Michael McWilliams. To celebrate the occasion, a symposium was held April 2-4, entitled "Contemporary Challenges to Judging: History, Politics, and Values." Presentations were made by numerous judges, lawyers and legal scholars, and by John N. Jacob, Archivist. Keynote speaker was Chief Justice Rehnquist.

The Washington Area/Virginia Law School Library Directors met in Williamsburg on May 8.

#### WASHINGTON D.C.

Michael J. Petit, formerly Acquisitions Librarian at the University of Miami, has returned to DC as Associate Director and Head of Technical Services at the District of Columbia School of Law.

Kathleen T. Larson, formerly of Hazel & Thomas in Falls Church, Va., is now with Debevoise & Plimpton. Her new address is: Debevoise & Plimpton, Library - Suite 1100E, 555 13th Street,

Northwest, Washington, D.C. 20004. Phone: (202) 383-8045.

#### WEST VIRGINIA

An organizational meeting, to begin planning for the 1993 SEALL Annual Meeting, was held in Charleston before Christmas. Present were: Richard Boaz, Jackson & Kelly; Jacqueline Burns, Jenkins Fenstermaker Krieger Kayes & Farrell; Karen Orlando, Spilman Thomas Battle & Klostermeyer; Margie Price, Supreme Court of West Virginia; Ann Shetzer, U.S. Courts Library; and Camille Riley and Nancy Young, West Virginia University.

## AALL ANNUAL MEETING REMINDERS TO PERSONS WITH SPECIAL NEEDS

#### SPECIAL MEALS

Persons requiring vegetarian or Kosher meals for the President's Luncheon and the Closing Banquet are reminded to stop by the Information/Hospitality Desk to request their meals. Requests for both events must be made by 5:00 p.m., Sunday, July 19, 1992.

#### PERSONS WITH DISABILITIES

Persons with a disability requiring auxiliary aids and services as well as others who may require transportation to and from the Opening Reception and the President's Luncheon are reminded to check the appropriate box(es) on page 30 of the Preliminary Program.

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|  | <input type="checkbox"/> Official Code of Georgia Annotated | <input type="checkbox"/> Alabama Code                    |

## **PLACEMENT**

Compiled by  
Donna Bausch  
Regent University  
Law Library

The SEAALL Placement Committee is chaired by Donna Bausch. Should you wish to place an ad in the SEAALL Newsletter, please contact Donna at Regent University Law Library, 1000 Centerville Turnpike, Virginia Beach, Virginia 23464, (804) 523-7463.

In addition, the Placement Committee maintains a resume file of job seekers. If you'd like to put a resume on file, or review those currently on file, please contact Donna or a member of the Committee.

Keep in mind the joblines in our region and nationally which are available for the cost of a phone call:

AALL: (312) 939-7877  
ASIS: (301) 495-0900  
SLA: (202) 234-3632  
D.C.: (202) 962-3712  
Fla.: (904) 488-5232  
N.C.: (919) 733-6410  
S.C.: (803) 777-8443  
Va.: (703) 519-8027

### **FLORIDA**

**Head of Technical Services/Assistant Librarian:**  
Nova University Law Library, Fort Lauderdale, FL. Duties: Administers all phases of library technical services operations including acquisitions, cataloging, serials, processing, filing and binding. Participates in reference services and collection development. Supervises and coordinates the work of a technical services staff of five. Requirements: M.L.S. and relevant law library experience, including

acquisitions/serials, administration, and supervision; strong interpersonal and communication skills; J.D. preferred but not required; salary negotiable. The law library has a volume count of 245,000 volume equivalents, and serves a student body of 700 and a faculty of 40. The library currently occupies 29,000 sq. ft. but will move to a new facility within the next year. The library is partially automated and has extensive depository, A/V and computer facilities. The Head of Technical Services reports directly to the Director. There is opportunity for teaching or professional advancement based on applicants' qualifications. Contact Carol Roehrenbeck, Nova Law Center, 3100 S.W. 9 Avenue, Ft. Lauderdale, FL 33315.

