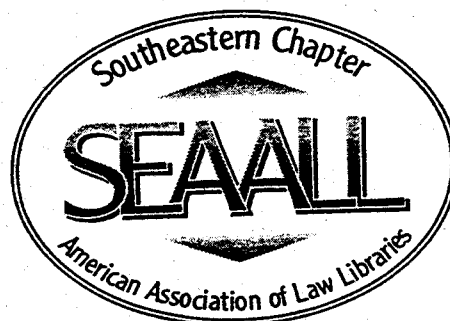


SOUTHEASTERN LAW LIBRARIAN

Newsletter of the Southeastern Chapter of A.A.L.L.
VOLUME 24 NUMBER 4 Fall 1999



Message From the President

OK..., now let's see -it is already November 10th and my President's column is overdue. What should I write about in the 17.5 minutes I have available to work on this piece? I know the standard presidential line is supposed to be something like, "Hey, I may be exhausted, but I am so enthused over what the Chapter is doing.... blah, blah, blah" [and, perhaps a "yada, yada" or two!]. Well, the truth is that I am just plain exhausted and I haven't had enough time to think about SEAALL business in the last few months. I find that frustrating because (if truth be known) I am enthused at the thought of upcoming SEAALL events. I have been in contact with Cathy Lemann who, along with her program committee, is busily setting themes and arranging for speakers who will educate and entertain you during our next annual meeting. I know that Mike Whipple and Pedro Padilla are working very hard to make sure that you will have a wonderful Puerto Rican experience during our visit there. And, I know that our committees are working on scholarships, finding a slate of officer candidates, alerting us to government information issues, and doing other important things.



So, I ask myself, why the malaise? I guess part of it stems from the fact that none of us has enough time to do all the things we want

(Continued on page 4)

EFFORT UNDER WAY TO INCREASE NUMBER OF LAW FIRM MEMBERS

The SEAALL Special Committee on Private Law Library Membership is off and running! The committee is coordinating an effort to re-involve law firm and corporate librarians in the Southeastern Chapter and we need your help!

The Committee has spent its first weeks building a mailing list, both traditional and e-mail, of private law firm members. We will be using this mailing list to communicate with firm librarians and to invite participation in an ongoing discussion list designed to share experiences and ideas. Watch your inbox for an e-mail invitation to participate in the list and feel free to start a conversation or comment on one of several topics that will be placed before the group initially. We hope this discussion list will provide an opportunity for small group discussions on topics relating to law librarianship in the private sector.

During the year, we intend to survey law firm members of SEAALL about their view of the chapter and what programs and services are most significant for them. Using the results of this survey we hope to target additional activities toward private members.

We also plan this year to direct a recruitment effort at law firm librarians within SEAALL's geographic area who either have never been a member or have let their membership lapse. If you know a law firm librarian who is not currently involved in SEAALL please let us know!

Look for these and other activities over the course of the year. We will be reporting on our progress in the next SEAALL newsletter and at the annual meetings for both SEAALL and AALL. If you would like to assist with any of the committee's plans this year we would love additional help.

- Kay Todd & Rachel Schultz

SOUTHEASTERN LAW LIBRARIAN

SEAALL OFFICERS

PRESIDENT

Steven D. Hinckley
Director of the Law Library
University of South Carolina
Coleman Karesh Law Library
Main & Greene Streets
Columbia, SC 29208
Phone: 803-777-3368
Hinckley@law.law.sc.edu

VICE-PRESIDENT

Catherine Lemann
Electronic Services Librarian
Law Library of Louisiana
Supreme Court Bldg., Room 100
301 Loyola Avenue
New Orleans, LA 70112
Phone:504-568-5701 Fax:504-568-5069
clemann@lasc.org

SECRETARY

**Diana Osbaldiston,
Head Catalog Librarian
University of South Carolina
Coleman Karesh Law Library
Main & Greene Streets
Columbia, SC 29208
Phone: 803-777-5917
osbaldid@law.law.sc.edu**

TREASURER

Sally Wambold
Technical Services Librarian
University of Richmond
School of Law Library
Richmond, VA 23173
Phone: 804-289-8226 Fax: 804-289-8683
wambold@uofrlaw.richmond.edu

IMMEDIATE PAST PRESIDENT

Sue Burch
Assistant Director & Coordinator of
Public Services
University of Kentucky Law Library
620 South Limestone Street
Lexington, KY 40506
Phone: 606-257-5133 Fax: 606-323-4906
sburch@pop.uky.edu

MEMBER-AT-LARGE

Kathy Crosslin
Librarian
Kilpatrick Stockton
1100 Peachtree Street, Suite 2800
Atlanta, GA 30309-4530
Phone: 404-815-6416 Fax: 404-815-6555
kcrosslin@kilstock.com

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SOUTHEASTERN LAW LIBRARIAN

EDITOR'S NOTE

Is there anyone in SEAALL who would like to contribute an article to the Southeastern Law Librarian?
Or do you have an idea for a regular column the editors could publish? Four times a year isn't too tough a deadline, is it? Or perhaps you could submit something twice a year.....also remember, you don't need to be a member of the Newsletter & Publications Committee to be a featured columnist.

NEWSLETTER DEADLINES

Fall	October 30, 1999
Winter	January 30, 2000
Spring	April 30, 2000
Summer	July 30, 2000

ADVERTISING RATES

	per issue	per vol-
Business Card	\$25.00	\$100.00
Quarter page	50.00	190.00
Half page	75.00	275.00
Full page	100.00	350.00

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Editorial comments or submissions should be sent to:

Ebba Jo Sexton, Collection & Acquisitions Coordinator
or
Sue Burch, Assistant Director

University of Kentucky Law Library
620 S. Limestone Street
Lexington, KY 40506-0048
606-257-8351 or 606-257-5133
ebbajo@pop.uky.edu
sburch@pop.uky.edu

Submissions should be sent in both hardcopy and electronic format. Direct transmission via electronic mail is preferred, but all standard size diskettes are acceptable, if delivered in IBM-based Wordperfect or plain ASCII format.

The opinions expressed in the columns are those of the authors and do not necessarily represent those of SEAALL. The *Southeastern Law Librarian* is not copyrighted; however, permission should be sought from the authors and credit given when quoting or photocopying materials from the publication.

(Continued from page 1)

to do anymore. Our profession is being asked to be more things to more people today than ever before. That is exciting and essential to us in many ways, but it leaves precious little time to think about, and work on, our own professional development.

