

SOUTHEASTERN Law Librarian

VOLUME 19, NUMBER 4

SUMMER, 1994

Official newsletter of the Southeastern Chapter of A.A.L.L.

FROM THE PRESIDENT

It is a great honor for me to present my inaugural "From the President" column. I want first of all to thank the members of SEALL for giving me this distinct opportunity to serve the best chapter in AALL! I also want to thank each of you who responded to my request for committee volunteers. Your response has been tremendous and I am sure that each of you will help to make this an outstanding year for SEALL. If you have not yet responded and are willing to serve, please let me know.

Mark your calendars now for the SEALL Annual Meeting to be held April 7-9, 1995 in Richmond, Virginia. It will be a joint meeting with the Virginia Chapter of AALL (VALL). SEALL Vice-President/President Elect, Joyce Janto, will chair the Program Committee. A joint SEALL/VALL Education Committee, co-chaired by Alva Stone and Barbara Folensbee-Moore, is planning for another great institute. Terry Long, Vice-President/President Elect of VALL, will chair the Local Arrangements Committee which is planning to make your stay truly special.

The SEALL Annual Meeting provides a wonderful opportunity for both outstanding educational programs and the promotion of professional congeniality and networking with regional neighbors. At the Asheville meeting we had a record turnout for both members and vendors. A significant increase in first time and law firm attendees was especially gratifying. Please help us to make the Richmond meeting even more successful by sending program and institute ideas to the respective chairs.

Hazel Johnson has volunteered to revise and update the SEALL Handbook. Hazel presented a preliminary report on the handbook revision at the SEALL Executive Board Meeting in July. The report included a projected timetable for distribution of the revision at the Pittsburgh AALL Annual Meeting next July.

The new Handbook and distribution policy will help to preserve the institutional history of the Chapter

and insure SEALL officer and committee chairs have a clear understanding of their responsibilities and guidance in fulfilling their charges. This is a major undertaking which requires input from current and past SEALL officers and committee chairs. Please give Hazel your full cooperation if she contacts you.

Recently, I received a letter concerning full membership in SEALL for the District of Columbia. Although currently the DC area law librarians may join SEALL as associate members, they are precluded from serving as officers. Please let me know by email, fax, or letter if you are for, or against, full membership for DC area libraries. Although your comments are welcome, a simple "yes" to pursue it, or "no, thank you" will suffice. It is not my intention to initiate a "hostile" takeover of the District of Columbia, so I will greatly appreciate your guidance in this matter.

I will appreciate your input and advice as I proceed with additional Chapter planning for the year. Please contact me regarding suggestions or concerns you may have about the SEALL Chapter as I strive to maintain SEALL's great tradition of professional service to its members, AALL, and the legal community.

Carol Avery Nicholson
President
SEALL

CONTENTS...

From the President	1
Editor's Note	2
1994-1995 Executive Committee	2
Financial Statement	3
Business Meeting Minutes	4
Joint Meeting in Richmond	4
Email Address	5
Practice Hints from Beyond the Grave	6
Lucile Elliot Scholarship Guidelines	7
How to Set Up a Discussion List	7-8
SEALL Briefs	9-11
Placement	11

EDITOR'S NOTE

This will be my final issue as editor of the *Southeastern Law Librarian*. My rotation is up, and Mary McCormick of the University of South Carolina will be taking over for the last issue. Please continue to provide her with the same encouragement and assistance that you have offered me during the past 2 years. I have enjoyed my work as the editor and I hope that you have found each issue to be of value. If you have any material for the next issue please contact Mary at the following address:

Mary M. McCormick
Reference Librarian
University of South Carolina
Coleman Karesh Law Library
Columbia, SC 29208

Phone: 803-777-5942
Fax: 803-777-9405
Email: marymcc@univscvm.csd.scarolina.edu

Also, please note that this issue contains a very carefully constructed list of Email addresses of our membership. Pam Williams spent a good bit of time and Visine in putting this list together. Carefully review this list and contact her as soon as possible with any updates or corrections. She greatly appreciates your taking the time to help maintain this list.

Finally, thanks again for your support these past few years, and I will see you in Richmond.

Southeastern Law Librarian (ISSN 0272-7560) is the official publication of the Southeastern Chapter of the American Association of Law Libraries. It is published quarterly and is distributed free to all SEALL members. Editorial comments or submissions should be sent to:

James L. Gates
Legal Information Center
College of Law
University of Florida
Gainesville, FL 32611.
Phone: 904-392-0425
Fax: 904-392-3093
Bitnet: jgates@univscvm
Internet: jgates@nervm.ncrde.ufl.edu
Internet: gates@law.ufl.edu

Submissions should be sent in both hardcopy and electronic format. All standard size computer diskettes are acceptable, if delivered in IBM based WordPerfect or plain ASCII format. Direct transmission via electronic mail is also acceptable.