**Head of Reference:** University of Miami Law Library. J.D. and M.L.S. (substantial relevant experience may be substituted for one of the degrees); 3 years experience in academic law library, or equivalent; strong service orientation, high degree of energy; strong computer background. Reports to Associate Law Librarian. To apply: please send resume and names of three professional references to: Warren Rosmarin, Associate Law Librarian and Head of Public Services, University of Miami Law Library, PO Box 248087, Coral Gables, FL 33124.

**Night and Weekend Reference Librarian:** Requirements: J.D. and M.L.S. (substantial relevant experience may be substituted for one of the degrees); strong service orientation, high degree of energy, strong commitment to responding to needs of doing outreach and contributing to the Law Library's active writing program. Excellent interpersonal

and communication skills in individual and group situations. Computer background desirable. Tentative work schedule is Sundays, 11:30 a.m. - 8:00 p.m. and Monday - Thursday, 1:30 p.m. - 10:00 p.m. To Apply: Please send resume and names of three references to: University of Miami Law library, P.O. Box 248087, Coral Gables, Florida 33124. Attn: Warren Rosmarin, Associate Librarian and Head of Public Services. Position is available immediately.

#### West Virginia

**Law Firm Librarian:** Bowles Rice McDavid Graff & Love, Charleston, West Virginia. Statewide law firm of 80 attorneys seeks Law Firm Librarian to manage and supervise all operations of firm's main library in Charleston and its libraries in Martinsburg, Parkersburg, Morgantown and Charles Town, West Virginia. Qualifications: significant law library and library management experience and experience with library-related computer databases required; M.L.S. from ALA-accredited library school preferred but not required. Salary: Commensurate with experience and qualifications. Available: Immediately. Applications Deadline: Applications will be handled in order received until position is filled. Send letter of application, current resume, and reference to: Thomas E. Scarr, Bowles Rice McDavid Graff & Love, P.O. Box 1386, Charleston, West Virginia 25325-1386.

## COSELL TECHNICAL SERVICES MEETING

by  
Diana Osbaldiston  
University of South Carolina

Ladd Brown of Georgia State University chaired this meeting. The following people were present: Jim Gates, U. of Florida; Becky Hutto, Linda Jones and Ginny Downes of Samford U.; Sally Wambold, U. of Richmond; Alva Stone, Florida State U.; Paula Tejada, St. Thomas U.; Jackie Shieh, Georgia State U.; Regina Smith, NC Central U.; Pam Deemer, Emory U.; and Diana Osbaldiston, U. of SC.

Prior to the meeting, Ladd sent out a request for topics for discussion. These topics were discussed in the context of sharing information that would result in time or effort efficiency, or just give individuals the feeling that they were not alone in adjusting cataloging standards to suit local conditions. Some of the topics were: brief cataloging in an on-line system; handling non-Marc items for serials check-in; classifying periodicals; GAO legislative history service; possibility of finding OCLC copy for Law Books Recommended for Libraries; forcing materials into Class K; the working draft of the Russian schedule.

We considered the possibility of a project to have a union catalog made for use on CD-Rom, funded by a grant. Jim Gates reported that a basic bibliographic record with holdings added worked fairly well.

The background to this particular Cosell meeting was discussed, and some history of the organization shared.

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SEE OTHER COSELL ARTICLES  
ON PAGES 18 AND 19.

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**SEAALL IN SAN FRANCISCO**  
**WILL YOU BE THERE? LET US KNOW!!**  
**Monday, July 20, 1992**

*Business Meeting - 5:00 p.m.*  
*Reception - 6:00 - 7:00 p.m.*

SEAALL, along with the New Orleans, South Florida and Virginia chapters, is sponsoring a reception at the San Francisco Hilton following the SEAALL business meeting. The reception is free to all Chapter members.

If you plan to attend the reception, please return the form below by July 1st to assist the Executive Committee in planning this event. Due to the high cost of catering we want an accurate count to give the hotel so please respond in a timely manner.

If you want to bring a guest, there will be a \$5.00 charge, payable in advance to the treasurer.

Name: \_\_\_\_\_

Library: \_\_\_\_\_

Guest(s) \$5 per person: # \_\_\_\_\_ Total Enclosed \$ \_\_\_\_\_

Please make checks payable to SEAALL.

Return the form (and check if applicable) to:

Sue Burch, SEAALL Treasurer  
University of Kentucky Law Library  
620 S. Limestone Street  
Lexington, KY 40506-0048

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