JOINT MEETING OF THE SOUTHEASTERN AND ATLANTA CHAPTERS
AMERICAN ASSOCIATION OF LAW LIBRARIES

Howard Johnson Resort Hotel, Lake Buena Vista, Florida
February 10-12, 1983

THURSDAY, FEBRUARY 10

3:00- 5:00  Registration
6:30- 7:30  Reception
7:30-        Banquet
            Speaker: Alan C. Sundberg
            Partner—Carlton, Fields, Ward, Emmanuel, Smith & Cutler
            Former Chief Justice, Florida Supreme Court

FRIDAY, FEBRUARY 11

8:30- 9:15  Business meeting
9:15-10:45  Law Printing & Development of Law Books
            Erwin C. Surrency
            Director, Law Library, University of Georgia

            Law Book Publishing — A Publisher’s Viewpoint
            Arnold Ginnow
            West Publishing Company

10:45-11:00 Coffee break
11:00-12:30 Uniform Commercial Code Research — A Roundtable
            Moderator:
            Igor I. Kavass
            Professor of Law & Director of the Law Library, Vanderbilt University

            Discussion leaders:
            Howard A. Hood
            Legal Information Specialist and Lecturer in Law, Vanderbilt University

            Fran Pughesley
            Hansell, Post, Brandon & Dorsey, Atlanta

12:30- 1:30 Lunch
1:30- 3:00 "A Place for Everything & Everything in Its Place: Spatial Considerations in Designing the Library"
            J. Lamar Woodard
            Law Librarian and Professor of Law, Stetson University
3:00- 3:30 Coffee break
3:30- 5:00 Local Government Law: Historical Background & Development
   Mary Greenwood
   County Attorney, Manatee County, Florida
   Adjunct Professor, Stetson University
   Bibliographic Sources and Research
   Edwin M. Schroeder
   Professor of Law & Director of the Law Library, Florida State University
5:00- 7:30 Dinner on your own
7:30 SOLINET representatives will be present for a discussion and demonstration for any who are interested.

SATURDAY, FEBRUARY 12

8:45-12:15 Becoming an Enlightened Law Library Preservationist: The Whys and Wherefores of Choosing Appropriate Conservation Methods for Extraordinary and Ordinary Books
   Moderator:
   Carol Billings
   Director, Law Library of Louisiana
8:45-10:15 Restoring and Preserving Rare and Valuable Books
   Dr. John DePew
   Associate Professor, School of Library and Information Studies, Florida State University
   Edward R. Gilbert
   Consultant in Conservation
   Gainesville, Florida
10:15-10:45 Coffee break
10:45-12:15 Repairing and Maintaining the Working Collection
   Thomas J. Farrell
   Sales Coordinator, Hertberg-New Method, Inc.
   Joseph K. Bogart
   Southeastern Division Manager, University Products, Inc.

THE SOUTHEASTERN LAW LIBRARIAN is published quarterly in February, May, August, and November. All members of the chapter are invited to submit articles and announcements for inclusion. The deadline for each issue is the 15th of the preceding month. Material should be sent to the editors, Carol Billings and Patsy Brautigam, at the Law Library of Louisiana, Supreme Court Building, 301 Loyola Ave., New Orleans, LA 70112.
EVERYTHING YOU EVER WANTED TO KNOW ABOUT
LOCAL ARRANGEMENTS IN LAKE BUENA VISTA

Headquarters Hotel — The Howard Johnson Resort Hotel

Rate: $62.00 plus tax per night (up to 4 people in a room)

To extend your stay: make individual arrangements as soon as possible to stay Saturday or Sunday night or arrive earlier. Same rate applies.

Check-in time: 4 p.m.

Check-out time: 11 a.m. (They will store luggage if you need to leave later in the day.)

Babysitting: Available through the hotel

Transportation

By car: Interstate 4 southwest of Orlando; Exit S.R. (state road) 535 — Lake Buena Vista — turn right from interstate and left at first light. HoJo’s is on the left.