The opinions expressed in the columns are those of the authors and do not necessarily represent those of SEALL. The *Southeastern Law Librarian* is not copyrighted; however, permission should be sought from the authors and credit given when quoting or photocopying materials from this publication.

1993-1994 EXECUTIVE COMMITTEE

President

Carol Avery Nicholson
Technical Services Librarian
University of North Carolina
Law Library
Chapel Hill, NC 27599-3385
919-962-1199

Vice-President/President Elect

Joyce Manna Janto
Deputy Director of the Law Library
School of Law Library
University of Richmond
Richmond, VA 23173
804-289-8223

Treasurer

Kathy S. Heberer
Librarian
Holland and Knight
200 South Orange Ave.
Suite 2600
Orlando, FL 32801
407-425-8500

Secretary

Rhea A-L Ballard
Public Services Librarian
College of Law Library
Georgia State University
P.O. Box 4008
Atlanta, GA 30302-4008
404-651-4148

Immediate Past-President

Pamela D. Williams
Assistant Director for Public Services
Legal Information Center
College of Law
University of Florida
Gainesville, FL 32611
904-392-0417

**SOUTHEASTERN CHAPTER OF THE
AMERICAN ASSOCIATION OF LAW LIBRARIES, INC.**

FINANCIAL STATEMENT

May 1, 1994 - July 30, 1994

OPENING BALANCE	\$6,116.08
 ADD INCOME	
Dues	8,460.00
Interest	27.74
 TOTAL INCOME	\$8,487.74
	\$14,603.82
 EXPENSES	
1994 Meeting - Internet Booth	\$199.00
1994 Meeting - Speakers	1,242.30
1994 AALL - Reception	2,023.25
Scholarships (2)	635.00
Newsletter Printing	518.22
Newsletter Postage	133.28
 TOTAL EXPENSES	\$4,751.05
 CLOSING BALANCE	
Cash at Bank	\$9,852.77

Respectfully Submitted,

Kathy S. Heberer, Treasurer

**BUSINESS MEETING
SOUTHEASTERN CHAPTER
OF THE AMERICAN ASSOCIATION
OF LAW LIBRARIES
SEATTLE, WASHINGTON
MONDAY; JULY, 1994**

The meeting was called to order at 5:10 pm by President Pam Williams.

Treasurer's Report: The financial report was presented by Pam Williams on Kathy Heberer's behalf.

Secretary's Report: The minutes of the last business meeting were approved as printed in the Newsletter, and as distributed. The results of the election were announced. Joyce Manna Janto is the new Vice-President/President-Elect and Rhea A-L Ballard is the new Secretary. A motion that the ballots be destroyed was made, seconded and approved.

Joint Meeting with VALL: The 1995 SEALL/VALL meeting will be held in Richmond April 7-9, 1995. The conference hotel is the Omni and there will be an evening event at the Virginia Museum of Fine Arts.

Joint Meeting With SWALL: The 1996 SEALL/SWALL meeting will be held in Austin, Texas March 28-30, 1996 at the Stouffer's Hotel. Kay Schleuter, Director of the Texas State Law Library will Chair Local Arrangements.

New Business:

Life Membership: Alva Stone proposed that Erwin Surrency be granted Life membership in SEALL. His 44 years of law library service, culminating in 15 as Director of the University of Georgia Law Library are worthy of recognition. Life membership was approved unanimously.

Installation of 1994-95 Officers: Carol Avery Nicholson was installed as President of SEALL. In recognition of her service as President, Carol presented Pam Williams with lighthouse figurines - which Pam collects, and a Tar Heel bookmark.

Carol reported that a new newsletter editor is needed, along with Committee members on all SEALL Committees. A committee volunteer form was distributed.

The 1995 meeting will be a joint meeting with VALL. The assembled group agreed that there will be a pro rata split of profits and/or losses for the entire meeting between SEALL and VALL based on the number of members in each organization as of January 1, 1995. Members will be recommended by both organizations for the Institute planning Committee.

Announcements: Bill Beintema announced a reception honoring Erwin Surrency.

Mary Smith Forman announced that she is the recipient of the West Excellence in Private Law Librarianship Award. She thanked the SEALL membership, with special thanks to present and former Floridians for helping to make her award possible.

The meeting was adjourned at 5:35 pm and was followed by a chapter reception.

Respectfully submitted,
Donna Bausch
Secretary

**SEALL/VALL JOINT MEETING
IN RICHMOND**

The Southeastern Chapter of the American Association of Law Libraries and the Virginia Association of Law Libraries will hold a joint annual meeting in Richmond, Virginia on April 6-8, 1995. Located on the historic James River, Richmond boasts of some of the finest landmarks in the south. Among its celebrated attractions are the state capitol designed by Thomas Jefferson; St. John's Church made famous by Patrick Henry's "Give me liberty or give me death" speech; the Edgar Allan Poe Shrine, the oldest building in the city; and the White House of the Confederacy, now the Confederate Museum. Colonial Williamsburg, antebellum plantations and many Civil War battlefields are close by. Look for additional suggestions and details in future newsletters.