I know that I am not alone in these feelings of frustration and would be interested in your thoughts about what SEAALL can do to help ease those feelings a bit between annual meetings. Is there any interest in SEAALL sponsorship of one-day "regional" programs that would give members from a two or three state area at least one chance between annual meetings to gather and discuss professional issues? What about more professional development articles in our newsletter? Any other ideas out there about getting more of our members involved in professional activity during the year?

We have an incredibly talented and diverse membership in SEAALL but not enough of that talent is being tapped for the benefit of our group. Your Executive Board and committees work hard to make the Chapter go, but we do this work in the free minutes that our jobs and lives allow for such activities. We need to remember that SEAALL is not AALL - we don't have a professional staff that does just Association work. If our chapter is to remain a vital and useful part of our professional lives, it seems to me that we need to see more "grass roots" involvement by the membership in making SEAALL that way. And so, I challenge you to think about what SEAALL should become in the years ahead and ask you to share your ideas with me. I will then summarize those ideas and share what I hear with all of you in the next newsletter.

You can reach me by e-mail at :

hinckley@law.law.sc.edu

or call me at (803) 777-3368.

I look forward to hearing from you.

Steve Hinckley

AALL Research Committee Seeks Comments on Research Agenda

The Research Committee is charged with several duties, including that of periodically reviewing AALL's Research Agenda. The Agenda is scheduled for review this year.

The Research Agenda highlights the Association's research priorities and was first approved by the Executive Board at its April, 1993, meeting. The purpose of the Agenda is "to identify researchable questions and issues for law librarians to explore with practical impact on the improvement of law libraries and their services, the job performance and professional development of law librarians, and the contributions of law libraries to the legal profession."

AALL's members are encouraged to read the Research Agenda and send suggestions and recommendations to the Research Committee. The Agenda can be found on AALLNet at <http://www.aallnet.org/committee/research/>. Hardcopy is available at 25 AALL Newsletter 92 (no. 2, October 1993). Comments on the Research Agenda and suggestions for updating its contents can be addressed the Committee Chair, Barbara Bintliff, or to any member of the Research Committee (see the Committee's web page for contact information).

SOUTHEASTERN LAW LIBRARIAN

SEAALL BRIEFS

Please send any news to Connie Matzen,
cmatzen@smithlaw.com

NORTH CAROLINA

North Carolina Court and Firm Librarians

North Carolina SEAALL members joined other court and law firm librarians at their Third Annual gathering in Winston-Salem Oct. 6. The program on Intranets and Knowledge Sharing featured a demonstration of Womble, Carlyle, Sandridge & Rice's Intranet, plus presentations by LEXIS-NEXIS on its Intranet Solutions software and Westlaw on its Intranet Tool Kit.

University of North Carolina

The University of North Carolina at Chapel Hill School of Law celebrated the completion of its new wing and renovation of the existing law school facility during a Building Dedication ceremony on October 22-23, 1999.

As part of the event, the Kathrine R. Everett Law Library celebrated the addition of Carolina Law's 500,000th volume entitled The Lawes Resolutions of Womens Rights: Or the Lawes Provision for Women.

Associate Director Tom French and library staff member Bernetta Evans presented the volume to Dean Gene Nichol and Lolly Gasaway, Director of the Law Library. The entire library staff contributed to the purchase of the volume.

U.S. Supreme Court Justice Sandra Day O'Connor was the featured speaker during the Law School's Dedication Ceremony and Albert Brecht, Associate Dean, Chief Information Officer and John Stauffer Professor of Law, University of Southern California Law School offered congratulatory remarks to commemorate the Law Library's acquisition.

The festivities were combined with Law Alumni Weekend and included mini-dedications for named rooms and areas of the Law School and the re-dedication of the Kathrine R. Everett Law Library. Lolly Gasaway taught a model class emphasizing high-tech teaching; and Anne Klinefelter and Martha Barefoot taught classes on "How to Surf The Net: A Program for Non-Lawyers on How to Navigate the Internet."

Wake Forest University Professional Center Library

Mary Lou Corbett's email address is:
mcorbett@law.wfu.edu

SOUTH CAROLINA

South Carolina Legislative Reference Library

The South Carolina Legislative Reference Library has relocated after several years in a temporary location during the renovation of the South Carolina State House. Holdings of the states' codes will be in the Meeting Room, second floor, of the State House. Various holdings to include Acts and Joint Resolutions, House and Senate Journals, historical research collection and the South Carolina Code statutes will be shelved on the fourth floor in the Legislative Reference Library. The telephone number 803-734-2145 and the mailing address P.O. Box 11489, Columbia, SC 29211 remain the same.

VIRGINIA

University of Virginia Law Library

Gary Stottlemeyer became Information Management Librarian at the Law Library in May 1999. He is returning to Law librarianship after five years in academic computing and systems management at Shawnee State University, Portsmouth, OH and the University of Cincinnati, Cincinnati, OH.

AALL AFTERGLOW

by

Pamela Melton

**Coleman Karesh Law Library
University of South Carolina**

What a rush! My first full AALL meeting was a whirlwind, a marathon, an exhausting, exhilarating experience. In retrospect, here are my major impressions. I drove up from South Carolina and arrived late on Saturday, July 17. My first activity, the Hein 3K Walk-Run, began early Sunday morning. My colleague, Diana Osbaldiston, had persuaded me to enter and graciously provided me with training opportunities (of which I should have taken better advantage). A large contingent of walkers and a smaller group of runners boarded the shuttle buses for the starting line. It was already hot by the time we started, but we were running through Hains Point beside the Potomac, and there was a tiny breeze. Diana won her category and I, much to my surprise, not only finished but came in second in mine. Off to a good start.

After the race, I headed to the Convention Center, picked up my registration package and checked out the vendor area. It turned out to be a good strategy, because later I had very little free time. I picked up lots of information to read when I had the chance. I registered for drawings and listened to sales pitches. To my delight, I discovered a college classmate working as a vendor rep and had a mini-reunion. Finally, I checked out the AALL Store. Maybe my children would like AALL t-shirts as souvenirs?

The opening reception Sunday night was in the splendidly restored Library of Congress. Although I worked in D.C. before moving to the University of South Carolina, I hadn't had a chance to see it before. It is spectacular. I had meant to leave while it was still light outside, because the hotel our group stayed in wasn't on the shuttle route, but by the time I had chatted with every friend I encountered, sampled the food, and checked out the Main Reading Room and exhibits, the sky was dark and the last few shuttles were departing. (There was a very nice band, but no room for real dancing, about which more later). I had made up my mind that I would just walk quickly back to my hotel, looking as dangerous and unvictimlike as I could and hoping for the best, but the shuttle driver insisted on taking me right to the door, even though it wasn't on his route. And they say chivalry is dead!