By train: Amtrak to Orlando (20 miles) or Kissimmee (12 miles) and then taxi to hotel.

By bus: Greyhound and Trailways to Orlando or Kissimmee and taxi to hotel.

By air: To Orlando International Airport — American Sightseeing Bus ($6.00 one way) or taxi (20 miles).

Climate in February

Average high — 70°
Average low — 44°
Rainfall — 1.64 inches

Sightseeing and Entertainment

Magic Kingdom
Epcot Center
Walt Disney World Village (shopping)
Sea World
Circus World

(Brochures for these and many other attractions will be available at registration.)

Dining (within walking distance)

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<td>Walt Disney World Village:</td>
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<tr>
<td>Village Restaurant</td>
<td>$5.82</td>
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<td>Fisherman’s Deck</td>
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<td>Steerman’s Quarters</td>
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<td>Cap ’n Jack’s Oyster Bar</td>
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Hotel Royal Plaza

El Cid                Dinner only | $20.00
CONFERENCE 1983 REGISTRATION FORM
Southeastern Chapter and Atlanta Chapter of the
American Association of Law Libraries

Lake Buena Vista, Florida – February 10-12, 1983

CONFERENCE REGISTRATION FEE. ........................................... $60.00
(Includes all programs, all break refreshments, and the Thursday evening reception and dinner.
Additional dinner tickets may be purchased for $20.00 each.)

Hotel reservation forms and additional registration forms will be sent in a separate mailing later this month.
Questions concerning the conference may be addressed to Mary Bourget in Orlando, (305) 843-7860,
X263.

NAME: __________________________________________________________

AFFILIATION: ___________________________________________________

ADDRESS: _______________________________________________________

TELEPHONE: _____________________________________________________

AALL MEMBER? _________________________________________________

NUMBER OF OTHERS WHO WILL BE ATTENDING WITH YOU (SPOUSE, CHILDREN, ETC.) ___

AMOUNT INCLUDED:
Registration fee .................................. (_______ at $60.00 each) _______
Additional dinner tickets. .................. (_______ at $20.00 each) _______

Total ..............................................................................................

Please make checks payable to: SEALL Convention Fund
Please send checks to:
Ms. Mary Bourget
Akerman, Senterfitt and Eidson
P.O. Box 231
Orlando, FL 32802
(305) 843-7860, X263
President's Page

From February 10 through February 12, 1983, the Chapter will meet in Lake Buena Vista, Florida at the Howard Johnson's Hotel. Mary Bourget at Ackerman, Senterfitt in Orlando is handling the local arrangements. Kay Todd and her Program Committee have developed an interesting program. There will be sessions on preservation and conservation, spatial considerations in library design, a history of law book publishing, municipal law, and UCC research. Former chief Justic of the Florida Supreme Court Alan C. Sundberg has agreed to be the banquet speaker. Mark your calendars.

AALL is conducting a membership drive this year. Full participation by the Chapter could be beneficial to the Association and to the Southeastern Chapter. If you know someone who is not a member of AALL, please invite him or her to join. Christine Johnson will be leading our participation in this membership drive; contact her if you can lend assistance.

Finally I am seeking volunteers for two projects. The first concerns advertisements in the Chapter newsletter. In order to defray the costs of the newsletter, the Chapter is going to allow publishers to insert business card advertisements in the newsletter. I need someone to solicit advertisements, establish a price and work with the newsletter committee. Any volunteers?

Second, I intend to establish a special committee to look into the long term needs of the Chapter. The Committee will attempt, among other things, to answer the following:

1) What should be the concerns of SEAALL during the next 5 to 10 years? What goals should it target? What should be the condition of the Chapter at the end of this time period.

2) What long term activities should the Chapter undertake to meet these goals? What organizational changes should be instituted?

I would like to have a minimum of 5 or 6 members on this Committee. Any volunteers?

Don Ziegenfuss
LUCILE ELLIOTT
SCHOLARSHIP ANNOUNCEMENT

The Southeastern Chapter of the American Association of Law Libraries, at a meeting held in Chapel Hill on October 30, 1964 established a scholarship fund in honor of Miss Lucile Elliott, to be given at such times and in such amounts as funds are available.