E-MAIL ADDRESSES

Compiled by:
Pam Williams

The membership renewal forms this year included a place for email addresses. This list is printed for two reasons: 1) to provide an opportunity to have corrections made (and I thought proofreading phone and fax numbers was difficult!) and 2) to provide a quick list to members of access to each other. In a number of cases, I only received one email address on a form with multiple members. Please carefully review this list of addresses.

Janice Anderson anderson@law.georgetown.edu
Rebecca Anderson n380046@univscvm.csd.scarolina.edu
Sally Curtis Askew scaskew@uga.cc.uga.edu
Ronald Aucoin ronalda753@aol.com
Steve Averett lwsa@vm.cc.olemiss.edu

Margaret Maes Axtmann m_axtm@vm1.sps.uma.edu
Rhea A-L Ballard lawrab@gsusgi2.gsu.edu
Marsha Baum n380029@univscvm.csd.scarolina.edu
Donna K. Bausch norfolkswil@delphi.com
William J. Beintema Beintema@UTKVX.UTK.EDU

Nona Beisenherz bplwnkb@music.loyno.edu
Donna Bennett dbennett@nkuvax.bitnet
Phillip C. Berwick pberwick@gmu.edu
Carol Billings cbillil@nomvs.lsumc.edu
Jack Bissett jpb@fs.law.wlu.edu

Kathleen Born kborn@ebSCO.com
Ladd Brown lawblb@gsusgi2.gsu.edu
Pamela D. Burdett burdett@suvax1.stetson.edu
Evelyn Campbell norfolkswil@delphi.com
Beatrice Citron citronb@mail.seflin.lib.fl.us

Laurel R. Clapp lrcclapp@samford.bitnet
Dorothy Clark clark@suvax1.stetson.edu
J. Wesley Cochran xpjwc@ttacs1.ttu.edu
Timothy L. Coggins tcoggins@ua1vm.ua.edu
William L. Cooper wccoop@mail.wm.edu

Edward Craig, Jr. elcraig@samford.bitnet
Joseph R. Cross n380011@univscvm.csd.scarolina.edu
Nancy Deel lawnad@gsusgi2.gsu.edu
Virginia Downes vcdowncs@samford.bitnet
John Doyle doylej@liberty.uc.wlu.edu

Diana Duderwicz dduder@uga.cc.uga.edu
Barbara Duval bduval@vnet.net
Ed Edmonds edmonds@music.loyno.edu
Jean Eikenhauer jme@fs.law.wlu.edu
Anne V. Ellis ellis@luna.cas.usf.edu

Claire Engel c_engel@solinet.net
Celeste Feather feather@law.georgetown.edu
Pati Fields fields@mail.loc.gov
Linda Fowlie lfowlie@solinet.net
Janice Franks hn0443@handsnet.org

James L. Gates gates@law.ufl.edu
Philleatra Gaylor p_gaylor@solinet.net
Penny Gibson pgibson@ua1vm.ua.edu
Emily R. Greenberg eajgerg@ubc.ubalt.edu
Martha N. Hampton mhamp@uga.cc.uga.edu

Sandra Hayward shayward@ua1vm.bitnet
Kathy S. Heberer kheberer@class.org
James S. Heller jshell@mail.wm.edu
Steven D. Hinckley hinckley@uofrlaw.urich.edu
Haibin Hu hbhuxx@mail.wm.edu

Mary Grace Hune mghune@mail.wm.edu
Susan Hutchens hutchs@delphi.com
Rebecca Hutto rmhutto@samford.bitnet
John N. Jacob jnj@wlu.edu

Barbara James
Bruce S. Johnson
Hazel L. Johnson
Nancy Johnson
Jill F. Jones

Linda G. Jones
Darcy Kirk
Mary Anne B. Kofron
Judith P. Krone
Earlene Kuester

Douglas Lind
David Lowe
Ray Lytle
Robert Marshall
Constance M. Matzen

George S. McFarland
Kathleen Miller
Madison Mosley
Joseph H. Orth
Diana Osbaldiston