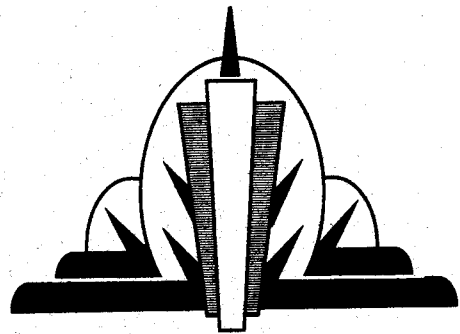
Monday, Tuesday and Wednesday were packed, not only with programs, but also with special interest section meetings and volunteer duties. I had signed up for a program at every possible time and, during most time slots, I had found it hard to decide which program to choose. What a wonderful dilemma to have, though, and my hat is off to the program committee. In the end, I found it useful to concentrate on programs with a public service or research instruction focus, since those are my primary interests. The best program I attended, in my opinion, was an electrifying presentation by the librarians and legal writing faculty of Boston College about an integrated legal writing and research course they teach.

It is precisely what I fantasize about doing at my school and I was overjoyed to find it being done and done well somewhere. The panel discussion was inspiring and the program material will be invaluable to me later on. I highly recommend that anyone attending AALL do some volunteer work. It is a great way to meet people. One volunteer hour a day is very manageable. I worked at the registration desk, in the Internet room and at the SEAALL table. Networking is also a major activity at these meetings. I met with the RIPS SIS. I went to the SEAALL meeting and reception. I had lunch with librarian friends from D.C. every day. I miss them and it was nice to catch up.

The West party is always worth going to. The food was great. I loved the games (a remote controlled mouse race was my favorite - I have two boys so I know from remote controlled vehicles and I smoked my opponent, if I do say so myself.) And last but not least, the Chuck Wansley Band outdid itself with their show. Memo to fellow librarians: Two words. Dance lessons. Swing is very in these days. Check out the classes, some of them free, which are offered at practically every dance studio, YMCA and community center. The music is even more fun when you actually know what to do!

By the time I got to the closing banquet Wednesday night, I was simultaneously glassy-eyed with exhaustion and energized by tons of useful and inspiring ideas. If I could capitalize on only a fraction of them, the meeting would be worthwhile.

Three months later, I still have a list of things that I want to do. Add a link with resources for pro se litigants to our law school web page. Help my husband utilize the marketing tools for small firms available from Lexis & Westlaw. Develop a legal research component for the local "Bridge the Gap" program. Implement an integrated legal research and writing course like the one at Boston College. Some of these are easily accomplished on my own. Others are long term goals and require the consent and cooperation of many other people. But I am inspired by the creativity, diligence and hard work of the members of my profession so evident at AALL. I am grateful to SEAALL for the scholarship that enabled me to attend. To all of you, I say "Thank you and I hope I see you in Philadelphia!"



SOUTHEASTERN LAW LIBRARIAN

On behalf of the SEAALL Executive Board, the Nominating Committee is pleased to announce the following candidates for SEAALL officers for the 2000 election cycle.

Vice-President/President-Elect:

Nona Beisenherz, Loyola University, New Orleans, LA

Herb Cihak, University of Kentucky Law Library, Lexington, KY

Secretary:

Susan Lisi, Hunton & Williams, Atlanta, GA

Georgianna Wellford, Virginia Atty General's Office, Richmond, VA

Member at Large:

Hope Breeze, Duke University, Durham, NC

Nancy Strohmeyer, Loyola University, New Orleans, LA

Many thanks to those who have agreed to run and many thanks for the hard work of the Nominating Committee: Donna Bausch (Norfolk Law Library), Pam Deemer (Emory University Law Library), Amy Osborne (University of Kentucky Law Library) and Gretchen Wolf (Duke University Law Library).

SOUTHEASTERN CHAPTER OF THE AMERICAN ASSOCIATION OF LAW LIBRARIES FINANCIAL STATEMENT OCTOBER 1999

Submitted by: Sally Wambold, Treasurer

OPENING BALANCE		\$32,178.72
RECEIPTS	Membership Dues	\$ 940.00
	Receipt from Knoxville meeting	104.51
	Dividends from Blacksburg Account	319.31
	Total Receipts	\$ 1,363.82
		\$ 33,542.54
EXPENSES	Reimbursement of Dean Shipley for expenses as VIP at AALL in DC	\$ 804.38
	Newsletter	1,151.16
	Refund of overpayment of dues	80.00
	Office supplies (A-Z file)	9.39
	Total Expenses	\$ 2,044.93
CLOSING BALANCE		\$ 31,497.61

SOUTHEASTERN LAW LIBRARIAN

SEAALL PLACEMENT

Submit your placement notices for the next Southeastern Law Librarian to Bill Cooper, the new Placement Chair. He will be away from the William & Mary Marshall-Wythe Law Library this year while he is teaching in the legal practice program at the University of Michigan Law Library. His email is: wlcoop@umich.edu or his phone: 734-936-2315.

The following have been gathered from numerous sites . . . and several may well have closed. Your committee recommends that job searchers use the Internet early and often, consulting the career hotline at AALL as well as the placement lists from most every library and information program. Meanwhile these listings should make good reading for anyone now searching for a job. For those searching for librarians to fill jobs, do not forget to post them on the SEAALL placement list SEAALL-P@uofrlaw.richmond.edu

DISTRICT OF COLUMBIA

Assistant Director/Public Services, Howard University Law Library, Washington, DC.

This position will direct and manage the Circulation, Reserve and Reference Departments, the Faculty Liaison Program and related law library public service functions. Also will direct the library's publications program and oversee CALR training for students and faculty. The position reports to the Associate Dean for Information Technology and Services.

Minimum Requirements: Bachelors degree; ABA accredited law degree or an ALA accredited master's degree in library science; two years professional experience in a law library. Ability to supervise reporting staff, good written and oral communications skills, knowledge of library management and operations, and reference skills using both computerized and traditional sources.

Howard University,

Dept. of Employment

400 Bryant Street, N.W.

Washington, DC 20059

Fax: 202-806-5315

Web site: <http://www.howard.edu> (click on "Job Opportunities").

Refer to job number H-01-10-N-00. (No phone calls) EOE

Reference Librarian, Howard University Law Library, Washington, DC.