Miss Lucile Elliott was one of our most honored and beloved members. She retired as Law Librarian at the University of North Carolina in 1955 after a distinguished career of service. The American Association of Law Libraries conferred upon her their highest honor when they elected her as their national president in 1953. Upon her retirement, she was made a life member of the Association. In large part, due to her efforts the Southeastern Chapter was organized. Appropriate, approval of our Chapter occurred during the 1954 National meeting, over which she presided. Miss Elliott's interest in encouraging young librarians to advance in the profession makes it most fitting that a fund was established, from which scholarships are given by this Chapter in honor of her memory.

Three scholarships will be awarded in the current fiscal year, 1982-1983, in the amount of $250.00 each. Any law librarian living in the Southeastern area may apply for a scholarship. However, only persons who have not received a Southeastern or A.A.L.L. grant during the previous five (5) years are eligible to win a Lucile Elliott Scholarship. The Scholarship is to be used for any purpose reasonably designed to improve one's professional knowledge and/or to advance one's career in law librarianship.

Although in recent years, most scholarships have been used to attend the A.A.L.L. or Southeastern annual meeting and/or institutes, applicants seeking financial support for other endeavors within the scope of the scholarship will be given equal consideration. Because of the scheduling of the Chapter's annual meeting in early 1983, this year only, an award may be used retrospectively to reimburse the winner for his-her travel expenses to the February Southeastern meeting. Librarians working in either county, court or law firm libraries are urged to apply.

An application form is attached. Additional copies may be photocopied or requested from the committee chairman. All applications must be received by the committee chairman by March 15, 1983.

This year's committee is composed of
—Gene Teitelbaum, University of Louisville Law Library, Chairman
—Laurel R. Clapp, Stamford University Law Library, Birmingham, Alabama
—Alcyone Hart, Holland and Knight, Tampa, Florida
—Brian Polley, Florida Supreme Court, Tallahassee, Florida
LUCILE ELLIOTT SCHOLARSHIP  
(Southeastern Chapter, AALL) Application Form

1. Name ___________________________________________ Date: _________

2. Address _____________________________________________

3. Present place of employment, job title and length of service: ________________________________
   ___________________________________________________________________________________

4. List your last two positions, institution, and length of service in each. __________________________
   ___________________________________________________________________________________
   ___________________________________________________________________________________

5. Educational background: (schools attended, dates, degrees, or certificates received):
   ___________________________________________________________________________________
   ___________________________________________________________________________________

6. Have you received either a SEALL or AALL scholarship during the five year period previous to this announcement? 
   _______ Yes. _______ No.

7. For what purpose do you wish to use this scholarship? Please indicate specific coursework, institute, annual meeting, 
or other program. Please give dates of said courses or meeting.
   ___________________________________________________________________________________
   ___________________________________________________________________________________

8. Please describe how this scholarship will help you in your career as a Law Librarian.
   ___________________________________________________________________________________
   ___________________________________________________________________________________

9. Please briefly state your library’s policy relating to reimbursement of training and/or travel expenses. Please briefly 
   state the extent to which you will depend upon this scholarship to attain your goal (question 7).
   ___________________________________________________________________________________
   ___________________________________________________________________________________

LETTERS OF RECOMMENDATION FROM AT LEAST TWO INDIVIDUALS MUST ACCOMPANY THIS 
APPLICATION.