Frosty Owen
Karen Papisodora
Carol Parris
Malgorzata Pawaka
Rebecca Perry

Michael J. Petit
Adeem Postar
Carla Pritchett
Carol Ramsey
Camille M. Riley

Trina Robinson
Paul A. Rothman
Martha Rush
Ellen Schaffer
Duane Schrock

Penny Schroeder
David Shah
Virginia Sharp
Jackie Shieh
Mary Paige Smith

Thomas M. Steele
Brooke Stephenson
Judy Stinson
Nancy Strohmeier
Paula Tejada

Susan Trask
Elizabeth Valadie
Jane Walsh
Anne Washburn
Sally G. Waters

Carol A. Watson
Sue Welch
Georgiana Gekas Wellford
Eric Welsh
Nina Wendt

Sarah K. Wiant
Pam Williams
Tom Williams
H. Christine Wolf
J. Lamar Woodard

Elaine H. Woodward
Roman Yoder
Gall Zwirner

lawbgj@gsusgi2.gsu.edu
brjohnson@osu.edu
hjohnson@ua1vm.ua.edu
lawnpj@gsusgi2.gsu.edu
jjones@ua1vm.ua.edu

lgjones@samford.bitnet
kirk@law.georgetown.edu
mkofron@infi.net
jkrone@unix.cc.emory.edu
kuester@suvax1.stetson.edu

lind@law.georgetown.edu
dlowe@ua1vm.ua.edu
rahyle@mailhost.tcs.tulane.edu
rmarshall@ua1vm.ua.edu
cmatzen@uando.net

mcfarlg@freenet.cscri.fsu.edu
kathml@beacon.regent.edu
mosley@suvax1.stetson.edu
joseph_h_orth@solinet.net
n380021@univscvm.csd.scarolina.edu

fowen@infi.net
karepap@beacon.regent.edu
cjparr01@ukcc.uky.edu
mpawaska@wvnm.vvnet.edu
rebeper@beacon.regent.edu

mjp Petit@capcon.net
postar@law.georgetown.edu
bjlcedp@music.loyno.edu
caransea@uga.cc.uga.edu
cmriley@wvnet.wvnm.edu

robinson@music.loyno.edu
prothman@rothman.com
mwrush@mail.wm.edu
schaffer@law.georgetown.edu
dschrock@infi.net

schroede@law.georgetown.edu
shahd@mail.seflin.lib.fl.us
vsharp@delphi.com
laweja@gsusgi2.gsu.edu
smithm@law-lib.law.nova.edu

steele@lib.wfunet.wlu.edu
bstephca@mailier.fsu.edu
jss@wlu.edu
stroymey@music.loyno.edu
tejedap@mail.seflin.lib.fl.us

sitras@mail.wm.edu
valadie@music.loyno.edu
walsh@law.georgetown.edu
quaker@vnet.net
waters@suvax1.stetson.edu

cwatson@uga.cc.uga.edu
swwelc@mail.wm.edu
gwellfor@leo.vsla.edu
ericwel@beacon.regent.edu
CIS 75103,2776

swiant@wlu.edu
lawpam@nervm.nerdc.ufl.edu
taw@wlu.edu
cwolf@vnet.net
woodard@suvax1.stetson.edu

ewoodwar@leo.vsla.edu
yoder@suvax1.stetson.edu
gzwirner@infi.net

Please notify me of additions and/or corrections to be made. There were also some instances of internal parts of the node address being switched for different people at the same institution. I may be reached, via the Internet at LAWPA@NERVM.NERDC.UFL.EDU.

**PRACTICE HINTS FROM
BEYOND THE GRAVE:
SMALL-TOWN LAWYER NOTEBOOKS
AS A SOURCE OF LEGAL HISTORY**

By Paul M. Pruitt, Jr.
Univ. of Alabama

Record-keeping in the nineteenth century was largely a matter of ledgers, and it should not be surprising that many lawyers of the time kept ledger-like practice notebooks. These personal reference works contained notes of leading cases, lists of definitions, practice hints, and other material deemed worthy of quick access, alphabetically arranged. Lawyers of the late nineteenth century needed such contrivances to keep up with the rapid changes which railroad promotion and industrialization were forcing upon the profession.¹

Surely private practice books remained important longest in the small towns and small firms, where attorneys enjoyed neither large libraries nor extensive assistance. The University of Alabama Law Library's Special Collections Department is fortunate to possess three notebooks, each compiled by a successful turn-of-the-century lawyer (each of whom practiced in a small town). Two of the books were plainly compiled by busy professionals, while one may have originally been a student notebook. Together they constitute a window into a nearly lost world of legal practice. What follows is a brief discussion of these three books, with information on their creators.