This position will provide in-person and telephone ready reference and in-depth reference service to law students, law faculty, Howard University patrons and other patrons. Participates in legal research teaching sessions, teaching Lexis and Westlaw classes, and developing research guides. Assists with inter-library loan, book selection, and computer center maintenance. Also provides circulation assistance on an as-needed basis. Supervises computer center staff and operation. The position reports to the Assistant Director/Public Services.

Minimum Requirements: Bachelors degree; ABA accredited law degree or an ALA accredited master's degree in library science; two years of experience in a law library. Ability to use computer hardware and software. Experience using on-line databases. Good written and oral communication skills.

Howard University, Dept. of Employment

400 Bryant Street, N.W.

Washington, DC 20059

Fax: 202-806-5315

Web site: <http://www.howard.edu> (click on "Job Opportunities").

Refer to job number H-11-74-N-00. (No phone calls) EOE

Full-time Assistant Librarian at 40 attorney firm needed immediately. Salary is commensurate with experience. Full benefits.

SOUTHEASTERN LAW LIBRARIAN

Personable, organized, detailed-oriented assistant librarian needed for 3-person library team. Responsibilities include interlibrary loan, online cataloging, reference, automated bill paying and general library procedures and maintenance. Must be able to work independently and cover for Librarian 2 days/week. Excellent computer skills (Windows NT/Word 97 environment, Internet Lexis, Westlaw OCLC and more), familiarity with CD-ROM. Law Library experience desirable.

To apply, please mail, fax or e-mail your resume to:

Librarian

Cadwalader, Wickersham & Taft

1333 New Hampshire Ave., NW

Suite 700

Washington, DC 20036

telephone (202) 862-2217

fax (202) 862-2400

e-mail : cwtlib@aol.com

POSITION AVAILABLE: Catalog Librarian at Catholic University Law Library; Washington, DC

RESPONSIBILITIES: Catalog monographs and serials in all formats using OCLC and Innopac. Perform all authority work. Hire, train and supervise 1 FTE Cataloging Assistant as well as hourly employees. Maintain bibliographic records on library Innopac. Participate in developing cataloging policy and procedures.

REQUIREMENTS: MLS from ALA-accredited library school; experience with an integrated library system and OCLC; strong communication and interpersonal skills; knowledge of AACR2, USMARC, LCSH and LC classification.

Excellent benefits. Salary competitive.

Submit letter of application, resume, and three references to:

Christine K. Dulaney

Associate Director/Head of Technical Services

Catholic University Law Library

3600 John McCormack Rd. NE

Washington, DC 20064

Opening for Library Assistant, Washington Office of Squire, Sanders & Dempsey, L.L.P., a large international law firm. Responsibilities include general clerical work, sorting incoming library mail, routing periodicals, newsletters and newspapers, assisting with re-shelving, interlibrary loans, acquisitions, loose-leaf filing and processing of publisher invoices/statements. Other general duties include typing cards and pockets, photocopying and faxing daily articles, notices and releases to all firm offices. Associate's degree or equivalent experience required. Typing 40 wpm and ability to transport moderate weight required.

Please e-mail, fax or send resume and cover letter w/ salary req. to:

Sharon Burgess

Human Resources/Library Assistant

Squire, Sanders & Dempsey L.L.P.

1201 Pennsylvania Avenue, N.W.

Suite 500

Washington, D.C. 20004

E-mail: sburgess@ssd.com

Fax: (202) 626-6780

SOUTHEASTERN LAW LIBRARIAN

Assistant Director for Public Services

Institution: ACADEMIC LAW LIBRARY

Duties: - direct/manage all activities associated with circulation, ILL, reserve room, reference, computer lab & associated dept; provide ref services to law students/faculty & patrons; supervise staff; assist w/legal research teaching sessions

Requirements:

BA, law degree &/or MLS & at least 2 yrs experience in a law library, ability to supervise, excellent oral and written skills.

Salary:

\$45,000 starting

Date received: 09/16/99

Washington, DC

Notes: For more information, please call Tamara Ewald at 301-949-4097 or fax your resume and cover letter to 301-949-8729 or by email to tewald@corestaff.com

Source: Employer-issued Job Notice

FLORIDA

Position: Internet Research Librarian

Library Type: SPECIAL

Institution: HRLIBRARY.COM, INC

Duties: work out of your home participating in ongoing development of research site <http://www.hrlibrary.com/>

Also serve as part time webmaster that includes add pages to site, code pages, make changes to cgi

Requirements:

- MLS
- strong html, cgi, perl skills
- knowledge about site architecture
- excellent verbal and written communication skills
- high level of initiative

Apply to:

cstein@hrlibrary.com

Kissimmee, FL

Notes: To be considered for position, email your resume

Source: Employer-issued Job Notice

Law Librarian, Rumberger, Kirk & Caldwell, P.A., Orlando, FL.

A regional defense litigation law firm with five offices, is seeking a librarian. MLS required, some law office experience preferred, and substantial knowledge of on-line systems and related computer applications. Responsibilities include providing substantial research and reference services to 70 trial attorneys, planning, budgeting, and some travel. Excellent benefits and friendly work environment.

Send resume, including references and salary history, to:

Kaye Daugherty

Rumberger, Kirk & Caldwell, P.A.

SOUTHEASTERN LAW LIBRARIAN

P.O. Box 1873
Orlando, FL 32802
fax (407)841-2133
or e-mail: kdaugher@rumberger.com

Electronic Services Librarian, Stetson University College of Law (located in Gulfport, FL -- south of Tampa).

Duties: Performs the duties of a reference librarian; some evening and weekend hours are required; reviews, evaluates and participates in the selection of electronic resources and applications; provides training for staff and patrons on electronic resources and applications; creates and maintains the College of Law Web pages; liaison between the Library and the Computer Services Department for the installation, maintenance and proper functioning of Library software and hardware.

Qualifications: ALA accredited Masters degree required; JD preferred. Three (3) years of relevant experience; demonstrated knowledge of computer hardware and software applications, including CD-ROM networking and the Internet; demonstrated ability to create and maintain Web pages; strong public service orientation and commitment.

Salary: Minimum \$33,000 plus benefits.

Submit resume to:

Professor J. Lamar Woodard
Stetson University College of Law
1401 61st Street South
St. Petersburg, FL 33707-3299

Stetson is an Equal Opportunity Employer.

GEORGIA

Legal Reference Librarian, Cadence Group, Inc., Atlanta, GA..

Seeking an MLS Legal Reference Librarian with strong on-line searching skills and a customer service orientation. Solo librarian in small branch of national firm located in Atlanta, GA.

