**2023-24 Lucile Elliott Scholarship**

**Need money to attend a conference, workshop, or class? The SEAALL Scholarship Committee is pleased to announce the availability of the Lucile Elliott Scholarship. *Lucile Elliott Scholarships may be used to provide financial aid for any purpose reasonably designed to improve one’s career in law librarianship.* Preference is given for attending any activity sponsored by the Southeastern Chapter. The Scholarship Committee grants individual awards based on need and the actual cost of the activity for which the applicant is seeking assistance.**

*2023-2024 SEAALL Scholarship Committee:*
Heather J.E. Simmons, Chair

Shamika Dalton

Alex Hutchings

Angela Reaux

Joy Whitfield

Award recipients will be required either to serve on a SEAALL committee or to report on how their scholarship money was used by writing a brief article describing their experience for the Chapter newsletter, the *Southeastern Law Librarian.* Recipients who use their money to attend the SEAALL Annual Meeting and decide to write an article for the newsletter will be contacted to choose specific meeting sessions to report on, to avoid duplication of article topics.

The application form and scholarship guidelines are attached. You may include additional information on a separate sheet if you feel it is relevant to your application. The guidelines are the criteria the Committee will use in evaluating applications.

**Elliott Scholarship Guidelines**

The Lucile Elliott Scholarship fund was established to provide financial aid for any purpose reasonably designed to improve one’s career in law librarianship. Part of the purpose of these awards is to encourage recipients to remain in the profession.

Applicants must be paid members of the Southeastern Chapter of AALL at the time the application is completed. Associate members are not eligible for this award. Scholarship Committee members are ineligible to receive scholarships or grants during their tenure on the Committee. Applicants who have received a SEAALL scholarship with the previous three years are ineligible to receive a scholarship or grant. The committee will also consider the number of previous SEAALL grants received by an applicant.

In selecting the scholarship recipients, the Committee will consider the following factors:

1. Length of membership in SEAALL – The Chapter wishes to encourage the participation of its newer members (3 years or less).
2. Participation and service to the library profession – This is demonstrated by participation in committees, sections, programs, projects, etc. of professional associations.
3. Intended use of scholarship – Scholarships may be used to provide financial aid for any purpose reasonably designed to improve one’s career in law librarianship. Preference shall be given for attending any activity sponsored by the Southeastern Chapter.
4. Lack of financial assistance from employer.
5. Letters of recommendation for a SEAALL member (but not from a member of the Scholarship Committee) and from applicant’s supervisor or a major client.

2023-2024

Southeastern Chapter of the American Association of Law Libraries

Lucile Elliott Scholarship Application Form

1. Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Email Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Are you a member of SEAALL? \_\_\_\_\_\_\_ Length of membership: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. For what purpose do you wish to use this scholarship? Please be as specific as possible, including the type of activity (SEAALL or AALL annual meeting, other meeting or institute, course work) and where and when it will take place. (See scholarship guidelines)

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1. Please estimate costs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Please state your employer’s policy regarding reimbursement for professional activities. Specify the extent to which your participation in the activity described above will depend on receipt of a SEAALL scholarship.

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1. How much financial support do you anticipate receiving from your employer for this activity?

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1. Have you previously applied for a Lucile Elliott Scholarship? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If the answer is yes, please give date(s) and indicate whether or not you received a scholarship.

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1. Please describe how this scholarship would help you in your career as a law librarian.

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1. Either enclose a resume or a sheet of paper that provides:
	1. Present place of employment, job title and starting date
	2. Last two positions, employer, and length of service
	3. Educational background (schools attended, dates and degrees
	4. Description of your participation in and service to the profession (i.e., service as an officer or committee member in the professional library organization; active participation in workshops, seminars, or other educational programs)

**Letters of recommendation from at least two individuals (who are not members of the SEAALL scholarship committee) must accompany this application.**

One letter must be from another member of the Southeastern Chapter, and one letter must be from your supervisor, if applicable, or from a major client, if not. The letters should comment on your record of and/or potential for service to the profession and should describe how receipt of a SEAALL scholarship would improve your career in law librarianship.

**Please read and sign the following:**

If the correct answers to any of the above questions change materially after submission of this application, I will immediately notify the chair of the Scholarship Committee.

If I receive a SEAALL scholarship and for any reason I cannot participate in the activity listed in Question #5, I will immediately return the money to the SEAALL treasurer, who will notify the Scholarship Committee.

In the event funds are received for the same activity from AALL or another AALL-affiliated source, I will accept only one such grant.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please mail or email the completed application and letters of recommendation to the address below to be received by **March 22, 2024**. Applications submitted via email in PDF format are preferred. Be sure to write “Lucile Elliott Scholarship” in the subject line of the email. Mailed applications are acceptable but must be received (not postmarked) by the application deadline.

Heather Simmons

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