THE COMPLETED APPLICATION AND ATTACHED RECOMMENDATION LETTERS MUST BE RECEIVED BY 
THE COMMITTEE CHAIRMAN BY MARCH 15, 1983. Send all material to:
Professor Gene Teitelbaum
Law Library
Belknap Campus
University of Louisville
Louisville, Kentucky 40292
A SELECTED BIBLIOGRAPHY OF LOUISIANA PRACTICE MATERIALS

J. Wesley Cochran
Head of Public Services
Loyola University
Law Library

I. RULES OF COURT


II. JURY INSTRUCTIONS


III. FORM BOOKS


IV. SUBJECT TREATISES

Civil Law


Civil Procedure—Louisiana


Community Property


Criminal Law and Procedure


Debtor and Creditor


Eminent Domain


Employer's Liability


Environment Law

Evidence


Family Law

Justices of the Peace

Law and Legislation


Legal Bibliography

Obligations


Oil and Gas Law


Real Property


Small Claims Courts
How to Sue in Small Claims Court in Orleans Parish. New Orleans: Mayor's Office of Consumer Affairs, 1977(?).


Successions and Inheritance


Taxation


Trial Practice


Water-Rights

Workers' Compensation
S.E.A.L.L. BRIEFS
Compiled by Ann Fessenden, University of Mississippi Law Library

Florida

The FLORIDA STATE UNIVERSITY LAW LIBRARY has recently computerized the catalog of its collection of law and law related materials. The collection consists of approximately 218,000 volumes and microform volume equivalents. The catalog of over 33,600 individual titles is published on COMPUTER OUTPUT-MICROFICHE, cumulated twice annually and supplemented monthly. It is divided into name/title and subject sections and presently consists of 70 microfiche at a 42:1 reduction. Inquiries concerning the COM catalog should be directed to Edwin M. Schroeder, Director, or Anna D. Bardolph, Cataloger. Florida State University Law Library, Tallahassee, FL 32306. Tel. (904) 644-1004.

Johanna Porpigia. Librarian at the Miami Beach Branch of the DADE COUNTY LAW LIBRARY SYSTEM and John Paulin. Library Assistant at NOVA UNIVERSITY LAW CENTER LIBRARY, Ft. Lauderdale, Florida, were married on Saturday, August 14, 1982.

DADE COUNTY LAW LIBRARY SYSTEM has opened a new branch law library at the Cutler Ridge Government Center in the Southern part of Dade County. Bob Wallace is Director of the Dade County Law Library System; Conrad Painter is librarian at the NEW CUTLER RIDGE BRANCH.

Larry Cortex has replaced Conrad Painter as Head of Technical Services at the Main library of the DADE COUNTY LAW LIBRARY SYSTEM, in downtown Miami.

Gail G. Reimertsen has accepted the position of Assistant Director of the FLORIDA STATE UNIVERSITY LAW LIBRARY. Previously she was Reference Librarian at the PAPAS LAW LIBRARY OF BOSTON UNIVERSITY. She holds a J.D. from the NEW ENGLAND SCHOOL OF LAW and a M.S. in Library Science from CATHOLIC UNIVERSITY OF AMERICA.

Robin R. Gault, former Circulation Librarian at the FLORIDA STATE UNIVERSITY LAW LIBRARY, has resigned that position to pursue a Ph.D. in Library Science. She will continue as a Special Projects Librarian at FLORIDA STATE UNIVERSITY LAW LIBRARY.

Marks S. Evans, new member has been appointed Circulation Librarian at the FLORIDA STATE UNIVERSITY LAW LIBRARY. Previously he was on the staff of the Documents Department at the FLORIDA STATE UNIVERSITY STROZIER LIBRARY. He received his M.S. in Library Science from the FLORIDA STATE UNIVERSITY SCHOOL OF LIBRARY SCIENCE.

New member, Mrs. George McFarland has been elected Vice-President/President-elect of the newly incorporated Florida State, Court and County Law Libraries for the 1982-83 year.

Louisiana

New member, Judy M. Kelly joined LOYOLA UNIVERSITY LAW LIBRARY in New Orleans as the Documents/Catalog Librarian on October 4, 1982. She received her B.A. in English and History from TREVECCA NAZARENE COLLEGE and her M.A. in Library Science from GEORGE PEABODY COLLEGE.