Contact: Annemarie Poyo (404)874-0544

Georgia State University (Posted: September 21)

Qualifications: ALA-accredited MLS; library experience; ability to work in a progressive organizational environment; excellent communication and interpersonal skills; familiarity with resources in a variety of formats; knowledge of collection development issues and trends; skills in use of technology. Preferred: Second master's degree and/or extensive experience in assigned subject area; experience in an academic library; demonstrated interest in research and professional activities; evidence of creativity and initiative.

Salary: \$31,000 to \$38,000; 12-month, faculty position; commensurate with experience. To Apply: Send letter addressing above qualifications, stating subject specialty area and Log#, resume, and names, addresses, and phone numbers of three references to Carmen R. Newton, Library Human Resources Officer, Georgia State University, 100 Decatur Street, SE, Room 205, Atlanta, GA 30303-3202. Web site: <http://www.lib.gsu.edu>. Materials received by September 30, 1999 will receive priority. Position available: Immediately. EOE.

SOUTHEASTERN LAW LIBRARIAN

MARYLAND

Library Assistant, Prince George's County Circuit Court Law Library

Class Title: Administrative Aide II

Closing Date: November 5, 1999

Duties: Under direct supervision of the Law Library Director, the incumbent's primary responsibilities involve data base maintenance on several files of the library's automated system (Inmagic) and its several library applications. General duties also include the processing of mail, book and media labeling and shelving, inventory control of courtroom and chambers collections, billing for the library's fee based services. Has primary responsibility for reservation, circulation, and return of library's video equipment, including confirming reservations and billing. Does routine equipment maintenance and trouble shooting, bookkeeping and ordering, filing, word processing, and serving at the reference desk; locates reserve titles on request and assists in the retrieval of other requested information and materials. On the library's integrated system for serials (SERMAN), inputs data, prepares publication for classification if needed, labels and assists with cataloging, prepares reports and assigns codes conorming to a standardized system. Acts as back up ready reference assistant on the reference desk; locates reserve titles on request and assists in the retrieval of other requested information. Acts as circulation assistant for those items which the library circulates.

Work Location: Prince George's County Circuit Court, Upper Marlboro, MD

Department: Law Library Division

Grade: 15

Salary: \$28-30K (Negotiable, depending on education and work experience)

Minimum Qualification Requirements:

A four-year college degree from an accredited school in Library Science, Information Science, or a related field and 3 to 5 years professional library experience in the use of an integrated library system and strong general computer and data processing skills. Ability to conduct on-line database searches and information retrieval. Must have excellent customer service skills and exercise a high degree of tact, diplomacy and courtesy in dealing with the public, professionals, court staff and other branches of the judiciary and state and local government. Applicants are subject to a criminal background check.

Apply to: Director of Human Resources
Court Administrative Office
Room 268M, Court House
Upper Marlboro, MD 20772
FAX (301) 952-3204

Equal Opportunity Employer

This court does not discriminate on the basis of Race, Religion, Color, Sex, Age, National Origin or Disability.

Opening for a full-time contractual cataloger/reference librarian, who is responsible for original and copy cataloging on the library's web-based catalog (70%) as well as providing general/legal reference assistance to customers (30%) at The Maryland State Law Library in Annapolis, Maryland.

ANTICIPATED TO BECOME A PERMANENT, BENEFITTED POSITION BY JULY 2000.

REQUIRES: Master's degree in Library Science and a minimum of 2 years online cataloging experience (OR EQUIVALENT), demonstrated knowledge of cataloging standards, including AACR2, LCSH and the OCLC system, and a thorough knowledge of American legal literature. Excellent oral and written communication skills.

SOUTHEASTERN LAW LIBRARIAN

PREFER: One year professional cataloging experience in a law library and one year legal reference experience.

STARTING SALARY: \$34,200.

Submit resume and cover letter indicating position title, postmarked by November 19, 1999 to:

Administrative Office of the Courts
361 Rowe Blvd
Annapolis MD 21401
ATTN: Human Resources
fax: 410-974-2849

email: aocjobs@courts.state.md.us
EOE/M/F/V/D

Reference Assistant, Venable, Baetjer and Howad, LLP, Baltimore, MD.

Venable, one of the nation's leading law firms, is seeking a Reference Assistant. The successful applicant will be responsible for performing general legal reference work; searching print, on-line and internal resources; coordinating interlibrary loan transactions; coordinating training schedules; and other library-related duties. The ideal candidate will possess excellent communication, interpersonal and organizational skills. Prior library and computer experience required. See our home page at www.venable.com. Full range benefits package, including 401(k) and tuition reimbursement program. If interested in applying, please respond in writing, including details of your educational background, work experience and salary history and requirements to: Venable, 2 Hopkins Plaza, Baltimore, Maryland 21201; Attention: Human Resources Department. Please specify position for which you are applying.
EOE M/F/D/V.

Assistant, Associate, or Full Professor in Information Policy, College of Library and Information Services, University of Maryland, College Park, MD.

The College is developing a new area in information policy and is seeking a full-time, tenure-track faculty member. Information policy deals with the philosophy, statutes, guidelines, and regulations that guide the creation, management, and use of information by institutions and the public. The position will focus on the theories, issues and processes involved in the development and implementation of information policy, particularly in a digital, networked environment, in government, business, education, libraries, and other settings in the U.S. A doctorate in library/information science, government, public policy, business, or other field related to information policy, or a J.D. is required. Exceptional potential for research is required at the Assistant Professor level; for appointments at a higher level, a distinguished record of research and contribution to policy analysis is expected. The appointee will be expected to develop and teach courses in information policy and related areas; develop and maintain an active research program; carry out professional service; and advise and work closely with students.

The appointment covers 9 ½ months each year with the opportunity for summer teaching. Rank and salary at appointment will be commensurate with qualifications and experience. University of Maryland/ College of Library and Information Services The University of Maryland is a distinguished Research One university. Its setting close to Washington provides an unusually rich environment for access to information and for information policy studies. The University has a policy of being responsive to the needs of dual career couples. It is an affirmative action and equal opportunity employer. CLIS offers a wide range

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of courses and degrees at the Masters' and Doctoral levels. Additional information about the College is available at its web site, <http://www.clis.umd.edu>.