During the 1890-1891 academic year, William Webb Lavender attended law school at the University of Alabama. While he was a student or shortly thereafter, he began to jot down points of law in a red notebook with a rigid "marbled" cover (similar to the black and white imitation-marbled notebooks sold today). One can imagine his teachers urging him to keep his notes full and current; but it is clear from the little book's many blank pages that his response was half hearted. Lavender graduated with his class and went to Centerville, Alabama, where (despite his apparent slackness in note-taking) he enjoyed a busy career as lawyer, county official, and legislator.²

On April Fool's Day, 1891, James T. Kirk of Tusculumbia, Alabama, began to write in his *Lawyer's Common-Place Book*. This was a blank book published by J.B. Lippincott & Co. in 1884. It was provided with a printed table of contents which listed standard headings from "Abandonment" to "Year to Year."³ An experienced lawyer who had been in practice since 1880, Kirk made good use of his new tool. Over the year, he must have handled hundreds of small-town

cases. Yet his interest in commercial transactions and railroad matters reflects the impact of "New South" business activity and promotion.⁴

Jerome T. Fuller was another Centerville lawyer. He read law in the office of Hogue and Lavender and was admitted to the bar in 1896. Like W.W. Lavender, his life was a mixture of law and local politics; unlike him, he kept a flourishing notebook. Fuller seems to have commenced keeping his black three-ring binder in the 1920's (possibly it was not his first such compilation). Typewritten, it combines brief information on legal topics with extensive notes on particular cases. The Special Collections Department also possesses ledgers of land titles which seem to have been associated with Fuller's practice. They indicate that his office represented land and mineral developers in his home county. Thus Fuller pursued the interests of a typical New South practitioner--very much concerned with the legal basis on industrialization.⁵

The tremendous development of legal literature, computerized research, and paralegal services have made the old-fashioned practice notebook obsolete. Of course the small-town lawyer survives in legend (witness Atticus Finch and his kindred) and in fact, but details of everyday practice a century ago are few and far between, which makes collecting the libraries and papers of small firms and solo practitioners a worthwhile activity. The Lavender and Fuller notebooks lay for long years in the dusty upstairs of an office building in Centerville's town square. Perhaps legal archivists should cultivate friendships among lawyers who have inherited the manuscript remains (cumbersome) and office space (unfashionable) of relatives!

¹ For a view of the changes brought to the practice of law by industrialization, see Lawrence Meir Friedman, *A History of American Law*, 2d ed. (New York, 1895), 439-166, 467-487, 511-531.

² Thomas M. Owen, *History of Alabama and Dictionary of Alabama Biography*, 4 volumes. (Chicago, 1921), IV, 1014. For Lavender's notebook, see Univ. Of Alabama School of Law Special Collections Vertical File under "Lavender, William Webb."

³ *The Lawyer's Common-Place Book, with an Index Alphabetically Arranged of the Titles Generally used in the Practice and Study of the Law*, New ed. (Philadelphia, 1884). For Kirk's notebook, see Univ. of Alabama School of Law Special Collections Vertical File under "Kirk, James T."

⁴ *Northern Alabama, Historical and Biographical* (Birmingham, 1888), 439. For classic regional history, see C. Vann Woodward, *Origins of the New South, 1877-1913* (Baton Rouge, 1951), *passim*.

⁵ Owen, *op. cit.*, III, 620. For Fuller's notebook and other papers, see Jerome T. Fuller Papers, Univ. of Alabama School of Law Special Collections.

LUCILE ELLIOTT SCHOLARSHIP GUIDELINES

The Lucile Elliott Scholarship fund was established to provide financial aid for any purpose reasonably designed to improve one's career in law librarianship. Part of the purpose of these awards is to encourage recipients to remain in the profession.

Applicants must be a paid member of the Southeastern Chapter of AALL at the time the application is completed.

Scholarship Committee members are ineligible to receive scholarships during their tenure on the Committee.

Applicants who have received a Lucile Elliott Scholarship within the previous three years are ineligible to receive a scholarship.

Five points will be deducted for each SEALL scholarship received by an applicant.

In selecting the scholarship recipients, the Committee will consider the following factors:

- 1) Length of membership in SEALL - The Chapter wishes to encourage the participation of its newer members (3 years or less). Therefore, when the applicant pool permits, scholarships will be awarded on a 70:30 newer members to continuing members ratio.
- 2) Participation and service to the library profession - This is demonstrated by participation in committees, sections, programs, projects, etc. of professional associations.
- 3) Intended use of scholarship - Scholarships may be used to provide financial aid for any purpose reasonably designed to improve one's career in law librarianship. Preference shall be given for attending any activity sponsored by the Southeastern Chapter.
- 4) Lack of financial assistance from employer.

Adopted 1994

THINGS YOU NEED WHEN SETTING UP A DISCUSSION LIST

Prepared by: Jackie Shieh

After the program of "Email is for U" at the 1994 SEALL Annual Meeting, I was asked about the procedure for setting up one's own discussion list. I personally have not had the opportunity to set one up. However, I have the information for those who are interested.

Discussion lists are run on listservers. Currently there are two main types of listserver systems, BITNET LISTSERV and UNIX LISTPROC. The former runs on IBM mainframes and is on BITNET. The latter runs on any UNIX machine and has almost all the features originally developed for BITNET LISTSERV. There are also other programs that can be used to maintain discussion lists: MAILSERV for VAX/VMS, MAJORDOMO for UNIX, etc.