Several large New Orleans law firms have recently acquired new librarians from among our membership. Teresa Neaves assumed her duties at Jones, Walker, Waechter, Poitevent, Carrere & Denegre in June. New member Teresa Davis, who earned her M.L.S. at South Florida, has moved from Holland & Knight in Tampa to Phelps, Dunbar, Marks, Claverie & Sims. Jo Ann Alleman, who was at Phelps, has taken the reins at Simon, Peragine, Smith & Redfearn.

Mississippi

Ann Fessenden, Co-Acting Law Librarian and Technical Services Librarian at the UNIVERSITY OF MISSISSIPPI LAW LIBRARY is on maternity leave. She and Chester S. Bunnell, Co-Acting Law Librarian and Reference Librarian, are proud parents of Michael Fessenden Bunnell, born Sept. 16, 1982. During Ms. Fessenden’s absence, Pencie Latham, Circulation Librarian, is assuming her duties.

Virginia

Joyce Manna Janto joined the staff of the UNIVERSITY OF RICHMOND SCHOOL OF LAW LIBRARY as Acquisition Librarian. She holds a B.S. from CLARION STATE COLLEGE and a M.L.S. from the UNIVERSITY OF PITTSBURG. Previously, she worked in the Acquisition Department at the UNIVERSITY OF PITTSBURGH LAW LIBRARY.
Library News Form
S.E.A.L.L. BRIEFS

Please send news about your library and staff by January 15, 1983
Library name and address:

TO: Ann T. Fessenden
    University of Mississippi
    Law Library
    University, MS 38677
Legal Ethics & Professional Responsibility
A Survey of National and Louisiana Publications
by Patsy Brautigam. Reference Librarian. Law Library of Louisiana

The Law Library of Louisiana receives many inquiries from patrons needing information on ethics and professional responsibility in the area of law. We have in our collection several publications that provide this information on both local and national levels. In this article we would like to present some of these publications, along with a brief summary of their contents. We would also like to request input from other libraries who are aware of additional publications covering this topic. Many of the following items address themselves only to Louisiana ethics and professional responsibility, and we believe that readers would like to know of publications peculiar to other states as well. In addition, we would like to hear of other noteworthy ethics-related publications geared to the national level.

The National Reporter on Legal Ethics and Professional Responsibility is a recent publication on this subject, and, when completed, will also be very comprehensive. This multi-volume set, edited by J. Myron Jacobstein (Stanford University) and Roy Mersky (University of Texas), began publication this year. Volume 1 contains the American Bar Association’s Model Code of Professional Responsibility, the final draft of the Model Rules of Professional Conduct, and several discussion papers by various groups debating the pros and cons of the Model Code (e.g., Kutak commission, Commission on Professional Responsibility, Roscoe Pound-American Trial Lawyer’s Foundation, New York State Bar Association, national Organization of Bar Counsel, and others). Future supplements to this service should include a transcript of the debate on the Code before the ABA House of Delegates, any additional reports or proposals concerning the Model Code, and a history of the Code’s development. In addition, supplements will contain recent formal and informal ABA opinions.

Volumes 2, 2A, 2B, and 3 contain the codes of conduct and the formal and informal ethics opinions from individual state and local bar associations. Volume 4 contains full text opinions of ethics-related court cases litigated in courts of appeals and state supreme courts. Volume 5 contains original scholarly papers, a summary of current literature, book reviews, new items, and an index. Although not all of these features are included in the Reporter at this time, supplements will complete the proposed material.

A related publication in the area of professional responsibility is the Code of Professional Responsibility by State, published by the National Center for Professional Responsibility. This book compares the ABA Model Code of Professional Responsibility with the corresponding codes of individual states. Arrangement is by ABA disciplinary rule number, followed by comparable state rules. This format facilitates comparison of the national material with the local. Two tables are also included that list those states having disciplinary rules that differ from the ABA Model Code. Although this publication is very helpful, care must be taken when using it, for ABA ceased upkeep on this publication in the winter of 1982.

The National Center for Professional Responsibility has also issued Disciplinary Law and Procedure Research System. This two-volume publication, which covers the disciplinary aspects of professional responsibility, contains such features as suggested guidelines for rules of disciplinary enforcement, statistics on Disciplinary action against attorneys, suggested guidelines for the establishment and operation of a clients’ security fund, a grievance referral list of lawyer disciplinary agencies, Model Federal Rules of Disciplinary Enforcement, and disciplinary law and procedure advance sheets.