Applications will be accepted until appropriate candidates have been identified. Inquiries and applications should be sent to the Search Committee Chair:

Dr. Bruce W. Dearstyne, Associate Professor
College of Library and Information Services
4105 Hornbake Library Building
University of Maryland
College Park, MD 20742-4345
Phone: 301-405-2001
E-mail: bd58@umail.umd.edu

MISSISSIPPI

Position announcement

University of Mississippi School of Law, Sept. 24, 1999

The University of Mississippi School of Law invites applications and nominations for the position of Director of the Law Library and tenure-track Professor, Associate, or Assistant Professor. Located on the campus of the major state research university, the law school is located in Oxford, a historically rich town of 10,000, nestled in the verdant hills of north Mississippi with access to diverse natural, cultural, and recreational attractions. The law school has 27 full time faculty and 475 students. The Library is technologically sophisticated and serves the needs of law faculty, students, members of the Bench and Bar, and the state of Mississippi.

Required qualifications: JD from ABA approved law school and MLS from ALA approved library school, strong academic record, administrative or library experience; experience in academic law library; commitment to teaching and research; demonstrated commitment to newly emerging library technologies; innovative vision regarding integration of developing technology into teaching and research; leadership skills; supervisory skills; and ability to work effectively with others.

Responsibilities: delivering law school and library information resources to the academic and legal community; administering library operations, planning, and budget; supervising library personnel; developing library collection; overseeing library web and computer resources; supporting classroom and academic computing; directing first-year Legal Research and Writing Program together with the Director of Legal Writing; teaching legal research classes.

Salary: commensurate with qualifications and experience.

Closing date: Review of applications will begin on Nov. 1, 1999 and will continue until the position is filled.

Starting date: July 1, 2000.

Application procedure: Send letter of application, resume, and names of three references to: Dean Samuel M. Davis, University of Mississippi School of Law, University, MS 38677.

Phone: (662) 915-6900.

The University of Mississippi is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA employer.

NORTH CAROLINA

Position: Assistant to the Director

Institution: NORTH CAROLINA STATE UNIVERSITY

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Duties:

- provide support to policy & external/internal relations functions
- research & prepare responses to resolutions & policy issues
- analyze/summarize data & develop presentation
- support Vice Provost & Director of Libraries

Requirements:

- ALA-acc. MLS
- relevant research lib experience & interest that demonstrates success in organ/admin/ability to gather data & produce reports
- knowl of complex mgmt, financial & other issues facing large research libraries
- excellent oral & verbal communication

Desired:

- 3-5 yrs relevant experience
- demands excellent negotiation/ mediation skills

Salary:

DOE/Q plus benefits: vac/sick/health ins/TIAA-CREF or other retire/tuition waiver

Closing date:

Until a qualified candidate is found

Date received:

09/14/99

Apply to:

Wendy L. Scott
Office of Personnel Services
Box 7111
NCSU Libraries
Raleigh, NC 27695-7111

Phone: 919-515-3522

Fax: 919-513-2972

Notes:

Available immediately. Send cover letter (including title of position), resume, names etc. of 4 current professional references. For more info visit webpage <http://www.ncsu.edu/libraries/personnel/jobs/>

TEXAS

Baylor University School of Law is seeking an experienced law librarian to serve as the Director of the Caston Law Library. The Director will manage and direct all law library operations, including personnel, budgeting, collection development and long-range planning for the Law Library. The Director reports to the Dean and is a member of the tenure-track law faculty. The Director will coordinate with the Law School's Information Technology Coordinator and with the Associate Dean of the Law School in the ongoing implementation of our technology plan.

The Director and his or her staff also generally supports the three quarter long (one academic year) Legal Analysis, Research and Communications ("LARC") program by providing whatever research assistance or library resources that the LARC faculty may request. More specifically, the Director, as well as the other professional library faculty members, may be called upon to teach LARC II, which is the research phase of the course. The teaching of LARC II involves assigning, supervising, and grading: (1) numerous exercises that are designed to familiarize the students with the Law Library's resources and to teach the students effective research strategies and proper citation form; and (2) a memorandum that the

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students research and write. Additionally, for LARC III, the Director and his or her staff are available to assist students in the research process as they research, write, and rewrite an appellate brief. The Director also will teach an Advanced Legal Research course.

Qualifications:

Candidates must hold J.D. (or LL.B) and M.L.S. degrees from accredited institutions and demonstrate substantial experience in law library administration, preferably in an academic law library environment. Strong leadership, communication and managerial skills, an excellent knowledge of legal scholarship, and a significant understanding of information technology in law libraries are required. The tenure-track faculty appointment requires an excellent record of teaching, scholarship, and service.

The Law School is currently in the midst of a \$35 million Building and Endowment Campaign. A new \$29 million state-of-the-art law center will be built on the banks of the Brazos River on the perimeter of the campus, with completion scheduled for mid-2001. To accomplish our mission and educational goals, the Law School must remain at its current size.

The library is staffed by the Director and two other professional librarians, as well as with a paraprofessional staff. The Caston Law Library contains about 173,000 volumes and equivalents and is designed for quiet and effective study. Within the Law Library, the Sam and Helen Pessarra Computer Lab and the M.D. Anderson/Watson Wise Foundation Computer Lab provide access to Lexis and Westlaw and other legal databases via personal computers and dedicated terminals. The university library and other specialized collections are located only a short distance from the Law School.

Terms of Employment:

To apply, please include in a credentials package the following items: (1) A formal letter of application which specifically addresses how you meet each of the listed qualifications; (2) a curriculum vita; and (3) the names, addresses, and phone numbers of at least five references.

Applicants must submit their credentials package to the Chair, Faculty Appointments Committee, Baylor Law School, P.O. Box 97288, 1400 South 5th Street, Baylor University, Waco, Texas 76798-7288; (phone: 254.710.3611; fax: 254.710.2817; e-mail: Linda_Lampert@baylor.edu).

Applications will be received from the current date, and thereafter until the position is filled. To ensure careful consideration, preferably your application should be received and complete by November 8, 1999. Employment will commence at a time mutually agreed upon by the Law School and the selected candidate.

Baylor University is a Baptist university affiliated with the Baptist General Convention of Texas. As an Affirmative Action Equal Employment Opportunity employer, Baylor encourages minorities, women and persons with disabilities to apply.

University website: www.baylor.edu

Law School website: <http://law.baylor.edu/>

VIRGINIA

Public Services Librarian, Appalachian School of Law, Grundy, VA

Appalachian School of Law seeks an experienced, service-oriented law librarian for the position of Public Services Librarian. **Responsibilities:** supervise Reference, Circulation, and stack maintenance, participate in providing Reference Service, and teach Legal Research (a required first year course). The person in this position will take the lead in providing service to the school's students and faculty. Some weekend and evening work may be required. **Requirements:** (1) JD and MLS from accredited schools; (2) at least 3 years professional law library experience with at least one year supervisory experience; (3) excellent interpersonal, organizational, leadership, team building, and communication skills; (4) strong service orientation. **Desired:** prior teaching experience. Position available immediately.