There are several law school computer people who host discussion lists on their systems: Jim Milles (St. Louis University), Mark Folmsbee (Washburn University), John Mayer (Chicago-Kent University), Tom Bruce (Cornell University), etc.

The note below is from AUTOCAT listowner, Judith Hopkins, with specific instructions concerning the list setup. The information is also available by sending a request to the BYLAWS-L list, the address is: BITNET: LISTSERV@UBVM or Internet: listserv@ubvm.cc.buffalo.edu. The body of the message should read: "index lsvowner", "get lsvowner package", "afd add lsvowner package".

There is also some legal implication of which a system operator (SYSOP) needs to be aware. Lance Rose' book, *SYSLAW* (LOL Productions, PC Information Group, Inc.: 1992) provides the necessary guidance to understand the laws relating to the Bulletin Board Services and discussion list activities.

The following is courtesy of Judith Hopkins (SUNY - Buffalo):

Whatever the scope of the list, the most basic thing you need is a Host; a computer (usually a mainframe) that runs LISTSERV software (designed for Bitnet) or a somewhat similar software created for the Internet. The Computing Center (CC) has to have the appropriate software and is willing to act as host for your list. There should be someone on the CC staff

with a title such as Network Coordinator or Network User Support; get to know that person! He or she is the person who will do the technical work involved in setting up your list. The questions he/she will ask are:

- 1) List ID 8 characters
- 2) List Name 60 characters (I have forgotten the exact number)
- 3) Description 200 words

Who can send to the list? (i.e., Is posting open to anyone who wants to send, whether or not they are list subscribers, or is it open only to list members?)

How are subscriptions handled? Self-subscription as is done for Autocat and most general interest lists, or Subscription-by-owner (often used for limited lists) in which a list-owner adds new subscribers. Autocat, for example, anyone can join by sending the subscription message to LISTSERV. The list I run for a committee I chair is under my control; as membership on the committee changes I add or delete the subscriptions.

Will you need list archives? This can be space-consuming and computer centers tend to prefer that you not keep archives, or that you keep only a limited subset, eg., messages for the last year or six months only.

Will you need a filelist; a place where you can place files that subscribers can retrieve? If you have archives the answer is obviously Yes; the filelist is where the archive logs will be stored. Even if you don't log archives you might want a filelist where you can store documents that contain frequently requested information. To get an idea of the kinds of things different listowners store in their filelists, send a message to the appropriate listserv saying:

INDEX <LISTNAME>

Also, send a message to LSTOWN-L@SEARN describing your list and its expected traffic and asking if anyone is willing to host it.

Subscribe immediately to LSTOWN-L@SEARN by sending a subscription message to LISTSERV@SEARN. It will provide you with a network of fellow listowners who range in knowledge and willingness to share from Eric Thomas (who designed the Listserv software) to technical illiterates like me. Often it is the people in the middle range who will be able to provide you with the most useful answers; they know enough to be accurate but are

still enough in the non-technical world to use non-technical terminology.

One or more individuals (you?) will be designated Listowner with responsibility for dealing with subscribers' problems. If the list is limited to your own campus there should be few if any of those; either everything is working OK or it isn't; if the latter your entire subscription list will be affected and the CC should be notified immediately that there is a problem. For more dispersed, lists problems will occur at some sites but not others and you will have to deal with them. There are some documents which list the commands you need to use to subscribe people, unsubscribe them, query the status of their subscriptions, etc.

Do you want a Moderated or Unmoderated list? With a moderated list all messages posted to the list go first to a human editor who either approves the message for distribution or not. The moderator can select out the messages not appropriate for general distribution (e.g., those dealing with individual subscription problems) and deal with them privately. The moderator can also reject messages as not appropriate to the list's announced scope (e.g., a political message addressed to a message dealing with fish ecology; don't laugh, it recently happened). The moderator can also batch together in a single message several postings related to the same topic. Moderation slows down the distribution speed depending on how often the moderator checks to see what has arrived and to review it. PACS-L is a moderated list.

With unmoderated lists all messages are distributed directly to all the subscribers. There is an increase in noise (ie., the unsuitable postings are distributed) but messages are distributed in a timely fashion. AUTOCAT is unmoderated. There probably is no reason to moderate a local in-house list.

The University at Buffalo hosts many lists and our Network User Support Coordinator, Jim Gerland, has prepared a number of files containing instructions for new listowners which I will either send to you or send you directions on how to retrieve. They are on the IBM computer (the mail system on which I am writing this message is on the VAX) so I will have to check the exact name and location of those files the next time I sign on to the IBM; probably tomorrow morning.

This should get you started. As I said above, the first thing you need to do is to identify and get to know the person at your CC who provides network support.