The above-mentioned publications concentrate primarily on professional responsibility codes, but there also exist ethics opinions and codes of judicial conduct on both national and local levels. In addition to a Code of Judicial Conduct, ABA also publishes formal and informal ethics opinions. On a state level, the Louisiana Code of Judicial Conduct, adopted by the Louisiana Supreme Court in 1976, appears in the pocket part to Volume 8 of the Louisiana Revised Statutes. Louisiana ethics opinions, as well
as the Louisiana Code of Professional Responsibility, are included in the Louisiana Attorney's Deskbook, published by the Louisiana State Bar Association. Cases relating to these codes of professional and judicial conduct may be found through Shepard's Professional and Judicial Conduct Citations, which covers formal and informal ethics opinions, the Code of Professional Responsibility, the Code of Judicial Conduct, and the Rules of Procedure of the Standing Committee on Ethics and Professional Responsibility.

In addition to this primary material, the library contains treatise-type publications on professional responsibility. One of these is Maynard Pirsig's and Kenneth Kirwin's Professional Responsibility: Cases and Materials, 3rd edition. Another is Robert Aronson's and Donald Wickstein's Professional Responsibility in a Nutshell.

These are only some of the publications that address legal ethics and professional responsibility. We would like to include additional publications on this topic in future newsletters. If you are aware of any national publications not covered here or any publications peculiar to your own state, we would appreciate your sharing this information with us.

New Orleans Law Librarians Organize To Form New Chapter

This past summer the law librarians of the greater New Orleans area decided to organize themselves into a more official and effective group by applying for a charter as a chapter of the American Association of Law Libraries. This New Orleans Association of Law Libraries will be known as N.O.A.L.L. (an appropriate acronym for librarians everywhere). The New Orleans group, which has met unofficially for several years, felt that its members would be able to assemble more regularly and operate with more clout if they were officially a part of the national organization. There is an ever-increasing number of law librarians in the New Orleans area from a wide variety of law libraries. New Orleans has a large number of law firms, many of which have their own libraries. The Loyola and Tulane Law Schools are located there, as well as the Louisiana State Law Library, the United States Fifth Circuit Court of Appeals Library, and several smaller court libraries. In addition, law librarians from Baton Rouge (Louisiana State University Law School Library and law firm libraries) have expressed an interest in the chapter.

The initial officers of the group are: President, Wes Cochran, Loyola Law School Library; Vice-President, Patsy Brautigam, Law Library of Louisiana; Secretary, Jo Ann Alleman, Simon, Peragine, Smith & Redfearn law firm; and Treasurer, Judy Najolia, Adams & Reese.

This group is looking forward to being an active medium through which its members can share ideas, complaints, collections, and moral support. Their most recent meeting featured Louisiana Supreme Court Justice Fred A. Blanche, Jr., who gave them a very informative and entertaining insight into the operations of the Louisiana Supreme Court.

N.O.A.L.L. welcomes members! If anyone is interested or has any questions he or she may contact Wes Cochran (504-865-3426) or Patsy Brautigam (504-568-5705).
FRIENDS OF THE LAW LIBRARY OF LOUISIANA ORGANIZE TO PROMOTE BETTER LAW LIBRARY SERVICE

A new enterprise which promises to bring about better law library service for Louisiana's entire legal community has been launched by the state law library. "The Friends of the Law Library of Louisiana," founded in May by a steering committee composed of attorneys, judges, state legislators, and judicial administrators, has begun its membership campaign.

It is the purpose of the "Friends" to facilitate communications between the staff of the law library and its clientele throughout the state. Thereby the staff may become better attuned to the needs of its patrons, and ideally, the patrons will assist through their ideas and contributions in bringing about the fulfillment of those needs. Particularly at this time of severe cutbacks in state appropriations, it is doubly important for the library to have the benefit of both of these resources.