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Send a cover letter, resume and three references to June Stewart, Director, Appalachian School of Law Library, Rt. 5 Box 450, Grundy, VA. 24614. Review of applications will begin immediately and continue until the position is filled. ASL is an AA/EEO employer.

Reference Librarian

McGuire, Woods, Battle & Boothe LLP, an international law firm, is seeking a motivated, service-oriented Reference Librarian for our Richmond, Virginia office.

Responsibilities for the position include providing legal, business and market research for attorneys, clients, and staff; and training on the use of the Internet and other computer applications.

The successful candidate will have a MLS or JD with a minimum of one to three years of experience in a law firm library or corporate information center; superior knowledge of on-line research systems and the Internet; excellent technical skills utilizing Microsoft Office Suite including PowerPoint, Access, NetMeeting and Excel; and excellent communication and presentation skills. Experience using Front Page for web editing is a plus.

We offer an excellent salary and benefits package. Interested candidates should submit a resume and cover letter to:

McGuire, Woods, Battle & Boothe LLP

Personnel Manager

One James Center

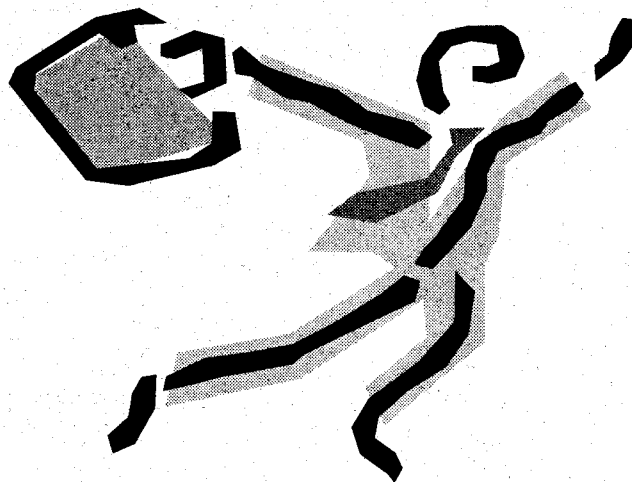
901 E. Cary Street

Richmond, VA 23219

or by fax to (804) 775-1061.

Visit our website at <http://www.mwbb.com> to find out more about us.

EOE



Plan to Be a Part of SEAALL San Juan 2000

Sun, beaches, an old colonial city, a modern metropolis, shopping, Caribbean cuisine, piña coladas, salsa music, casinos and a warm climate offering a respite from the last vestiges of a mainland winter – experience them all at SEAALL's next annual meeting to be held March 30-April 1, 2000. The meeting site will be the recently renovated Caribe Hilton Hotel. The hotel is less than two miles from the historic Old City and within walking distance of many attractions in the Condado tourist area. We are already planning a memorable opening reception in San Gerónimo, a small Spanish colonial fort that adjoins the Caribe Hilton property.

During his second voyage in 1493, Columbus "discovered" Puerto Rico and met its two predominant Amerindian occupants, the Tainos and the Caribs. Settlements were soon established by the Spanish, and Puerto Rico became the first and last port of call for the many Spanish ships coming and going from other Latin American colonies. Due to this strategic location, San Juan also became the target of the English, French, and Dutch who were all attempting to establish hegemony in the Caribbean Basin. These challenges in the 16th, 17th and 18th centuries led to construction of an elaborate network of forts and city walls, much of which has been preserved. The 19th century was a period of substantial economic growth and political agitation but the island remained essentially loyal to Spain despite the call to revolution by other Spanish colonies. It was also a period of negotiation with Spain for increased self-rule and trade liberalization which culminated in 1897 in the Autonomic Charter.

This experiment in self-government had barely gotten started when war broke out between Spain and the United States. In the Treaty of Paris of 1898, Spain ceded Puerto Rico to the United States. After a brief military government, a civilian government was established and in 1917, Puerto Ricans were granted United States citizenship. Gradual measures resulted in increased self-rule for Puerto Rico leading to the present Commonwealth status in 1952. Status issues continue to dominate Puerto Rican politics with three political parties which advocate respectively statehood, an enhanced commonwealth status, and independence. Recent status plebiscites have produced confusing results and no predominant, clear-cut winner.

This history is reflected in the many attractions of Old San Juan:

El Morro Fort

Begun in 1540 and "completed" in 1787, this fort guarded the natural harbor of San Juan and was the largest Spanish fortification in the New World. Contains a small museum but its main attraction is in exploring the various levels and types of fortifications. It is now overseen by the U.S. Parks Service and is open everyday 9am – 5 pm. You should not miss this attraction.

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Fort San Cristóbal

Begun in 1634, this fort guarded the city from a direct land attack. Has a small museum and gift shop. Also administered by the U.S. Parks Service and open everyday 9am – 5 pm.

San José Church

Begun in 1532, it is the most charming of the Old San Juan churches. A statue of Ponce de León, Puerto Rico's first governor, graces the small plaza in front of this church.

San Juan Cathedral

Reconstructed many times, the Cathedral dominates the charming "Plaza de las Monjas." On the left side of the Cathedral, you will find the tomb of Ponce de León, brought here after he met his death in Florida.

Cristo Chapel

At this spot in 1753, a rider plunged over the precipice but survived. The chapel was constructed to memorialize this legendary miracle.

La Fortaleza

The Governor's Mansion was begun in 1553 and still functions as the official residence of the governor. Tours are offered of its public gardens.

Museums

The Museum of Puerto Rican Art and History, the Ballajá Museum, the Pablo Casals Museum, the Casa del Libro, the Casa Blanca, and the Casa del Callejón.

Cruise Ship Piers

Come see which cruise ships are docked at the recently renovated facilities in the Old City.

Shopping and Restaurants

There are a variety of tourist shops, some with interesting local handicrafts. The Old City has a number of designer shops as well as several factory outlet shops. The Old City is also home to some of San Juan's best restaurants.

- Mike Whipple

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LIGHTS!! CAMERA!! ACTION!!

".....AND THE RECIPIENT IS....."

APPLAUSE!! APPLAUSE!!