SEALL BRIEFS

Compiled by Carol A. Watson
University of Georgia
Law Library

FLORIDA

Anne Ellis, Director of Library and Records Services at Carlton, Fields in Tampa, and Sally Waters, Reference Librarian and Adjunct Professor at Stetson College of Law in St. Petersburg, presented a program on copyright law in April at the annual convention of the National Association for Law Placement, in Orlando. They addressed copyright issues for academic and law firm placement personnel, including fair use, educational exemptions, Internet problems, and CLE programs.

Paula Tejada, Assistant Director/Head of Technical Services at St. Thomas University Law Library in Miami, has been elected Vice-President/President Elect of the Dade County Law Library Association. She will become President for a two year term. Paula is a member of the Southeast Florida Library Information Network (SEFLIN) Serials Committee and spoke at the American Library Association Annual Convention in Miami on June 26th. She spoke at the ALCST Serials Section/Union List of Serials committee program. "Union Lists: Now More Than Ever," on SEFLIN's experience with union lists and the state of Florida's serials plans.

Beatrice Citron, Assistant Director/Head of Public Services at St. Thomas University Law Library was installed as the Vice-President/President Elect of the South Florida Library Association Chapter of the AALL, and will be President for the 1995-1996 term. Monica Wilson, Assistant Librarian at Steel, Hector and Davis was installed as President for 1994-1995. Clare Donnelly, Librarian at Morgan, Lewis & Bockius in Miami, was installed as Treasurer of SFALL for a two year term. Patricia Patterson, Executive Board Member of AALL was the guest speaker at the installation which was held at the City Club of Miami.

Pam Williams, Assistant Director for Public

Services, Legal Information Center, University of Florida College of Law, was the recent recipient of a "University of Florida Superior Accomplishment Award." The annual awards recognize University faculty members who make outstanding contributions to the University through their notable service and dedication. Pam was one of only two librarians so honored by the University's selection board this year.

Madison Mosley, Stetson University College of Law, has been elected as a Board Member-at-Large for a two-year term to the Florida Library Association.

GEORGIA

Jackie Shieh, Catalog Librarian, Georgia State University College of Law Library, is the author of "Reach Out and Touch No One: What to do about Bounced E-mail," to be published in Computers in Libraries (July/August 1994 issue).

Monday, July 25, Emory University officially closed down the DOBIS on-line catalog (which had been in use since about 1986) and went on-line with EUCLID. EUCLID is based in the SIRSI Corporation's Unicorn system and offers far more flexible searching capabilities. Nearly all of the Emory Law Library's holdings other than documents are reflected in the university-wide system.

The primary effect of the recent flooding in Georgia on Mercer Law School was lack of running water for sanitation and air conditioning from July 6 to July 25. The library's collection appears unharmed, although there were some minor leaks in the roof near audio-visual and computer equipment. The flood destroyed the home of Interim Dean Richard W. Creswell. Library staff members sincerely appreciate the concern and understanding expressed by their SEALL colleagues.

Ann Puckett is the newly appointed Director of the Law Library and Professor of Law at the University of Georgia Law Library effective August 1. Professor Puckett was formerly the Director of the Law Library and Professor of Law at South Texas College of Law Library. She

replaces Erwin C. Surrency who retired from the University of Georgia Law Library after 15 years of service.

KENTUCKY

Joyce A. McCray Pearson, Reference Librarian, University of Louisville Law Library, recently published "The Federal and State Bills of Rights: An Historical Look at the Relationship Between America's Documents of Individual Freedom" in the Howard Law Journal, Volume 36, No. 1 and "Reference Service vs. the Unauthorized Practice of Law" in the Summer (1994) issue of Kentucky Libraries, the official journal of the Kentucky Library Association.

MISSISSIPPI

On April 28, 1994, Sherry Young, Technical Services Librarian, University of Mississippi Law Library, and husband Alton LeFebvre became the proud parents of Mitchell Neil LeFebvre, who at birth weighed 8 pounds 12 ounces.

Steve E. Averett has been appointed Acting Director of the University of Mississippi Law Library.

NORTH CAROLINA

Thomas L. Steele, librarian and professor of law, Wake Forest University was a presenter at the Library Administration and Management Association (LAMA) preconference on preventing violence in libraries. "Violence in the Library: Protecting Staff and Patrons" was held on June 24 as a preconference to the American Library Association (ALA) Annual Conference in Miami Beach. Preconference topics included building design and safety, security equipment, liability issues and legal tools, personnel concerns, crisis management and dealing with the aftermath of violence.

Melanie Dunshee will join the Duke University Law Library staff as a reference librarian on September 1. Melanie comes to Duke after

working in law firm libraries in Detroit.

Ken Hirsh, is now the Manager of Computing Services for the entire Duke University Law School and is in charge of the faculty and student networks. Ken Hirsh also presented the AALL Internet Workshops in Seattle with Jim Milles, Head of Computer Services, St. Louis University Law Library and Suzanne Devlin, Systems Librarian, Dechert Price & Rhoads.