The board of directors of the Friends has met to formulate plans for several undertakings:

1) A newsletter to be issued regularly to members, highlighting both new library acquisitions and services and important subject areas within the collection.

2) Contributions to enable the library to maintain the existing collection and add essential new titles. (The recent 4.4% budget cut for all state agencies chopped $16,000 from the library's book budget. This means not only a moratorium on new book orders, but cancellation of numerous subscriptions.)

3) Installation of Westlaw computerized legal research service, accessible not only to judges, but also to attorneys on a "pay-by-the minute" basis.

4) Spearheading the restoration and rebinding of the library's deteriorating and irreplaceable rare book collection.

5) Promoting the expansion and improvement of law library service throughout Louisiana by helping to establish or augment parish law libraries and shared computerized legal research installations.

Promotional efforts are underway to recruit members for the "Friends." The director of the library has addressed the annual meetings of the various state judges' associations and has written an article for the Louisiana Judicial Newsletter. A printed brochure and letter have been sent to the presidents of all of the local bar associations in the state, and an article has been submitted to the bar journal. The Friends are planning a wine and cheese party for members and "prospects" in the near future.
Wanted: Acquisitions Information

The Technical Services SIS Acquisitions Standing Committee is collecting materials and information concerning Acquisitions Departments in law libraries. The Committee's goal is to establish a working collection of information to be made available to all AALL members. For example, if you are an academic library setting up a new record-maintenance procedure for acquisitions you would be able to obtain sample forms, procedures, etc. from similar libraries. After collecting the basic information, the Committee will develop a survey/questionnaire based on the material received. All information can be submitted anonymously. If you do not wish your library to be identified, all references to the name of the library can be deleted.

The following information is currently being collected: (Please include the information requested. The name in parentheses is the person who will be compiling the information.)

**ACQUISITIONS FORMS:** send examples of all forms used in your Acquisitions Department procedures. *List size and type of library.*
(Mary Ertl)

**ACQUISITIONS POLICIES/COLLECTION DEVELOPMENT STATEMENTS:** send any policy statements you may have. *List type and size of library and budget.*
(Merle Slyhoff)

**COOPERATIVE ACQUISITIONS PROGRAMS:** submit any information you have concerning cooperative acquisitions programs your library has entered into. *Include types of libraries, why you are working together* (for example, same city, same type of library, etc), *what is done cooperatively, etc.*
(Margie Axtmann)

**JOB DESCRIPTIONS:** send job descriptions of all full time employees. *Include type and size of library and budget.*
(Vivian Campbell)


All members interested in joining the Acquisitions Standing Committee should contact chairperson Merle Slyhoff at the above address. (You must be a member of the Technical Services SIS to join the Committee. Information on joining the Technical Services SIS is available from Gayle Edelman, University of Chicago Law Library, 1121 East 60th St., Chicago, IL 60637.) The Committee has other projects and ideas, but we need your help and welcome your thoughts.
CLASSIFIEDS

Librarian I, Law Library, Memphis State University. Duties: Order library materials and handle correspondence with vendors concerning orders and invoices. Work with the head librarian in collection development. General supervision of serials and government documents. Some reference work in rotation with other staff. Other duties as assigned. Some evening and weekend hours. Qualifications: M.L.S. degree from accredited library school. Knowledge of legal bibliography and legal terminology; familiarity with OCLC and government publications. Law library experience and/or academic acquisitions preferred. Salary: $13,000-$13,400. Interested individuals may contact Sara T. Cole, Law Librarian; Law School Library; Memphis State University; Memphis, Tennessee 38152; (901)454-2426.

LIBRARIANS ARE REQUESTED TO SEND JOB DESCRIPTIONS TO: Joseph Cross; Chairman, Placement Committee; Law School Library; University of South Carolina; Columbia, SC 29208; (803)777-5942.

Southeastern Law Librarian
c/o Law Library of Louisiana
Supreme Court Building
301 Loyola Avenue
New Orleans, Louisiana 70112