I am continually impressed with the incredible contributions made by so many members of our profession. I am sure that you, too, know colleagues who have truly excelled in their work. Your opportunity to honor such individuals has arrived. AALL will recognize outstanding achievements in law librarianship at the awards ceremony to be held at next year's Annual Meeting in Philadelphia. Now is the time to consider nominating deserving individuals, institutions, or organizations for one or more of the awards described below. Please let us hear from you before February 1, 2000. -Suzanne Thorpe, Awards Chair

The **Joseph L. Andrews Bibliographic Award** recognizes a significant contribution to legal bibliographical literature. The nominated work may be a book, pamphlet, periodical contribution or publication in some other form. Only works published during the 1999 calendar year are eligible for consideration. The work need not be prepared by a law librarian or a member of AALL. Legal bibliographical literature is broadly defined and is not limited by the author's use or nonuse of the term "bibliography" in the title of the work. Submit as complete a description as possible (it is not necessary to submit a copy of the work). To be considered, nominations must be postmarked by February 1, 2000. Send nominations to Amy Eaton, Joseph L. Andrews Bibliographic Award Committee Chair, Stokes Lawrence, 800 Fifth Avenue, Suite 4000, Seattle, WA 98104-3199; fax (206) 464-1496.

The **Marion Gould Gallagher Distinguished Service Award** recognizes extended and sustained service to law librarianship, exemplary service to the Association, or contributions to the professional literature. Nominees are those who are or have been members of the AALL and who are near or at the end of their careers. The award may be given posthumously. Documentation for and names of the previous year's non-recipient nominees are kept on file, and those candidates may be re-nominated with re-submission of their names. Nominations should include either additional supporting letters or the names of other persons to contact for further information concerning the nominee. To be considered, nominations must be postmarked by February 1, 2000. Send nominations with accompanying documentation to Pam Deemer, Gallagher Award Committee Chair, Emory University Hugh F. MacMillan Law Library, Emory University, 1301 Clifton Road, Atlanta, GA 30322-2780; fax (404) 727-2202.

The **Law Library Publications Award (LLP)** honors achievement in creating in-house print or non-print library materials that are outstanding in quality and significance. Examples of eligible materials include (but are not limited to): bibliographies, library aids, annual reports, pathfinders, brochures, maps, manuals, research guides, newsletters, Web pages, videotapes, audiotapes, and software. Entries may be created by an individual AALL or Chapter member, by a library staff member, or by a Chapter, SIS, caucus, or by another component group affiliated with AALL. Judging criteria are quality of material, creativity, and usefulness. An LLP Award entry form and brochure can be found on the Web at http://www.aallnet.org/services/award_llp.asp or by calling (732) 544-5901 and requesting document 375. To be considered, submissions must be postmarked by February 1, 2000. Send four copies of all entry forms and entries to Mary Ann Nelson, Law Library Publications Award Chair, University of Iowa Law Library, Boyd Law Building, Iowa City, IA 52242-1166; fax (319) 335-9039.

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The AALL/West Legal Directory **Excellence in Marketing Award (EIM)** honors outstanding achievement in public relations activities. The EIM award is distinguished from the LLP award by the requirement that EIM entries include an explanation of the goal of the promotional material or activity, how the material or activity was promoted, advertised and utilized, and the response of the target audience. The five categories for this award are: Best Brochure, Best Newsletter, Best Campaign, Best P.R. Toolkit, and Best Use of Technology. West Legal Directory will grant a \$250 award for each category. An EIM Award entry form and brochure will be sent to the entire membership and will be available on the Web at http://www.aallnet.org/services/award_eim.asp or by calling (732) 544-5901 and requesting document 385. A subcommittee of the Public Relations Committee reviews nominations and recommends finalists to the Awards Committee, which selects the recipient of the award. To be considered, submissions must be received by February 1, 2000. Send four copies of all entry forms and entries to Sue Burch, Public Relations Committee Chair, University of Kentucky Law Library, 620 S. Limestone Street, Lexington, KY 40506-0048; fax (606) 323-4906.

The **Law Library Journal Article of the Year Award** honors outstanding achievement in researching and writing an article published in *Law Library Journal* for the preceding volume year. Ruth Levor, Chair of the *Law Library Journal* and *AALL Spectrum* Advisory Committee and Editorial Board, will appoint a subcommittee of the *Law Library Journal* and *AALL Spectrum* Advisory Committee and Editorial Board. This subcommittee, in consultation with the editor of the *Law Library Journal*, will review each article in volume 91 of *Law Library Journal* and recommend three or four articles as candidates for the award to the Awards Committee Chair. The Awards Committee will select the recipient of the award.

The **New Product Award** honors an innovative legal information product that has been in the library-related marketplace for less than two years. The award honors the development of products that enhance existing law library services or procedures by improving access to legal information, the legal research process, or procedures for technical processing of library materials. Recipients of the award need not be law librarians nor members of AALL. Nominations may be made by any member or group within AALL, including legal information vendors. Members of the New Products Subcommittee of the Committee on Relations with Information Vendors solicit and review nominations and recommend finalists to the Awards Committee, which selects the recipient of the award. To be considered, nominations must be postmarked by February 1, 2000. Send nominations to Ms. Lorna Tang, Chair, CRIV New Products Award Subcommittee, University of Chicago D'Angelo Law Library, 1121 E. 60th St., Chicago, IL 60637; fax: (773) 702-2889.

The **AALL Public Access to Government Information Award**, sponsored by the Government Relations Committee, was established in 1998 to honor an individual or organization that has made significant contributions to protect and promote greater public access to government information. The award is granted for contributions that significantly improve public access to government information, thereby increasing the public's knowledge about the workings of government. Nominations are judged on the extent to which they have a positive impact on protecting and promoting public access to federal, state, or local government information and the extent to which they advance the AALL mission and government relations policy. To be considered, nominations must be postmarked by February 1, 2000. Send nominations to Keith Ann Stiverson, Chair, Government Relations Committee, University of Texas Tarlton Law Library, 727 E. Dean Keeton St., Austin, TX 78705-3224; fax (512) 471-0243.

Suzanne Thorpe (s-thor@umn.edu) is Assistant Director for Faculty and Public Services at the University of Minnesota Law Library.

SERVICE TO SEAALL AWARD

The Service to SEAALL Committee is accepting nominations for the Service to SEAALL Award. Candidates must have given special service to the Chapter; must have a sustained record of service to the Chapter; and must have been a Chapter member for at least five years. Current and immediate past officers are not eligible.

Please send letters of nomination to one of the committee members listed below by January 28, 2000:

Ed Schroeder, Chair : eschroed@law.fsu.edu

Kay Todd : ktodd@phjw.com

Sue Burch: sburch@pop.uky.edu

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Southeastern Chapter of A.A.L.L.
University of Kentucky College of Law
620 South Limestone St.
Lexington, KY 40506

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