Laura N. Gasaway, Director of the Law Library at University of North Carolina, Chapel Hill, and Sarah K. Wiant, Director of the Law Library at Washington and Lee, have authored a new book, Libraries and Copyright: A Guide to Copyright Law in the 1990's. It was just published by the Special Libraries Association this Summer.

SOUTH CAROLINA

Marsha Baum, Director, University of South Carolina, Coleman Karesh Law Library, addressed the Piedmont Library Association in Spartanburg on July 29, 1994. Her topic was Copyright in Libraries.

At the AALL Meeting, Diana Osbaldiston, Head Catalog Librarian, University of South Carolina, Coleman Karesh Law Library, was appointed to the Steering Committee of NOTIS Law Users' Group. Also, she acted as secretary for the meeting of the Standing Committee on Cataloging and Classification of Technical Services SIS.

VIRGINIA

Sally Wambold, Technical Services Librarian, University of Richmond Law Library and Jim Milles, Head of Computer Services, St. Louis University Law Library were Co-Directors of the AALL Internet Workshops in Seattle.

Paul Birch, Computer Services/Reference Librarian, University of Richmond School of Law Library presented a program at the CALI Conference in Chicago in June. The program was entitled "Defining a Baseline for Computer Literacy."

Ric Rondan, also of the University of Richmond School of Law Library, presented a program at CALI entitled "Wiring the Law School: Infrastructure and Mechanics."

WEST VIRGINIA

Marjorie Price, Supreme Court Law Librarian, West Virginia Supreme Court of Appeals was selected to be a member of the 1994 class of "Leadership West Virginia," a program sponsored by the West Virginia Chamber of Commerce. The purpose of this program is to bring together emerging leaders who represent a broad spectrum of professional, personal, and geographic diversity and give them a knowledge of significant issues on a level and to a degree that they would not otherwise have.

New Members:

Maureen A. Eggert, Reference Librarian;
Mississippi College Law Library: Jackson, MS.

Janet D. Griffith, Librarian; Blair, Conway
Bograd & Martin: Charlotte, NC.

Douglas Lind, Bibliographer/Reference
Librarian; Georgetown University Law
Center: Washington, DC.

Mary E. Miller, State Librarian; Mississippi
State Law Library: Jackson, MS.

Neaten Monteleone, Librarian; Gordon, Arata
McCollam & Duplantis: New Orleans, LA.

Rebecca A. Perry, Technical Services Librarian;
Regent University: Virginia Beach, VA.

Verla J. Peterson, Reference Librarian;
University of Puerto Rico: San Juan, PR.

Cynthia Carlton Smith, Librarian-Legal
Department; Duke Power Company:
Charlotte, NC.

PLACEMENT

Director of the Law Library
Regent University School of Law

Regent University is looking for a law librarian with a strong commitment to public service, strong technical library skills, and outstanding academic and leadership abilities to lead a dynamic, growing library. Requirement: JD, MLS from ALA-accredited institution, significant managerial experience in a law library. Duties: The Law Librarian is responsible, under the direction of the Dean of the School of Law, for overall planning, development, budget, and the administration of the law library. The position requires the teaching of the first-year Legal Research course and Lexis and Westlaw training. The position supervises four professional and six support staff. The candidate must be able to interact with faculty, staff, students, members of the university community, and members of the practicing bar. The position is tenure-track. Rank and salary are commensurate with qualifications and experience. The position is available beginning August 1, 1994. Applications will be received and applicants considered until the position is filled. Please send inquiries to Dean Nelson Happy, 1000 Regent University Drive, Virginia Beach, VA 23464-9880; or call, 808-579-4315. Regent University is a non-denomination Christian graduate institution with an evangelical perspective and is affiliated with the Christian Broadcasting Network. Regent University is an Equal Opportunity Employer.

Legal Reference Librarian
Law Firm - Jackson, Mississippi

Large downtown law firm in Jackson, MS is seeking applications for the foregoing position, available immediately. Requirement: MLS, JD, and/or prior legal reference experience in law firm library is desirable. Working knowledge of LEXIS, WESTLAW, and other non-legal information services, such as DIALOG, also necessary, as is expertise in computerized technical services. Must be able to work independently and within a team. Interpersonal and organizational skills are essential. Salary: commensurate with experience. Excellent benefits. Interested candidate should mail resume and letter of application to: Personnel Director, PO Box 22567, Jackson, MS 39225-2567. All responses will be held in the strictest of confidence.

SOUTHEASTERN LAW LIBRARIAN
c/o James L. Gates
Legal Information Center
College of Law
University of Florida
Gainesville, FL 32611

BULK RATE
U.S. POSTAGE
PAID
PERMIT NO. 102
GAINESVILLE, FL